

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**RESOLUTION AUTHORIZING TRACEY CURRY, COURT CLERK,  
TO ATTEND THE NYSAMCC'S 44<sup>TH</sup> ANNUAL CONFERENCE**

**WHEREAS**, the Court Clerk is required 6 credits for continuing education annually; and

**WHEREAS**, the NYSAMCC's 44<sup>th</sup> Annual Conference would fulfill the annual continuing education requirement; now therefore

**BE IT RESOLVED**, that the Town Board authorizes Tracey Curry, Court Clerk, to attend the NYSAMCC's 44<sup>th</sup> Annual Conference September 29<sup>th</sup> through October 3<sup>rd</sup>, 2024 at the Sheraton Niagara Falls at a cost not to exceed \$790.00 to include registration fee, lodging and meals; and

**BE IT FULLY RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Accountant I, the Confidential Secretary, and Tracey Curry, Court Clerk.



**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

The following was presented \_\_\_\_\_  
By \_\_\_\_\_  
Sec'd by \_\_\_\_\_  
Date of Adoption \_\_\_\_\_

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY  
REPORT OF THE SUPERVISOR FOR JUNE 2024**

**WHEREAS**, Town Law states the Town Board must approve/reject the Supervisor’s Monthly Report, and

**WHEREAS**, the Accountant I submitted the Monthly Report of the Supervisor for June 2024 to the Town Supervisor on July 1, 2024, and

**WHEREAS**, the Town Supervisor approved and executed the Monthly Report of the Supervisor for June 2024 on July 1, 2024,

**WHEREAS**, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email, now therefore

**BE IT RESOLVED** that the Town Board hereby accepts the Monthly Report of the Supervisor for June 2024, and

**BE IT FURTHER RESOLVED** that the Town Clerk give a copy of this resolution to the Accountant I.

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**RESOLUTION AUTHORIZING THE TOWN BOARD TO APPROVE  
THE CLOSEOUT PAPERWORK FOR THE WASTE WATER  
TREATMENT PLANT DIGESTER #2 CLEANING PROJECT**

**WHEREAS**, change order GC-01 has been submitted from the contractor for the transportation and disposal of the additional quantity of sludge from digester #2 for an increase of \$134,498.92 to the original contract price for a total contact of \$246,742.82, and

**WHEREAS**, MRB has provided the Town with the final payment application to P&H Senesac, Inc, as well as the closeout documentation including AIA G706, 706A, 707, contractor acknowledgement and warranty, now therefore

**BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes change order GC-01, the final payment application and the closeout of the project,

**BE IT FURTHER RESOLVED**, that the following budget amendment be approved

Debit: SS599 Appropriated Fund Balance	\$200,000	
Credit: SS8130.4 Plant Contractual		\$200,000

**BE IT FULLY RESOLVED**, that the Town Clerk forwards a copy of the signed change and resolution to Robin Palmer and Mark Bailey, MRB Group, the Accountant I, and the Water and Sewer department.

**THE TOWN OF FARMINGTON  
TOWN BOARD**

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor <b>Peter Ingalsbe</b>				
By _____	Councilman <b>Ron Herendeen</b>				
Sec'd by _____	Councilman <b>Nathan Bowerman</b>				
Date of Adoption _____	Councilman <b>Steven Holtz</b>				
	Councilman <b>Michael J. Casale</b>				
	Total				

**RESOLUTION AUTHORIZING THE RENEWAL OF OPERATING PERMITS  
FOR FARMINGTON MANUFACTURED HOME COMMUNITY**

**WHEREAS**, as outlined in the Town of Farmington Code, Chapter 165, Article VI, 165-76, the renewal of the operating permits for the Farmington Manufactured Home Community and as required by Section 165-76A(3), when violations have been cited the application shall appear before the Town Board for a decision on said application; and

**WHEREAS**, this operating permit shall be issued with the following conditions:

1. After the 1st notice of violations has been sent out and prior to the issuance of an operating permit, one meeting must be arranged with the Code/Zoning Enforcement Officer and a representative of the mobile home park to cover any concerns/issues
2. Any remaining open complaints/violations must be completed prior to the next years inspection.

**WHEREAS**, violations, cited in our recent inspections, have been corrected and the Code/Zoning Officer is recommending approval of the renewal application,

**NOW THEREFORE BE IT RESOLVED**, the Farmington Town Board authorizes the Code/Zoning Officer to issue the renewal of the Operating Permit for the Farmington Manufactured Home community for a period of one year from the date of this resolution

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Building Department, the Accountant I, the Confidential Secretary, and Farmington Manufactured Home Community Rochester MHP Portfolio, LLC 90 Airpark Dr Ste 400, Rochester, NY 14624 with a certified copy of this resolution.

**THE TOWN OF FARMINGTON  
TOWN BOARD**

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor <b>Peter Ingalsbe</b>				
By _____	Councilman <b>Ron Herendeen</b>				
Sec'd by _____	Councilman <b>Nathan Bowerman</b>				
Date of Adoption _____	Councilman <b>Steven Holtz</b>				
	Councilman <b>Michael J. Casale</b>				
	Total				

**RESOLUTION AUTHORIZING THE RENEWAL OF OPERATING PERMITS  
FOR WOODLAWN COURT MANUFACTURED HOME COMMUNITY**

**WHEREAS**, as outlined in the Town of Farmington Code, Chapter 165, Article VI, 165-76, the renewal of the operating permits for the Woodlawn Court Manufactured Home Community and as required by Section 165-76A (3), when violations have been cited the application shall appear before the Town Board for a decision on said application; and

**WHEREAS**, this operating permit shall be issued with the following conditions:

1. After the 1st notice of violations has been sent out and prior to the issuance of an operating permit, one meeting must be arranged with the Code/Zoning Enforcement Officer and a representative of the mobile home park to cover any concerns/issues
2. Any remaining open complaints/violations must be completed prior to the next years inspection.

**WHEREAS**, violations, cited in our recent inspections, have been corrected and the Code/Zoning Officer is recommending approval of the renewal application,

**NOW THEREFORE BE IT RESOLVED**, the Farmington Town Board authorizes the Code/Zoning Officer to issue the renewal of the Operating Permit for the Woodlawn Court Manufactured Home community for a period of one year from the date of this resolution

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Building Department, the Accountant I, the Confidential Secretary, and Woodlawn Court Manufactured Home Community, Woodlawn Mobile Home Park LLC, 90 Airpark Dr, Ste 400, Rochester, NY 14624 with a certified copy of this resolution.

**THE TOWN OF FARMINGTON  
TOWN BOARD**

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor <b>Peter Ingalsbe</b>				
By _____	Councilman <b>Ron Herendeen</b>				
Sec'd by _____	Councilman <b>Nathan Bowerman</b>				
Date of Adoption _____	Councilman <b>Steven Holtz</b>				
	Councilman <b>Michael J. Casale</b>				
	Total				

**RESOLUTION AUTHORIZING THE RENEWAL OF OPERATING PERMITS  
FOR HUNT’S MANUFACTURED HOME COMMUNITY**

**WHEREAS**, as outlined in the Town of Farmington Code, Chapter 165, Article VI, 165-76, the renewal of the operating permits for the Hunt’s Manufactured Home Community and as required by Section 165-76A (3), when violations have been cited the application shall appear before the Town Board for a decision on said application; and

**WHEREAS**, this operating permit shall be issued with the following conditions:

1. After the 1st notice of violations has been sent out and prior to the issuance of an operating permit, one meeting must be arranged with the Code/Zoning Enforcement Officer and a representative of the mobile home park to cover any concerns/issues
2. Any remaining open complaints/violations must be completed prior to the next years inspection.

**WHEREAS**, violations, cited in our recent inspections, have been corrected and the Code/Zoning Officer is recommending approval of the renewal application,

**NOW THEREFORE BE IT RESOLVED**, the Farmington Town Board authorizes the Code/Zoning Officer to issue the renewal of the Operating Permit for the Hunt’s Manufactured Home community for a period of one year from the date of this resolution

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Building Department, the Accountant I, the Confidential Secretary, and Woodlawn Court Manufactured Home Community, Hunt’s MHC LLC, 2138 Espey Court, Ste 1, Crofton, MD 21114 with a certified copy of this resolution.

**THE TOWN OF FARMINGTON  
TOWN BOARD**

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor <b>Peter Ingalsbe</b>				
By _____	Councilman <b>Steven Holtz</b>				
Sec'd by _____	Councilman <b>Ronald Herendeen</b>				
Date of Adoption _____	Councilman <b>Michael Casale</b>				
	Councilman <b>Nate Bowerman</b>				

**RESOLUTION ESTABLISHING THE PENALTY DATE FOR ALL UNPAID 2024  
SECOND QUARTER ACCOUNTS LOCATED WITHIN THE CANANDAIGUA-  
FARMINGTON (CFWD) WATER AND VICTOR SEWER DISTRICTS**

**WHEREAS**, payment for the 2<sup>nd</sup> Quarter 2024 CFWD water and sewer bills and Victor Sewer District sewer bills are due on Wednesday, July 31, 2024; now therefore

**BE IT RESOLVED** that the Town Board of Farmington acting on behalf of the Canandaigua-Farmington Water and Victor Sewer Districts hereby authorizes those payments must be received at the Town Clerk’s office prior to 8 AM Thursday, August 1, 2024. Payments with US mail postmarks as of Thursday, August 1, 2024 will be accepted without penalty, and

**BE IT FURTHER RESOLVED**, a 10% late fee will be applied to the water and sewer portion of unpaid residential and commercial bills on Thursday, August 1, 2024 with a shutoff date of Wednesday, September 4, 2024 established for this quarter with the administration fee also being added, and

**BE IT FURTHER RESOLVED**, that the On-Line payment option is also available for water and sewer payments which will be accepted up until midnight on Wednesday, July 31, 2024 without the 10% penalty being applied; and

**BE IT FINALLY RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Department and the Accountant I.



**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: July 9, 2024

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

**RE: Accepting Parts 2 & 3 of the Full Environmental Assessment Form (FEAF) for the Whitestone Incentive Rezoning Action.**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as Town Board), is the established Lead Agency under the provisions of 6NYCRR Parts 617.4 and 617. of article 8 of the New York State Environmental Conservation Law; and

**WHEREAS**, the Town Board has previously instructed the Town Director of Planning and Development to prepare drafts of Parts 2 & 3 of the FEAF for this rezoning Action; and

**WHEREAS**, the Town Board has received and did review the drafts of Parts 2 & 3 of the FEAF for this rezoning action.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board does hereby accept the drafts of the Parts 2 & 3 FEAF cited above herein and directs they be place in the public record on this proposed Action.

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: July 9, 2024

**RE: Determination of Significance, under the provisions of the State Environmental Quality Review (SEQR) Regulations, for the rezoning of land (Tax Map Account Numbers 41.07-1-28.3 [36.3 acres] and 41.07-1-28.21 [28.8 acres] from PD Planned Development [Glacier Lakes Water Park Planned Development Project] and MTOD Major Thoroughfare Overlay District to IZ Incentive Zoning [Whitestone Project] and MTOD Major Thoroughfare Overlay District.**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as Town Board) has determined the proposed Action referenced above to be classified as an Unlisted Action (hereinafter referred to as Action) under Parts 617.4 and 617.5 of the State Environmental Quality Review Act (SEQRA) Regulations; and

**WHEREAS**, the Town Board is the only involved agency and, therefore, is designated as the lead agency under SEQRA Regulations for making the required determination of significance upon said legislative Action; and

**WHEREAS**, the Town Board has conducted a referral under the provisions of Sections 239-1 and -m of the New York State General Municipal Law with the Ontario County Planning Board (Referral # 53 of 2024) and has given consideration to the referral comments upon said Action; and

**WHEREAS**, the Town Board, has received and reviewed the Parts 2 and 3 of the Full Environmental Assessment Forms for said Action, dated July 3, 2024, prepared by the Town Director of Planning and Development; and

**WHEREAS**, the Town Board has given consideration to the public comments provided during the public hearing upon said rezoning Action; and

**WHEREAS**, the Town Board has given consideration to the criteria for determining significance as set forth in Section 617.7 (c) (1) of the SEQRA Regulations and the information contained within Parts 1, 2 and 3 of the (FEAF), along with the public hearing record, the supporting documentation and maps, photos and traffic study submitted with this application.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board having reviewed the public record upon the above referenced Action does hereby conclude the following impacts are expected to result from the proposed legislative Action, when compared against the criteria in Section 617.7 (c):

- (i) there will not be a substantial adverse change in existing air quality, ground or surface water quality or quantity; traffic noise levels; a substantial increase in solid waste production; a substantial increase in potential for erosion, flooding, leaching or drainage problems; and
- (ii) there will not be large quantities of vegetation or fauna removed from the site or destroyed as the result of the proposed Action; there will not be substantial interference with the movement of any resident or migratory fish or wildlife species as the result of the proposed Action; there will not be a significant impact upon habitat areas on the site; there are no known threatened or endangered species of animal or plant, or the habitat of such species; or, are there any other significant adverse impacts to natural resources on the site; and
- (iii) there are no known Critical Environmental Area(s) on the site which will be impaired as the result of the proposed Action; and
- (iv) the overall density of the site is consistent with the Town's Comprehensive Plan land use recommendations; and
- (v) there are no known important historical, archeological, architectural, or aesthetic resources on the site according to the State Office of Parks, Recreation and Historic Preservation (SHPO), or will the proposed Action impair the existing community or neighborhood character;
- (vi) there will not be a major change in the use of either the quantity or type of energy resulting from the proposed Action;
- (vii) there will not be any hazard created to human health resulting from the proposed Action;
- (viii) there will not be a change in the use of current active agricultural land resulting from the proposed Action;
- (ix) there will not be a large number of persons attracted to the site for more than a few days when compared to the number of persons who would come to such a place absent the Action;
- (x) there will not be created a material demand for other Actions that would result in one of the above consequences;
- (xi) there will not be changes in two or more of the elements of the environment that when considered together result in a substantial adverse impact; and

- (xii) there are not two or more related Actions which would have a significant impact on the environment.

**BE IT FURTHER RESOLVED** that based upon the information and analysis above and the supporting documentation referenced above, the proposed Action WILL NOT result in any significant [Moderate to Large] adverse environmental impacts.

**BE IT FURTHER RESOLVED** that the Town Board does hereby make a Determination of Non-Significance upon said Action and directs the Town Supervisor to sign and date Part 3 of the Full Environmental Assessment Form, the State's Negative Declaration Form.

**BE IT FINALLY RESOLVED** that the Town Clerk is to file certified copies of the environmental record, Parts 1, 2 and 3 of the Full Environmental Assessment Forms, and this Determination of Non-Significance Resolution, and to provide certified copies of these documents to the Applicant, the Applicant's Engineer, the Applicant's Attorney and the Town Planning Board, the Town Development Staff and the Town Engineer; and to place of copy of this determination of non-significance in the rezoning file upon the above referenced Action.

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: July 9, 2024

**RE: Continuing the public hearing upon the Whitestone Incentive Rezoning Action to Tuesday, July 23, 2024.**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as Town Board), has tonight opened the continued public hearing upon the above referenced Action; and

**WHEREAS**, the Town Board has, under separate resolution, received and accepted the Parts 2 and 3 of the Full Environmental Assessment Forms for said Action; and

**WHEREAS**, the Town Board has, under separate resolution, made a determination of non-significance upon said Action in accordance with the provisions contained in 6NYCRR, Part 617, article 8, New York State Environmental Conservation Law; and

**WHEREAS**, the Town Board now desires to have Town Staff prepare final drafts of a Town Board resolution adopting with conditions, Local Law No. 4 of 2024, entitled Whitestone Incentive Rezoning Project; and a resolution adopting Local Law No. 4 of 2024, for the Town Board’s consideration at their meeting on July 23, 2024.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board does hereby move to continue this public hearing to Tuesday evening, July 23, 2024, starting at 7:00 p.m., in the main meeting room at the Farmington Town Hall, to provide time for the Town Board and the public to review a final draft of Local Law No. 4 of 2024 and a draft resolution approving with conditions the rezoning of land for the Whitestone Incentive Rezoning Project.

**BE IT FURTHER RESOLVED** that the Town Board does hereby direct Town Staff to prepare a final draft of Local Law No. 4 of 2024; and a draft resolution adopting said local law with conditions for the rezoning of land to IZ Incentive Zoning for the Whitestone Incentive Zoning Project, in accordance with the provisions contained in Chapter 165, Article IV, Section 34.1, of the Farmington Town Code.

**BE IT FINALLY RESOLVED** that certified copies of this resolution are to be provided to the Applicant, the Applicant’s Attorney, the Applicant’s Engineers, the Town Director of Planning and Development, and the Town Code Enforcement Officer.

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor <b>Peter Ingalsbe</b>				
By _____	Councilman <b>Steven Holtz</b>				
Sec'd by _____	Councilman <b>Michael Casale</b>				
Date of Adoption _____	Councilman <b>Ronald Herendeen</b>				
	Councilman <b>Nathan Bowerman</b>				

**07/09/2024**

**RESOLUTION AUTHORIZING BUDGET AMENDMENTS FOR  
GENERAL REPAIRS – PS – DA-5110.1**

**WHEREAS**, a budget transfer for the Highway Department is needed to fund DA-5110.1 General Repairs PS, after a light winter at the beginning of 2024, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington acting on behalf of the Farmington Highway/Parks Department hereby authorizes the following budget amendments:

From: DA-5110.11      HWY – GEN REP- PS – SEASONAL      \$ 13,900.00  
 To:    DA-5110.1      HWY – GENERAL REPAIRS - PS      \$ 13,900.00

From: DA-5142.1      HWY – SNOW REMOVAL - PS      \$ 75,000  
 To:    DA-5110.1      HWY – GENERAL REPAIRS - PS      \$ 75,000

**BE IT FURTHER RESOLVED** that the Accountant I transfers money from the above-mentioned accounts, and

**BE IT FINALLY RESOLVED**, that copies of this resolution be submitted by the Town Clerk, to the Accountant 1 and the Highway/Parks Superintendent.







Resolution No. \_\_\_\_\_ of 2024

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

July 09, 2024

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Nate Bowerman</b>				

**APPROVAL TO ACCEPT A QUOTE FROM COLACINO  
INDUSTRIES FOR GEARBOX UPGRADES FOR THE BELTPRESS**

**WHEREAS**, the Acting Water and Sewer Superintendent has received two service quotes for gearbox upgrades for the beltpress. No other vendors Quoted this project; and

**WHEREAS** the Acting Water and Sewer Superintendent recommends accepting the quote from Colacino Industries at a cost not to exceed \$11,250 in case of overages using cost code SS8130.4; now therefore

**BE IT RESOLVED** that a copy of this resolution will be supplied from the Town Clerk to the Acting Water and Sewer Superintendent and the Accountant I.