

Resolution No. \_\_\_\_ of 2023

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: February 14, 2023

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

**RE: Resolution to close the public hearing and any further deliberations upon the Power’s Incentive Rezoning Action to Tuesday evening, February 28, 2023, commencing at 7:00 p.m.; and directing the preparation of draft environmental documents along with a draft resolution to approve the requested rezoning with conditions.**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as Town Board) has by adopting Town Board Resolution Number 51 of 2023 (hereinafter referred to as Resolution) dated January 10, 2023, continued tonight’s public hearing upon the above referenced rezoning Action; and

**WHEREAS**, at tonight’s public hearing new information has been introduced which identifies the Town Planning Board’s Supplemental Report and Recommendation, that was requested in the above referenced Resolution) on the amended conceptual layout for the proposed four (4) parcels of land located within the existing LI Limited Industrial portion of the overall site, that are referenced as Parcels “A.” “B.” “C” and “D;” and

**WHEREAS**, new information has also been received from the Ontario County Department of Public Works (DPW) and introduced at tonight’s public hearing showing photos of stormwater drainage conditions along the Ontario Central Railroad property located east of County Road 8, along with a list of four proposed items to correct the identified drainage issues; and

**WHEREAS**, the Town Board desires time to further discuss these items with the Town Engineers and the staff at the Ontario County DPW; and

**WHEREAS**, the Town Board desires time to review a draft of Parts 2 and 3 of the Full Environmental Assessment Forms (FEAF), a draft resolution setting forth findings of the anticipated impacts upon the environment based upon the criteria contained in 6NYCRR, Part 617, and a draft resolution to approve with conditions the proposed incentive rezoning for this Project for the Board's review, acceptance and consideration at their next meeting on Tuesday, February 28, 2023.

**NOW, THEREFORE BE IT RESOLVED**, the Town Board does hereby close the public hearing upon this Action.

**BE IT FURTHER RESOLVED** that the Town Board directs the Town Director of Planning and Development to prepare drafts of Parts 2 and 3 of the FEAF for this rezoning Action, prepare a draft Town Board resolution using the criteria set forth in the State's Environmental Quality Review (SEQR) Regulations (6NYCRR, Part 617.7) for determining the significance for acting upon this proposed rezoning, and prepare a draft resolutions for approving the proposed rezoning with conditions, all of which for the Town Board's review, acceptance and, if possible, formal action at their next meeting on Tuesday, February 28, 2023.

**BE IT FURTHER RESOLVED** that the Town Clerk is hereby directed to provide certified copies of this resolution to the Applicants, the Applicants Engineer, Bill Wright, P.E., Commissioner of Public Works, Ontario County Department of Public Works, 2962 County Road 48, Canandaigua, New York 14424, the Town Highway & Parks Superintendent, the Town Water & Sewer Superintendent, the Town Director of Planning & Development, the Town Construction Inspector, the Town Code Enforcement Officer, the Town Zoning Officer and the Town Engineers.

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Roll Call Vote

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By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption:

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Dr. Casale				
Councilman Mr. Holtz				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

**RESOLUTION CREATING AN ASSISTANT ASSESSOR POSITION**

**WHEREAS**, the Town has identified that an Assistant Assessor position is needed; and

**WHEREAS**, a new position duties statement was sent to Ontario County Human Resources for their review and approval; and

**WHEREAS**, Ontario County Human Resources sent the Town Supervisor an email dated February 13, 2023 enclosing a copy of Classification Certification No. 10-2023 which classifies one position of Assistant Assessor for the Town of Farmington and has directed the Town to create the position; now therefore

**BE IT RESOLVED**, that the Town Board hereby authorizes the creation of one Assistant Assessor position; and be it further

**RESOLVED**, that the Town Clerk forward a copy of this resolution to Michele Smith, Director of Ontario County Human Resources, Assessor's Office, the Accountant I, and the Supervisor's Secretary.

Resolution No. \_\_\_\_\_ of 2023

## THE TOWN OF FARMINGTON TOWN BOARD

### Roll Call Vote

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By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: February 14, 2023

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

**RE: Approval of a request for the partial release of funds (Release #2) from the Letter of Credit, Section 2, Monarch Manor Incentive Zoning Project, in the total amount of \$ 99,186.94.**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received a resolution from the Town Planning Board (hereinafter referred to as Planning Board), dated February 1, 2023, recommending the Town Board take action to approve the request for the second partial release of funds from the above referenced Letter of Credit; and

**WHEREAS**, the Planning Board’s recommendation is based upon their review and acceptance of the recommendations received from the Town Construction Inspector, Town Department Heads and the Town’s Engineers, and the signed Town Surety Release Forms (G-1.1) and (G-2.0); and

**WHEREAS**, the total amount of this letter of credit is \$ 755,813.50; and

**WHEREAS**, this partial release of funds in the total amount of \$ 99,186.94 will leave a balance in the Letter of Credit of \$ 195,242.69; and

**WHEREAS**, the Town Clerk has reviewed this requested partial release of funds finding the amounts contained herein to be accurate.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board hereby accepts the Planning Board’s recommendation and approves the partial release of funds (Release #2) from the Letter of Credit for the above referenced project, in the total amount of \$ 99,186.94.

**BE IT FURTHER RESOLVED** that the Town Board authorizes the Town Supervisor to sign and date Form G-2.0, Town Letter of Credit Partial Release Form.

**BE IT FURTHER RESOLVED** that the Town Clerk is hereby directed to notify tomorrow, by U.S. Mailing, certified copies of this resolution to: Anthony DiPrima, 7 Beauclaire Drive, Fairport, New York 14450; and Walter Baker, D.S.B. Engineers & Architects, P.C., 2349 Ridgeway Avenue, Rochester, New York 14626.

**BE IT FINALLY RESOLVED** that certified copies of this resolution are also to be provided to the Town Highway & Parks Superintendent, the Town Water & Sewer Superintendent, the Town Code Enforcement Officer, the Town Director of Planning and Development, the Town Construction Inspector and the Town Engineers.

Resolution No. \_\_\_\_\_ of 2023

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Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
<b>Total</b>				

**RE: Approval of a partial release of funds (Release #2) from the established Letter of Credit for site improvements associated with Auburn Meadows, Section 8S, in the total amount of \$ 503,391.39.**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received a packet of information from the Town Director of Planning & Development, containing the recommendations from the Town Engineer and Town Construction Inspector, dated January 24, 2023, for the partial release of funds (Release #2) from the established Letter of Credit for site work completed within Section 8S of the Auburn Meadows Subdivision Tract, in the total amount of \$ 503,391.39; and

**WHEREAS**, the Town Planning Board, by resolution adopted on Wednesday, February 1, 2023, has recommended the Town Board approve of the partial release of funds (Release #2); and

**WHEREAS**, a part of said packet of information includes the signed Letter of Credit/Surety – Partial Release Form (G-1.1) and the Letter of Credit Release Form (G-2.0); and

**WHEREAS**, the total amount of funds within this Letter of Credit is \$ 866,779.37 and after authorizing the first partial release of funds (Release #1), there is a remaining balance of \$ 665,019.34; and

**WHEREAS**, after authorizing this partial release of funds (Release #2) from the Letter of Credit, there will be a remaining balance of \$161,627.95; and

**WHEREAS**, the Town Clerk has verified the total amounts specified above herein to be accurate.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board hereby approves the requested partial release (Release #2) of funds, from the Letter of Credit on file with the Town Clerk’s Office, in the above referenced amount of \$ 503,391.39.

**BE IT FURTHER RESOLVED** that the Town Supervisor, is hereby authorized to sign the Town Form, G-2.0.

**BE IT FURTHER RESOLVED** that the Town Clerk is hereby directed to notify tomorrow, by U.S. Mailing, certified copies of this resolution to: Anthony DiPrima, A&D Real Estate Development Corporation, LLC, 7 Beauclaire Lane, Fairport, New York 14450; Walter Baker, D.S.B. Engineers, 2394 Ridgeway Avenue, Rochester, New York 14626; and Frank Affronti, 104 Contractors, Inc., 536 New York State Route 104, Ontario, New York 14519.

**BE IT FINALLY RESOLVED** that certified copies of this resolution are also to be provided to the Town Highway & Parks Superintendent, the Town Water & Sewer Superintendent, the Town Code Enforcement Officer, the Town Director of Planning and Development, the Town Construction Inspectors, David Orians and Matthew Heilmann, and the Town Engineer.

Resolution No. \_\_\_\_\_ of 2023

## THE TOWN OF FARMINGTON TOWN BOARD

### Roll Call Vote

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By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: February 14, 2023

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

**RE: Endorsement of The South Farmington Friends and Chapel Organization’s application to the New York State Registry of Historic Places and the National Registry of Historic Places for historic property recognition of The South Farmington Friends Cemetery Historic District.**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has received a request from the Treasurer of The South Farmington Friends and Chapel Organization, a 501c3 organization, which is known as the South Farmington Friends Cemetery, for the Town Board to take action to endorse the applications referenced above herein, for establishing the South Farmington Friends Cemetery Historic District (hereinafter referred to as The District); and

**WHEREAS**, the South Farmington Friends and Chapel Organization (hereinafter referred to as The Organization) owns a parcel of land located along the south side of Shortsville Road, west of the intersection with County Road 28, containing approximately 3.1 acres of land identified as Tax Map Account Number 43-1-37, which contains a cemetery and a stone vault (The South Farmington Cemetery) and a cemetery chapel building (The South Farmington Union Chapel) which the Organization desires to include in the above referenced District; and

**WHEREAS**, The Organization also desires to include all land originally owned by Welcom and Mercy Herendeen, Trustees of the Religious Society of Friends held in Farmington, into The District; and

**WHEREAS**, the Town of Farmington since June, 1976 owns one of the parcels of land which was part of the Religious Society of Friends held in Farmington, which is now known as Meetinghouse Park and is located at the northwest corner of the intersection of Shortsville Road and County Road 28, containing approximately .74 acres of land, identified further as Tax Map Account Number 43-1-50, and which continues to be used for recreational purposes; and

**WHEREAS**, the Town Board understands that including the Meetinghouse Park land as part of The District does not impose any additional restrictions or increased costs upon the Town of Farmington for its continued recreational use of said land; and

**WHEREAS**, the 2021 Edition of the Town of Farmington Comprehensive Plan contains a number of stated Town Objectives that support this Organization's declared intent to establish The District which include protection of historic structures and sites, and consideration for establishing a Town Register of Historic Structures and Sites; and

**WHEREAS**, there are no town funds involved with this organization's applications for State and Federal properties recognition.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board hereby endorses the establishment of the South Farmington Friends Cemetery Historic District and The South Farmington Friends and Chapel Organization's efforts to register said District on both the State and Federal Registers.

**BE IT FURTHER RESOLVED** that the Town Board hereby acknowledges the direct historic connection of Meetinghouse Park to the South Farmington Friends Cemetery Historic District as being part of the original district established by the Trustees of the Religious Society of Friends held in Farmington and, therefore, agrees with and hereby authorizes that it should remain a part of said original District.

**BE IT FINALLY RESOLVED** that certified copies of this resolution are also to be provided to the Town Historian, and the Town Director of Planning and Development.

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### Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: February 14, 2023

**RE: Recognition of the Farmington Town Historian’s application for participation in the Gardiner Foundation Semi-quincentennial Project (GFSP) for 2023, Recognition of the GFSP acceptance by the Town thereby enabling its participation in the GFSP and Authorization for a chosen student intern to be provided space in the Town Hall for work with the Town Historian on the two-year long GFSP.**

**WHEREAS**, the Farmington Town Board (hereinafter referred to as Town Board) has been informed by the Town Historian of her recent application for participation in the above referenced GFSP; and

**WHEREAS**, the Town Board has also been informed by the Town Historian of her application being accepted by GFS and approved funding for research services starting in 2023 and ending in 2024; and

**WHEREAS**, the Town Board understands that the award involves funds provided from GFS to the New York State Education Department and the New York State Registry of Historic Places for research services to be provided by graduate student interns; and

**WHEREAS**, the Town Board further understands that there are no matching town funds required for the Town’s participation in the two-year long research project, the results of which will become part of the 2026 National Commemorative of the American Revolution; and

**WHEREAS**, the Town Board further understands that the work product to be provided is to be overseen by representatives from the seven colleges and universities, that have been selected by GFS, which are located within New York State; and

**WHEREAS**, the Town Board further understands that acceptance of this award involves the Town Board agreeing to provide work space in the Town Hall, during Town Hall operating hours; and

**WHEREAS**, the goal of the GFS Project is to identify how the American Revolution affected western New York communities; and



**WHEREAS**, the Town Historian agrees to provide local assistance to the student intern and to coordinate the intern's work with a designated representative provided by a local college or university.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board does hereby support and endorses the above referenced GFSP.

**BE IT FURTHER RESOLVED** that the Town Board hereby agrees to provide a workspace in the Farmington Town Hall, during normal business hours and during the period 2023 – 2024, for a student intern selected by a local college or university to work on the above referenced GFSP.

**BE IT FINALLY RESOLVED** that certified copies of this resolution are to be provided to Donna Herendeen, the Town Historian and to the Town Director of Planning and Development.



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Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**CONFIRMING RESOLUTION FOR THE UPGRADE FROM 3G TO 4G FOR PS-5,  
PS-6, PS-11, PS-21, PS-23, AND PS-25**

**WHEREAS** the Victor-Farmington Sewer District recognize the need for 4G upgrade of said Pump Stations for remote monitoring, and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington acting on behalf of the Victor-Farmington Sewer District hereby authorizes the Water and Sewer Superintendent to pay the invoice #59080 from Colacino Industries 126 Harrison Street, Newark New York for the total cost of \$15,616.72 and

**BE IT FURTHER RESOLVED that** fund for said work will be from Budget Code SS-8120.45V with the following budget amendment:

From:	SS599 Appropriated Fund Balance	\$15,600
To:	SS8120.45V Scada/FSI-Victor	\$15,600

**BE IT FINALLY RESOLVED** that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Accountant I.

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Roll Call Vote

Names Ayes Nays Abstain Absent

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Supervisor <b>Peter Ingalsbe</b>				
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Councilman <b>Michael Casale</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**RESOLUTION AUTHORIZING TOWN STAFF FROM THE HIGHWAY DEPARTMENT, THE WATER & SEWER DEPARTMENT, AND THE BUILDING DEPARTMENT TO ATTEND CUSTOM DRONE TRAINING PRESENTED BY SKYOPS**

**WHEREAS**, Eric Fritz from the Highway Department, Justin Dorchester from the Water & Sewer Department, John Weidenborner from the Building Department, and Daniel Delpriore from the Building Department and Department Head over seeing the Drone Program have been chosen to attend the custom training by SkyOPs; and

**WHEREAS**, SkyOps is the only local hands on training center in the area and said training is custom to the Town of Farmington Drone Program; and

**WHEREAS**, the cost of this training is \$1,680.00 per person for a total training cost of \$6,720.00; and

**WHEREAS**, this training is customized for the Town of Farmington which will include: Intro to Drones for Commercial Users, Using Drones for Public Safety, and Part 107 Testing Prep in classroom training. The training will also have hands-on drone flight training. This training does not include the cost of the required Part 107 test to be licensed to fly drones; now

**THEREFORE BE IT RESOLVED**, that the Town Board of Farmington authorizes Dan Delpriore to enter into a contract with SkyOps for custom training for 4 Town staff members at a cost not to exceed \$6,720.00; and be it

**FURTHER RESOLVED**, that copies of this resolution shall be submitted by the Town Clerk to the Accountant I and Code Enforcement Officer Dan Delpriore.





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Supervisor <b>Peter Ingalsbe</b>				
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Councilman <b>Michael Casals</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

2/7/23

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN  
AGREEMENT TO HIRE SECORE CONTRACTING SERVICES, LLC  
FOR TEAR OFF AND RE-ROOFING OF FARMBROOK PARK  
BATHROOM, STORAGE BULIDING AND PAVILION**

**WHEREAS**, Farmbrook Park’s Bathroom, Storage Building and Pavilion roofs need to be torn off and replaced; and

**WHEREAS**, the three quotes received are from Secore Contracting, Services, LLC., (\$22,885.00); Dayton Enterprises, LLC., (\$33,000.00) and Marshall Exteriors, (\$24,799.00); and

**WHEREAS**, Secore Contracting Services, LLC has the lowest price and should be expensed to Parks Contractual (A-7110.4); now

**THEREFORE BE IT RESOLVED**, that the Town Board authorizes the Town Supervisor to sign the agreement at a cost not to exceed \$23,000.00; and be it further

**RESOLVED**, that the Town Clerk forward the originals of this Resolution to the Highway/Parks Department and the Accountant I.

Resolution No. \_\_\_\_ Of 2023

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Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casals</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION AUTHORIZING ADVERTISEMENT OF BIDS FOR  
CLINE AND BROWNSVILLE HIGHWAY IMPROVEMENTS**

**WHEREAS**, Cline and Brownsville Roads are in need of approximately 1,100 LF of road reconstruction including removal of the existing storm sewer and structures, removal of the existing pavement to design subgrade, installation of new base and asphalt pavement, installation of storm drainage improvements, road side ditch drainage, topsoil and seeding; and

**WHEREAS**, MRB Group has prepared the Advertisement for Bids as well as a draft bidding schedule; now

**THEREFORE BE IT RESOLVED**, that the Town Board authorizes to go to bid for the Cline and Brownsville Road Highway Improvements with a pre-bid meeting at the Town Hall on Wednesday, March 8, 2023 at 10 a.m. and bid opening at the Town Hall on March 21, 2023 at 10 a.m.; and be it further

**RESOLVED**, that the Town Clerk have the Advertisement to Bid published in the local newspaper and forward the copies of this Resolution to the Highway/Parks Department, Bill Davis of MRB Group, and the Accountant I.



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Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casals</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION AUTHORIZING QUARTERLY STIPEND AND PAY  
INCREASE FOR AUGUST GORDNER**

**WHEREAS**, August Gordner has acted as the Building Department Head when Dan Delpriore is out of the office and/or on vacation and is being appointed as Deputy Department Head resulting in a stipend of \$3,000.00 per year paid quarterly; and

**WHEREAS**, with the competitive nature of the Code Enforcement Officer position, there are limited qualified candidates to fill that position, and with the status of the current economy, August Gordner shall receive a pay increase of \$2.50 per hour effective with PR#4 (February 5, 2023); now

**THEREFORE BE IT RESOLVED**, that the Town Board authorizes both the quarterly stipend of \$3,000.00 per year to be paid quarterly for Deputy Department Head and a pay increase of \$2.50 per hour; and be it further

**RESOLVED**, that the Town Clerk forward copies of this resolution to August Gordner, the Building Department, the Accountant I and the Confidential Secretary.



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Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

**RESOLUTION APPOINTING BRIAN WHITE AND DAVID SHIELDS TO THE CONSERVATION BOARD**

**WHEREAS**, there are currently three vacancies on the Conservation Board; and

**WHEREAS**, Brian White and David Shields have submitted a letter of interest and resume for review; and

**WHEREAS**, Brian and David have been recommended to fill two of the three vacancies by Kimberly Boyd, Chairperson, now therefore be it

**RESOLVED**, the Farmington Town Board appoints Brian White and David Shields to the Conservation Board for terms beginning February 14<sup>th</sup>, 2023 to expire on December 31<sup>st</sup>, 2023; and be it further

**RESOLVED**, that the Town Clerk forward a copy of this resolution to Kimberly Boyd, Chairperson, the Confidential Secretary, Brian White at 1424 Olde Park Square, Farmington, NY 14425, and David Shields at 50 Windigo Lane, Farmington, NY 14425.

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Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

**RESOLUTION APPOINTING BARBARA MCINTOSH TO THE BOARD OF ASSESSMENT REVIEW**

**WHEREAS**, there is currently a vacancy on the Board of Assessment Review; and

**WHEREAS**, Barbara McIntosh has submitted a letter of interest and resume for review; and

**WHEREAS**, Barbara has been recommended to fill said vacancy, now therefore be it

**RESOLVED**, the Farmington Town Board appoints Barbara McIntosh to the Board of Assessment Review for a term beginning February 14<sup>th</sup>, 2023 to expire on September 30<sup>th</sup>, 2027; and be it further

**RESOLVED**, that the Town Clerk forward a copy of this resolution to Doug Payne, Chairperson of the Board of Assessment Review, Assessor's Office, Barbara McIntosh at 5981 Amber Drive, Farmington, NY 14425 and the Confidential Secretary.

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Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casals</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION TO REORDER THE 2022 HIGHWAY AND PARKS EQUIPMENT BASED ON 2023 PRICING DUE TO SUPPLY ISSUES**

**WHEREAS**, the following resolutions approved the purchase of the equipment for the 2022 budget with pricing based on the signed quotes for 2022 pricing:

- Resolution # 403 OF 2021 F-550XL CAB \$89,895.31 (HWY)
- Resolution # 404 OF 2021 F-350XL CREW \$44,820.20 (HWY)
- Resolution # 405 OF 2021 F-350XL CAB \$45,967.40 (PARKS)

**WHEREAS**, Ford was unable to build and supply the 2022 trucks and they need to be reordered under the following 2023 pricing:

CODE	DESCRIPTION	ORIGINAL RESOLUTION	2022 ENCUMBERANCE	2023 PRICING	2023 DIFFERENCE
DA5130.2 VLT	F-550 XL CAB	403 OF 2021	\$ 89,895.31	\$ 107,294.25	\$ 17,398.94
DA-5130.2 VLT	F-350 XL CREW	404 OF 2021	\$ 44,820.20	\$ 61,365.22	\$ 16,545.02
A-7110.2VLT	F-350 XL CAB	405 OF 2021	\$ 46,000.00	\$ 62,753.08	\$ 16,753.08
			\$ 180,715.51	\$ 231,412.55	\$ 50,697.76

**WHEREAS**, the Town Board authorizes the Town Supervisor to sign the three (3) truck agreements, and

**NOW THEREFOR RESOLVED**, the orders be placed under the new pricing with the following budget amendments:

From: DA599 Appropriated Fund Balance \$34,000  
 To: DA5130.2 Equipment \$34,000

**RESOLVED**, that the Town Clerk forward the original signed agreements and a copy of this Resolution to the Highway/Parks Department and a copy of the resolution to the Accountant I.

Resolution No. \_\_\_\_\_ of 2023

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO ELECTRONICALLY  
SIGN THE CONTACT WITH INVOICE CLOUD**

**WHEREAS**, resolution 410-2022 approved the Town to migrate to the Muni-Link cloud based software package for the water and sewer billing,

**WHEREAS**, a customer engagement, e-billing and electronic payment platform that can be integrated with the Muni-Link billing software is needed and Muni-Link has recommended the use of Invoice Cloud for these services,

**WHEREAS**, Invoice Cloud has presented to the Town a proposal which includes a payment platform where water and sewer customers can utilize e-billing and electronic payments,

**WHEREAS**, fees to the Town of Farmington will be via direct debit and include a monthly portal access fee of \$295/month, a card reader fee of \$20/month/reader, and a .25/transaction fee for invoice presentment to paperless customers, with no implementation fee incurred by the Town,

**WHEREAS**, customer fees will increase slightly to 3.35% for credit/debit/paypal transactions and \$1.95 per ACH/EFT transaction,

**FURTHER RESOLVED**, that the Town Board approves the Supervisor to electronically sign the certification and agreement provided by Invoice Cloud

**FULLY RESOLVED**, that the Town Clerk provides a copy of the resolution to the Accountant I, the Water and Sewer Department and email a copy to Matthew Straw of Invoice Cloud: mstraw@invoicecloud.com.

Resolution No. \_\_\_\_\_ Of 2023

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

02/14/23

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO  
SIGN COVERALL'S CONTRACT ADDENDUMS FOR COST-OF-  
LIVING INCREASE FOR CLEANING SERVICES**

**WHEREAS**, the contract between the Town of Farmington and Coverall is being amended due to Cost-of-Living Adjustment; and

**WHEREAS**, there are three (4) contract addendums attached: Highway Department monthly total (\$753.15), Town Court monthly total of (\$522.76), Water and Sewer Department monthly total of (\$761.25) and Town Hall (\$1,332.40); and

**NOW THEREFORE BE IT RESOLVED** that the Town Board hereby authorizes the Town Supervisor to sign the addendums beginning with 2/1/2023, and be it further

**RESOLVED**, that the Town Clerk return the original signed addendums to the Highway Department and forward copies of this resolution to the Accountant I and Water and Sewer Department.

Resolution No. \_\_\_\_\_ of 2023

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**RESOLUTION AUTHORIZING ADDITIONAL FUNDING IN THE  
SIDEWALK CAPITAL PROJECT**

**WHEREAS**, the 2023 budget allocated \$150,000 to the Sidewalk Capital Project from the General Savings account,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendments within the capital project:

Debit: HK4997 Federal Aid-Home & Community Serv	\$356,000	
Debit: HK5031 Interfund Transfer	\$150,000	
Credit: HK1440.2 Design		\$445,000
Credit: HK 5410.2 Sidewalk Capital Outlay		\$61,000

**BE IT RESOLVED** that the Accountant I transfers the funds and performs the budget amendments,

**FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Accountant I.



Resolution No. \_\_\_\_\_ of 2023

**THE TOWN OF FARMINGTON  
TOWN BOARD**

**Roll Call Vote**

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				
Total				

**February 14, 2023**

**RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE  
2019 VLT, 2020 VLT AND 2021 VLT CAPITAL RESERVE ACCOUNTS ONCE  
THE PUBLIC REFERENDUM PERIOD IS COMPLETE.**

**Whereas,** the following funding transfer utilizing the 2019 VLT reserve fund was allocated in the 2023 budget:

\$142,803.33 plus interest earned to the Emergency Services Reserve

**Whereas,** the following funding transfers utilizing the 2020 VLT reserve fund were allocated in the 2023 budget:

- \$450,000 to the Highway Fund
- \$50,000 to the Parks Equipment Reserve
- \$400,000 to the Beaver Creek Park Capital Project
- \$250,000 to the Town Facility and Land Acquisition Reserve
- \$157,558.71 to the Emergency Services Reserve
- \$100,000 to the Parks Building Upgrade Capital Project
- \$25,483.35 plus interest earned to the Town Hall Capital Project

**Whereas,** the following funding transfers utilizing the 2021 VLT reserve fund were allocated in the 2023 budget:

- \$400,000 to the Parks Building Upgrade Capital Project
- \$100,000 to the Tax Stabilization Reserve
- \$99,517 to the Town Hall Capital Project
- \$90,000 to the Parks Improvements Capital Project
- \$300,000 to establish a capital project (HX)for a Highway Pole Barn

**Now therefore be it resolved,** that the Town Clerk publish the public notice for the withdrawal from the VLT reserves,

**Further resolved,** that the Accountant I, of the Town of Farmington, is hereby authorized and directed to transfer the funding from the VLT reserve funds once the permissive referendum period is complete,

**Further resolved,** that the Accountant I completes the following budget amendments within the capital projects:

HR5031 Interfund Transfer	\$500,000	
HR1620.2 Building Capital Outlay		\$500,000
HB5031 Interfund Transfer	\$400,000	
HB7110.26 Lodge		\$400,000
HT5031 Interfund Transfer	\$125,000.35 (plus interest earned)	
HT1620.2		\$125,000 (plus int earned)
HP5031 Interfund Transfer	\$90,000	
HP7110.2 Parks Improvements		\$90,000
(Highway Polebarn)		
HX5031 Interfund Transfer	\$300,000	
HX5132.4 Polebarn Construction		\$300,000

**Be it finally resolved,** that the Town Clerk, of the Town of Farmington, is to forward a copy of this resolution as well as the public notice to the Accountant I.

**RESOLUTION AUTHORIZING ACCEPTANCE OF EASEMENT AND A STORMWATER CONTROL FACILITY MAINTENANCE AGREEMENT**

**WHEREAS**, the Town of Farmington, by its officers or representatives, has engaged in discussions with Loomis Hidden Treasures, LLC (“Owner”) regarding the Town’s obtaining a Stormwater Management Facility Easement and a Stormwater Maintenance Agreement over portions of Owner’s property located at 6006 Loomis Road, as shown on a map prepared by McMahon LaRue Associates, P.C. dated August 9, 2022; and

**WHEREAS**, Town of Farmington officials have recommended to the Town Board that said Owner grant to the Town the easement and agreement over said lands of said Owner;

**WHEREAS**, said easement and agreement have been offered by Owner to the Town of Farmington; and

**WHEREAS**, the Town Board of the Town of Farmington is desirous of accepting said offered easement and agreement on behalf of the Town; and

**WHEREAS**, the Town Board of the Town of Farmington has examined said instruments and finds the consideration described in said easement and agreement to be fair and reasonable.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Farmington does hereby accept the Easement and agreement attached hereto as Exhibit 1 from Owner in accordance with the terms and conditions contained in said instruments and directs that the same be recorded in the Office of the Clerk of the County of Ontario, the fees for said recording to be borne by the Owner, and be it further

**RESOLVED**, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein.

I, Michelle Finley, Town Clerk of the Town of Farmington do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Farmington on \_\_\_\_\_, 2023, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Peter Ingalsbe	_____	_____
Michael Casale	_____	_____
Steven Holtz	_____	_____
Ronald Herendeen	_____	_____
Nathan Bowerman	_____	_____

Dated: \_\_\_\_\_, 2023

\_\_\_\_\_  
Michelle Finley, Town Clerk

SEAL

Resolution No. \_\_\_\_\_ of 2023

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**February 14, 2023**

**RESOLUTION SETTING THE PUBLIC BID OPENING DATE FOR THE ANNUAL 2023 CANANDAIGUA-FARMINGTON WATER DISTRICT (CFWD) WATER MAIN FITTINGS AND SUPPLIES**

**Whereas**, the Water & Sewer Superintendent for the Canandaigua-Farmington Water District (CFWD) has requested the purchase of the annual water main fittings and supplies for 2023; and

**Whereas**, it is a requirement that the Town Board authorize the Advertisement of Public Bidding for the Canandaigua-Farmington Water District (CFWD) annual water main fittings and supplies; and

**Whereas**, the sealed bids will be accepted on or before March 9, 2023, at 11:00 AM at the office of the Farmington Town Clerk 1000 County Road 8, New York 14425 and the bids will be opened at this time; now therefore

**Be it resolved**, the Farmington Town Board acting on behalf of the Canandaigua Farmington Water District hereby authorizes the Water and Sewer Superintendent to set the bid date of March 9, 2023, at 11:00AM. Bid documents will be available at the Farmington Water and Sewer Dept. 1216 McMahan Rd Victor, New York; and

**Be it further resolved** that the Town Clerk provides a copy of this resolution to the Water & Sewer Superintendent and the Accountant I.

Resolution No. \_\_\_\_\_ of 2023

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

February 14, 2023

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION FOR COLACINO PROJECT 41228 WWTP SLUDGE PUMP  
PLC/HMI**

**WHEREAS** the Victor-Farmington Sewer District recognize the need to upgrade the outdated sludge pump control system with a new control system; now therefore

**BE IT RESOLVED**, that the Town Board of Farmington acting on behalf of the Victor-Farmington Sewer District hereby authorizes the Water and Sewer Superintendent to accept the estimate # E43291 from Colacino Industries 126 Harrison Street, Newark, New York for the total cost of \$9,960.00; and

**BE IT FURTHER RESOLVED** that funds for said work will be taken from Budget Code SS-8130.4; and

**BE IT FINALLY RESOLVED** that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Accountant I.

Resolution No. \_\_\_\_\_ of 2023

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

February 14, 2023

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION APPOINTING PAULA RUTHVEN TO THE ASSISTANT  
ASSESSOR POSITION**

**WHEREAS**, Paula Ruthven has been employed by the Town as Assessor Aide since December 2021 and has taken several training classes to expand her knowledge base; and

**WHEREAS**, the Town received Ontario County Department of Human Resources Classification Certification No. 10-2023 which classifies one position of Assistant Assessor and directed the Town to create the position; and

**WHEREAS**, Ontario County Department of Human Resources has determined that Paula possesses the required qualifications to be appointed to the newly created Assistant Assessor position; now therefore

**BE IT RESOLVED**, that the Town Board of Farmington authorizes appointing Paula Ruthven to the Assistant Assessor position effective with PR#5 (February 19, 2023); and

**BE IT FURTHER RESOLVED** that a copy of this resolution will be supplied from the Town Clerk to the Assessor's Office, the Confidential Secretary, and the Accountant I.