

Resolution No. _____ of 2025

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Michael Casale				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

RESOLUTION APPOINTING MATTHEW DEMARCO TO THE ZONING BOARD OF APPEALS

WHEREAS, Jody Binnix resigned from her seat on the Zoning Board of Appeals leaving a vacancy,
and

WHEREAS, Matthew DeMarco is interested in filling this vacancy and is supported by the Zoning
Board of Appeals Chairman, Tom Yourch, now therefore

BE IT RESOLVED, that the Farmington Town Board hereby authorizes the appointment of Matthew
DeMarco to the Zoning Board of Appeals to fulfill the rest of Jody Binnix' term which expires on
December 31, 2027, and

BE IT FURTHER RESOLVED that copies of this resolution be submitted by the Town Clerk to the
Supervisor's Secretary, the Accountant I, Tom Yourch, Chairman of the Zoning Board of Appeals and
Matthew DeMarco at 5038 Shortsville Road, Shortsville, NY 14548.

Resolution No. _____ of 2025

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

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By _____

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Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Michael Casale				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

JENNIFER FORD SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD

WHEREAS, Jennifer Ford was hired by the Town of Farmington with a start date of January 15, 2025 and on July 15, 2025 she will have successfully completed the required six-month probationary period, and

WHEREAS, Jennifer Ford has shown that she possesses the required knowledge base and per employee policy, upon the successful completion of a probationary period, the hourly employee may be granted a wage adjustment, and

WHEREAS, the W&S Superintendent believes that Jennifer has displayed satisfactory job performance, now therefore

BE IT RESOLVED that the Town Board hereby grants Jennifer Ford a \$1.00 per hour wage increase to \$20.00 per hour to be effective beginning with Payroll #16 (July 20, 2025), and

BE IT FURTHER RESOLVED, that the Town Clerk provides copies of this resolution to the W&S Superintendent, the Supervisor's Confidential Secretary and Accountant I.

Resolution No. _____ of 2025

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY
REPORT OF THE SUPERVISOR FOR JUNE 2025**

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Accountant I submitted the Monthly Report of the Supervisor for June 2025 to the Town Supervisor on July 2, 2025,

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for June 2025 on July 2, 2025,

WHEREAS, the Monthly Report has been submitted to the Town Board for approval via email, now therefore,

BE IT RESOLVED, that the Town Board hereby accepts the Monthly Report of the Supervisor for June 2025, and

BE IT FULLY RESOLVED, that the Town Clerk give a copy of this resolution to the Accountant I.

Resolution No. _____ of 2025

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Michael Casale				
Sec'd by _____	Councilman Steven Holtz				
Date of Adoption _____	Councilman Ronald Herendeen				
	Councilman Nathan Bowerman				

**RESOLUTION DECLARING MISCELLANEOUS EQUIPMENT FROM
VARIOUS OFFICES AS SURPLUS SO IT MAY BE DISPOSED OF AND/OR
DISCARDED**

WHEREAS, the Town Supervisor's Office has asked that the following items be declared surplus so that they may be disposed of and/or discarded

Two (2) Cisco SPA509G Phones

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes that miscellaneous equipment from various offices be declared surplus and disposed of and/or discarded, and

BE IT FURTHER RESOLVED, that the Town Clerk forward copies of this Resolution to the Accountant I.

Resolution No. _____ of 2025

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Michael Casale				
Sec'd by _____	Councilman Steven Holtz				
Date of Adoption _____	Councilman Ronald Herendeen				
	Councilman Nathan Bowerman				

Resolution of Acceptance of the recommendation from the Planning Board and authorizing the second partial release of funds (Release #2) from the Letter of Credit for site improvements Creekwood Townhome Project – Phase 2, in the total amount of \$89,002.82

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Director of Planning and Development (hereinafter referred to as Director), a draft resolution recommending the Town Board accept the above referenced partial release of funds (Release #2) from the Letter of Credit for approved site improvements within the Creekwood Townhome Project – Phase 2, located along Pintail Crossing, in the total amount of \$89,002.82; and

WHEREAS, the Town Construction Inspector, Town Engineer and Town Department Heads have all reviewed and accepted the quantities and unit prices identified in the Applicant's Engineer's Letter of Credit Estimate; and

WHEREAS, the above referenced Town Officials have all signed the attached Appendix Forms G-1.1 [Letter of Credit/Surety – Partial Release Form, dated 6/25/25] and G-2.0 [Letter of Credit Release, dated 6/25/25]; and

WHEREAS, the Town Clerk has verified the total amount contained in the filed Letter of Credit agrees with the amount being requested to be released; and

WHEREAS, with this second partial release of funds there will be a remaining balance in this Letter of Credit of \$487,235.29.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes the second partial release of funds from the above referenced Letter of Credit, in the total amount of \$89,022.82.

BE IT FURTHER REQUESTED that the Town Board does hereby authorize the Town Supervisor to sign and date Appendix Form G-2.0.

BE IT FURTHER RESOLVED that the Town Board does hereby direct the Town Clerk to provide certified copies of this resolution to: Creekwood Extension, LLC, 21 Crossbow Drive, Penfield, New York 14526; and to Matthew Tomlinson, Project Manager, Marathon Engineering, 39 Cascade Drive, Rochester, New York 14614.

BE IT FINALLY RESOLVED that the Town Clerk is hereby directed to provide electronic copies of this resolution to the Town Planning Board Chairperson; the Town Highway and Parks Superintendent; the Town Water and Sewer Superintendent; the Town Code Enforcement Officer; the Town Construction Inspector; the Town Engineer; the Town Director of Planning & Development; and John Robortella, Clerk of the Planning Board.

RESOLUTION AUTHORIZING ACCEPTANCE OF EASEMENT

WHEREAS, the Town of Farmington, by its officers or representatives, has engaged in discussions with DECAL, LLC (“Owner”) regarding the Town’s obtaining a Sidewalk Easement over portions of Owner’s property located at 1067 Gateway Drive, as shown on a map prepared by David M. Parrinello dated May 21, 2025; and

WHEREAS, Town of Farmington officials have recommended to the Town Board that said Owner grant to the Town the easement over said lands of said Owner;

WHEREAS, said easement has been offered by Owner to the Town of Farmington; and

WHEREAS, the Town Board of the Town of Farmington is desirous of accepting said offered easement on behalf of the Town; and

WHEREAS, the Town Board of the Town of Farmington has examined said instrument and finds the consideration described in said easement to be fair and reasonable.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Farmington does hereby accept the Easement attached hereto as Exhibit 1 from Owner in accordance with the terms and conditions contained in said instrument and directs that the same be recorded in the Office of the Clerk of the County of Ontario, the fees for said recording to be borne by the Owner, and be it further

RESOLVED, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein.

I, Michelle Finley, Town Clerk of the Town of Farmington do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Farmington on _____, 2025, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Peter Ingalsbe	_____	_____
Michael Casale	_____	_____
Steven Holtz	_____	_____
Ronald Herendeen	_____	_____
Nathan Bowerman	_____	_____

Dated: _____, 2025

Michelle Finley, Town Clerk

SEAL

Resolution No. _____ of 2025

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Michael Casale				
Sec'd by _____	Councilman Steven Holtz				
Date of Adoption _____	Councilman Ronald Herendeen				
	Councilman Nathan Bowerman				

RESOLUTION WAIVING THE PERMIT FEES FOR THE FARMINGTON VOLUNTEER FIRE ASSOCIATION'S ANNUAL CARNIVAL

WHEREAS, the Farmington Volunteer Fire Association is having their 77th annual carnival and fireworks display, and

WHEREAS, the FVFA is requesting the permit fees for the operating permit and the fireworks display permit be waived, therefore be it

RESOLVED, the Farmington Town Board authorizes the waiving the permit fees for the FVFA annual carnival and fireworks display, and further be it

RESOLVED, that the Town Clerk provide copies of this resolution to the Code Enforcement Officer, the Accountant 1, and to Scott Parker, VP/Carnival Chair of the Farmington Volunteer Fire Association.