

Resolution No. \_\_\_\_\_ of 2023

**THE TOWN OF FARMINGTON  
TOWN BOARD**

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Ron Herendeen				
Councilman Nathan Bowerman				
Councilman Steven Holtz				
Councilman Michael J. Casale				
Total				

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A PROPOSAL FOR PROFESSIONAL SERVICES FROM MRB GROUP FOR GRANT WRITING SERVICES FOR LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND APPLICATION**

**WHEREAS**, MRB Group has submitted a Proposal for Professional Services for Local Government Records Management Improvement Fund Application at a cost not to exceed \$5,800.00, and

**WHEREAS**, this competitive grant program provides funds to help local governments enhance records management programs, a priority for the Town of Farmington, which will assume primary responsibility for the ongoing implementation of the improved records management program on a long-term continuing basis, and

**WHEREAS**, the Town of Farmington utilizes and has formally adopted Records Retention and Disposition Schedule MU-1, and

**WHEREAS**, the Town of Farmington has since formally adopted Records Retention and Disposition Schedule LGS-1 on August 12, 2020, and

**WHEREAS**, the Town, if awarded funding, will contract with a consultant to perform a scanning and indexing of paper records and integration of those records into existing online records management systems, as well as to develop and documents records management policies and procedures for the Town, now therefore be it

**RESOLVED**, that the Town Board of the Town of Farmington authorizes the Town Supervisor so sign the Proposal for Professional Services for grant writing for Local Government Records Management Improvement Fund Application at a cost not to exceed \$5,800.00, and

**BE IT FURTHER RESOLVED**, that the Town Board recognizes and fully supports the submission of a Local Government Records Management Improvement Fund grant application, and

**BE IT FINALLY RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Accountant I, Code Enforcement Officer Dan Delpriore and Laurie Fox, Grant Administrator MRB Group 145 Culver Road Suite 160 Rochester, NY 14620.

Resolution No. \_\_\_\_\_ of 2023

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor <b>Peter Ingalsbe</b>				
By _____	Councilman <b>Steven Holtz</b>				
Sec'd by _____	Councilman <b>Michael Casale</b>				
Date of Adoption _____	Councilman <b>Ronald Herendeen</b>				
	Councilman <b>Nathan Bowerman</b>				

**RESOLUTION DESIGNATING RONALD BRAND, DIRECTOR OF DEVELOPMENT  
AS VOTING DELEGATE TO THE ASSOCIATION OF TOWNS FOR 2024**

**WHEREAS**, the Association of Towns is having their 2024 Training School and Annual Meeting February 18-21, 2023, and

**WHEREAS**, the Town of Farmington must first adopt a resolution designating its delegate to vote on our behalf, now therefore be it

**RESOLVED** that the Town Board hereby designates Ronald Brand, Director of Development as Voting Delegate to the Association of Towns for 2024, and

**BE IT FURTHER RESOLVED**, that the Town Clerk provides copies of this resolution and the Certificate of Designation to the Supervisor's Secretary and the Association of Towns.

Resolution No. \_\_\_\_\_ of 2023

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN CONTRACT WITH  
WILLIAMSON LAW BOOK CO. FOR 2024**

**WHEREAS**, the Williamson Law Book Co. of Victor has forwarded the Town a contract for 2024 for software support for the Municipal Accounting program used by the Accountant I, and

**WHEREAS**, the contract costs \$1,434.00 for the year and includes support as well as notice of all program enhancements and state mandated changes, now therefore

**BE IT RESOLVED** that the Town Board hereby authorizes the Supervisor to sign the contract, and

**BE IT FURTHER RESOLVED** that the Town Clerk give a copy of this resolution to the Accountant I and mail the signed copy to Williamson Law Book Co at 790 Canning Parkway, Victor, NY 14564 with the check for payment.



Resolution No. \_\_\_\_\_ of 2023

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

December 26, 2023

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Ronald Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				

**RESOLUTION AUTHORIZING PUBLIC BIDDING FOR ONE (1) NEW AND UNUSED  
VACUUM TRAILER WITH VALVE EXERCISER**

**WHEREAS**, the Acting Superintendent for the Town of Farmington Water and Sewer Department has identified the need to purchase said Vacuum Trailer with Valve Exerciser to maintain the towns water infrastructure; and

**WHEREAS**, there is a need to exercise water hydrants and water main valves on a yearly basis and the Acting Water and Sewer Superintendent says this will streamline the process; now therefore

**BE IT RESOLVED**, that the Town Board of the Town of Farmington authorizes the Advertisement of Public Bidding for the Vacuum Trailer with Valve Exerciser and that bids will be received until 10:00 AM on Tuesday, January 9, 2024, at the office of the Farmington Town Clerk, 1000 County Road 8, Farmington, New York 14425; and

**BE IT FURTHER RESOLVED** that funding for the Project will be from the 2024 Water and Sewer Budget; and

**BE IT FINALLY RESOLVED** that a copy of this resolution will be supplied from the Town Clerk to the Acting Water and Sewer Superintendent and the Accountant I.

Resolution No. \_\_\_\_\_ of 2023

## THE TOWN OF FARMINGTON TOWN BOARD

### Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: December 26, 2023

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

**Resolution granting an area variance to allow an Accessory Structure, up to a 72 inch tall fence to be constructed within the Front Yard portion of a corner lot located, at 5999 Onyx Drive, at the southeast corner of Clovertrail Drive and Onyx Drive, within the Auburn Meadows Incentive Zoning Project.**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as Town Board) has opened tonight a public hearing upon the above referenced area variance application (hereinafter referred to as Action); and

**WHEREAS**, the Town Board has received public testimony at tonight’s public hearing regarding the proposed Action; and

**WHEREAS**, the Town Board has reviewed the Town’s files on the proposed Action; and

**WHEREAS**, the Town Board, as provided for under New York State Town Law, §261 B and Chapter 165-34.1 of the Farmington Town Code, is the only body to grant an area variance on property located within a mapped Auburn Meadows IZ Incentive Zoning District.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board does hereby classify the proposed Action as being a Type II Action as is further classified under 6NYCRR, Part 617.5 (16) and (17) of the State Environmental Quality Review Act (SEQRA), a part of article 8 of the New York State Environmental Conservation Law (ECL).

**BE IT FURTHER RESOLVED** that Type II Actions are not subject to review under Part 617.5, as these Actions have been determined by the State Legislature not to have a significant impact upon the environment or are otherwise precluded from environmental review under the ECL.

**BE IT FURTHER RESOLVED** that the Town Board finds that there is a documented clinical need for this fence based upon the March 30, 2023, letter from Amanda K. Stroh, M.S., BCBA, LBA, 1449 37<sup>th</sup> Street, Suite 100, Brooklyn, New York 11218, which cites Nikolas Whitney, [who now resides at 5999 Onyx Drive, Farmington, New York] emits high frequency elopement behaviors, and that due to his unpredictable elopement behavior, family members are often unable to engage in outdoor activities together.

**BE IT FURTHER RESOLVED** that Ms. Stroh's clinical recommendation is that Nikolas receive an outdoor environmental modification such as a fence to keep him safe and promote socialization with peers and siblings. Specifically, a six-foot tall fence around the entire back (rear) yard area of their lot. It is based upon her professional evaluation that the fence, considered to be an environmental modification, will enable behavior analytic strategies such as requesting to go to other outdoor locations within the yard and responding to "stop."

**BE IT FURTHER RESOLVED** that the Town Board is satisfied with the above referenced documentation provided by Amanda K. Stroh which identifies Mikolas' special need, and the Town Board finds that the totality of such evidence identifies the need for installation of a fence surrounding the Front and Rear Yard portions of the corner lot located at 5999 Onyx Drive, where Nikolas resides, is recommended for his well-being.

**BE IT FURTHER RESOLVED** that the Front Setback from the right-of-way line for Clovertrail Drive to the proposed fence line is 13 feet.

**BE IT FURTHER RESOLVED** that the Front Setback from the right-of-way line for Onyx Drive to the proposed fence line is 85 feet.

**BE IT FURTHER RESOLVED** that the Town Board does hereby grant the requested area variance request and approves of the installation of a solid fence within the Front Yard portion of the property fronting along only Clovertrail Drive and having an address of 5999 Onyx Drive and located on the lot at the southeast corner of Onyx Drive and Clovertrail Drive, with the following conditions:

This variance is granted upon the following findings made by the Town Board:

- a. granting the area variance for the portion of the lot fronting along Clovertrail Drive is based solely upon the above reference professional evaluation of need that is intended to help improve the quality of life for one of the residents at 5999 Onyx Drive; and
- b. granting the variance with the conditions set forth below herein will not create an undesirable change in the character of the neighborhood or create a detriment to nearby properties; and
- c. the benefit sought by the Applicant can not be achieved by a feasible alternative to the requested area variance; and
- d. the area variance being granted is substantial in that it involves an over-sized accessory structure located within the Front Yard portion of the property where such size is not permitted by Town Code; and

e. the alleged difficulty was not self-created.

**BE IT FURTHER RESOLVED** that based upon the above findings, the Town Board does hereby determine that the benefit to the Applicant does outweigh any known detriment to the community or neighborhood; and, therefore, the requested area variance to allow a fence within the Front Yard Portion of the property located at 5999 Onyx Drive along only the Clovertrail Drive frontage of said property is APPROVED with the following conditions:

1. No portion of the proposed fence shall be allowed to encroach upon the existing sanitary sewer easement that is located along the east side of Clovertrail Drive and that runs across the Clovertrail Drive frontage of the subject property.
2. There is no portion of said fence authorized to be constructed along the south property line between the proposed double gate and the street line as shown on the survey map submitted.
3. The fence material is to be uniform.
4. The fence material is to match, to the extent practical, the existing principal building located on the property.
5. The fence is to be maintained by the property owner and remain in a good safe condition.
6. Any light fixtures to be installed as part of the fence project shall comply with the Town's lighting regulations contained in Chapter 165 of the Town Code.
7. There shall be no messages or banners placed on the exterior portions of the proposed fence.
8. All gates proposed as part of this fence project are to remain closed.
9. A Building Permit shall be issued for the construction of said fence.
10. A Certificate of Compliance shall be required for said fence.
11. There shall be no outdoor storage of vehicles, equipment or other personal items outside the proposed fence and between the adjacent street line for Clovertrail Drive.
12. The fence may remain on the property located at 5999 Onyx Drive, as long as it has not been determined unsafe to remain by the Town Code Enforcement Officer.
13. Should the fence located upon the property at 5999 Onyx Drive be determined to be unsafe by the Town Code Enforcement Officer, the Town shall have the right to bring legal action to enforce the removal of the fence by the owner of 5999 Onyx Drive.

**BE IT FURTHER RESOLVED** that the Board finds approval of the requested area variance with the conditions imposed above herein provides the minimum relief necessary to the Applicant.

**BE IT FINALLY RESOLVED** that; and a certified copy of this resolution is to be provided to the Applicant, the Town Code Enforcement Officer, the Town Director of Planning and Development and the Town Development Office for placing in the property file.





Resolution No. \_\_\_\_\_ of 2023

**THE TOWN OF FARMINGTON  
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**AUTHORIZATION TO ROLL OVER VACATION TIME INTO 2024 FOR  
Jennifer Goodell, Account Clerk Typist  
Sheryl Smith, Finance Clerk II  
Kenneth Parrott, WWTP –2**

**December 26, 2023**

**WHEREAS**, vacation has to be exhausted by the end of the year per the Employee Policy, and

**WHEREAS**, Jennifer Goodell, Sheryl Smith and Kenneth Parrott are asking the Supervisor and Town Board to allow them to roll unused vacation days into 2024 with the understanding that the time be used before March 31, 2023 because it would prove a hardship for the time to be used before the end of 2023:

- Jennifer Goodell, 5.5 Hours
- Sheryl Smith, One (1) day
- Kenneth Parrott, Two (2) days

**NOW THEREFORE, BE IT RESOLVED**, that the Farmington Town Board hereby authorizes the above Water and Sewer employees to roll over their vacation time to be used no later than March 31, 2024, and

**BE IT FURTHER RESOLVED**, that the Town Clerk provides a copy of this resolution to the Acting Water and Sewer Superintendent, the Accountant I, and the Supervisor's Confidential Secretary.

Resolution No. \_\_\_\_ of 2023

## THE TOWN OF FARMINGTON TOWN BOARD

### Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: December 26, 2023

**RE: Resolution classifying the proposed Action involving site improvements at the Grove Park as an Unlisted Action under the State Environmental Quality Review Act (SEQRA); accepting Parts 1, 2 and 3 of the Short Environmental Assessment Form (SEAF) for the Action; and the evaluation and findings by the Town Board for making a Determination of Non-Significance upon the proposed Action; and making a Determination of Non-Significance upon the proposed Action.**

**WHEREAS**, the Town of Farmington Town Board (hereinafter referred to as Town Board), based upon its review of the Criteria contained in 6NYCRR Part §617.2 (a), Article 8, New York State Environmental Conservation Law (ECL), has found the above referenced Action to be Classified as an Unlisted Action; and

**WHEREAS**, the Town Board has reviewed the completed Part 1 of the Short Environmental Assessment Form; and

**WHEREAS**, the Town Board has completed Parts 2 and 3 of the Short Environmental Assessment Form.

**WHEREAS**, the Town Board is the only involved agency with said Actions and, therefore, is the designated lead agency for making the required determination of significance under the provisions of the State Environmental Quality Review Act (SEQRA).

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board does hereby classify the above referenced Action as being an Unlisted Action under SEQRA.

**BE IT FURTHER RESOLVED** that the Town Board has reviewed and does hereby accept the findings contained in Parts 1, 2 and 3 of the Short EAF and directs the Town Supervisor to sign and date the SEAF Part 3.

**BE IT FURTHER RESOLVED** that the Town Board reasonably concludes the following impacts are expected to result from the proposed Actions, when compared against the criteria in Section 617.7 (c):

- (i) there will not be a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic noise levels; a substantial increase in solid waste production; a substantial increase in potential for erosion, flooding, leaching or drainage problems;
- (ii) there will not be large quantities of vegetation or fauna removed from the site or destroyed as the result of the proposed action; there will not be substantial interference with the movement of any resident or migratory fish or wildlife species as the result of the proposed action; there will not be a significant impact upon habitat areas on the site; there are no known threatened or endangered species of animal or plant, or the habitat of such species; or, are there any other significant adverse impacts to natural resources on the site;
- (iii) there are no known Critical Environmental Area(s) on the site which will be impaired as the result of the proposed action;
- (iv) the overall density of the sites is consistent with the Town's Comprehensive Plan land use recommendations;
- (v) there are no known important historical, archeological, architectural, or aesthetic resources on the site, or will the proposed action impair the existing community or neighborhood character;
- (vi) there will not be a major change in the use of either the quantity or type of energy resulting from the proposed action;
- (vii) there will not be any hazard created to human health;
- (viii) there will not be a substantial change in the use, or intensity of use, of land including open space or recreational resources, or in its capacity to support existing uses;
- (ix) there will not be a large number of persons attracted to the site for more than a few days when compared to the number of persons who would come to such a place absent the action;
- (x) there will not be created a material demand for other actions that would result in one of the above consequences;
- (xi) there will not be changes in two or more of the elements of the environment that when considered together result in a substantial adverse impact; and
- (xii) there are not two or more related actions which would have a significant impact upon the environment.

**BE IT FURTHER RESOLVED** that based upon the information and analysis above and the supporting documentation, the Board determines that the proposed action WILL NOT result in any significant adverse environmental impacts.

**BE IT FURTHER RESOLVED** that the Board does hereby make a Determination of Non-Significance upon the proposed Action in accordance with the provisions contained under SEQRA.

**BE IT FINALLY RESOLVED** that the Board directs that copies of this determination be filed with the project files, the Town Engineers, the Town Highway and Parks Superintendent and the Director of Planning and Development, as provided for under the SEQR Regulations.

Resolution No. \_\_\_\_\_ of 2023

## THE TOWN OF FARMINGTON TOWN BOARD

### Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: December 26, 2023

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

**RE: Resolution to Adopt the various amendments to sections of the Town of Farmington Site Design and Development Criteria Manual as set forth herein; establishing the effective date of said amendments; directing copies of said amended sections to be provided to Town Staff; and directing the posting of the updated Manual upon the Town's Official Website.**

**WHEREAS,** the Town of Farmington Town Board (hereinafter referred to as Town Board) has reviewed the following proposed amendments to the Town of Farmington Site Design and Development Criteria Manual (hereinafter referred to as the Manual) which was last amended on February 28, 2023, by Town Board Resolution #115 of 2023:

1. Updated section 1.03, Building Permits
2. Updated section 2.05, Driveway Design Requirements
3. Updated section 3.02.F, Sewer lateral Pipe for Gravity Sewer
4. Updated section 3.06, Water Mains
5. Updated section 4.09, Compaction
6. Updated section 4.10.E.2, Disinfection
7. Updated section 5.09, Certificates of Occupancy
8. Updated section 5.10, As-Built Requirements
9. Added detail G-14.0, Required Inspections List
10. Revised detail H-6.0, Concrete Gutter
11. Added detail H-18.0, Crosswalk Detail
12. Revised detail S-6.0, Sanitary Sewer Outside Drop Connection
13. Revised detail ST-9.0, Stormwater Maintenance Agreement
14. Revised detail W-1.2, End of Main Hydrant Unit
15. Revised detail W-3.0, Disinfection, Sampling Tap, Blow-Off Detail
16. Deleted detail W-8.0, Meter Pit Detail
17. Added detail W-8.0, Watermain Chlorination Detail
18. Revised detail W-10.0, Watermain Pressure Test
19. Revised detail W-13.0, Trench Detail

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board does hereby accept the amendments referenced above herein; and further directs said amendments are to be made to the revised Town of Farmington Site Design and Development Criteria Manual; and finally directs that said amendments take effect on Monday, January 1, 2024.

**BE IT FURTHER RESOLVED** that the Cover Page of said Manual is to be changed by adding a new revision date of December 26, 2023; by adding the reference number of this Resolution and including the Effective Date of January 1, 2024.

**BE IT FURTHER RESOLVED** that the Town Board does hereby direct the Town's Engineering Firm, MRB Group, D.P.C., (hereinafter referred to as Town Engineer) to prepare copies only of these amendments to the Manual and to deliver them to all Town Departments and Agencies currently in possession of said Manual.

**BE IT FURTHER RESOLVED** that the Town Board hereby directs all Town Departments and Agencies currently in possession of said Manual to insert these amended pages into their copy.

**BE IT FURTHER RESOLVED** that the Town Board does hereby direct the Town Engineer to prepare a copy of these amendments and to deliver them to the Town Clerk's Office which are to be inserted in their office copy of the Manual along with a compact disc of said amended Manual, for public review and inspection.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be provided to all Town Officials in possession of said Manual which is to be inserted in the front pocket of said bound Manual.

**BE IT FINALLY RESOLVED** that the Board directs that the Town Website be updated to include a copy of the amended Manual, along with the Manual's Cover Sheet identifying the Effective Date of these revisions, for the public's information and use.



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**THE TOWN OF FARMINGTON  
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Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT IN THE  
WATER FUND AND A TRANSFER TO THE WATER TANK CAPITAL  
PROJECT**

**WHEREAS**, due to delays in the water tank capital project, the \$400,000 allocated to BAN interest in the 2023 water budget was not expended, now therefore

**BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes that the funding be moved to the Water Tank Capital Project with the following budget amendments:

Credit: SW1-9730.7 Ban Interest	\$400,000	
Debit: SW1-9950.9 Transfer to Capital Project		\$400,000
Credit: HW5031 Interfund Transfer	\$400,000	
Debit: HW8340.2 Tank Contractual		\$400,000

**BE IT RESOLVED**, that the Town Clerk submits one copy of the resolution to the Accountant I and the Water and Sewer Department.



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Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Ronald Herendeen</b>				

**RESOLUTION AUTHORIZING YEAR END BUDGET AMENDMENTS**

**WHEREAS**, budget amendments are needed in contractual expense lines,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendments:

Credit: A2725	VLT Funding	\$17,000	
Credit: A8020.47	Zoning Code Update	\$757.78	
Credit: A8020.48	AG Zoning Amendments	\$4,387.05	
Debit: A8020.41	Planning & Development		\$11,144.83
Debit: A1620.4	Buildings Contractual		\$5,000
Debit: A5132.4	HW Contractual		\$1,500
Debit: A1680.4	Central Processing Contractual		\$1,000
Debit: A1430.4	Personnel		\$3,500
Credit: A1355.12	Assessor OT	\$9,000	
Debit: A1355.1	Assessor Personnel		\$9,000
Credit: SL1-599	Appropriated Fund Balance	\$5,088	
Debit: SL1-5182.43	Farmbrook pole repairs		\$4,810
Debit: SL1-5182.551	Mercier Repairs		\$278
Debit: SL1-5182.52	Auburn Meadow	\$302	
Credit: SL1-5182.521	Auburn Meadow Repair		\$302
Debit: SL1-5182.57	Hickory Rise	\$278	
Credit: SL1-5182.571	Hickory Rise Repair		\$278
Debit: SL1-5182.61	Hathaway	\$79	
Credit: SL1-5182.611	Hathaway Reapair		\$79

Credit	SS8120.41V	Utilities Victor	\$5,000	
Debit	SS8120.45V	Scada Victor		\$5,000
Credit:	SS8130.45	Scada	\$10,000	
Credit:	SS8130.41	Utilities	\$10,000	
Debit:	SS8130.42	Chemicals		\$20,000
Credit:	SS9060.8	Insurance	\$2,500	
Debit:	SS8110.4	Contractual		\$2,500
Credit	SW1-8340.282	Meter Pit	\$55,000	
Debit	SW1-8340.41	Meters		\$55,000
Credit	SW1-8340.47	Engineering	\$20,500	
Credit	SW1-9060.8	Insurance	\$20,000	
Debit	SW1-8340.1	Personnel		\$35,000
Debit	SW1-8310.4	Contractual		\$2,500
Debit	SW1-8340.42	PRV		\$1,000
Debit	SW1-8340.43	Testing		\$2,000
Credit:	SW1-599	Appropriated Fund Balance	\$300,000	
Debit:	SW1-8320.4	Source of Supply		\$300,000

**FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Accountant I and the Water and Sewer Department.





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Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Ron Herendeen				
Councilman Nathan Bowerman				
Councilman Steven Holtz				
Councilman Michael J. Casale				
Total				

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A CONTRACT  
WITH ESO SYSTEMS FOR NEW FIRE INSPECTION SOFTWARE**

**WHEREAS**, the Farmington Volunteer Fire Department uses ESO Systems for logging and reporting NFIRS Reports to the State, and

**WHEREAS**, ESO Systems offers fire inspection reporting that is integrated to assist the Fire Department with pre-planning and providing pertinent real-time information, and

**WHEREAS**, the current IPS inspection module does not allow sharing of real-time information and does not allow integration to allow sharing of information to the Fire Department, and

**WHEREAS**, ESO Systems has given us a quote of \$2675.00 which includes the inspection and properties module which would incorporate the International Fire Code for New York State, the most current NFPA Codes, set up and online training sessions, and

**WHEREAS**, the unused funds from account A3620.2 Safety Inspection Equipment can be allocated to cover the purchase of this software, now therefore

**BE IT RESOLVED**, that the Town Board of the Town of Farmington authorizes the Town Supervisor to sign the contract with ESO Systems at a cost not to exceed \$2675.00, and

**MAY IT BE FURTHER RESOLVED**, that the original contract be sent to the Code Enforcement Officer, Dan Delpriore for distribution and copies of this resolution be submitted by the Town Clerk to the Accountant I.

Resolution No. \_\_\_\_\_ of 2023

## THE TOWN OF FARMINGTON TOWN BOARD

### Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Inglasbe</b>				
Councilman <b>Ron Herendeen</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael Casale</b>				
Councilman <b>Nate Bowerman</b>				

### **RESOLUTION TO AWARD THE FOUR PRIME CONTRACTS INCLUDING GENERAL, TANK, ELECTRICAL AND HVAC FOR THE BRICKYARD TANK AND TRANSMISSION LINE PROJECT**

**WHEREAS**, six bids were received for the General Contract #1, and

**WHEREAS**, the low bidder was Randsco Pipeline with a total bid price of \$2,585,845 which includes all base bid, conditional and alternate items, and

**WHEREAS**, two bids were received for the Tank Contract #2, and

**WHEREAS**, the low bidder was Landmark Structures with a total bid price of \$9,672,000 which includes the base bid plus allowance, and

**WHEREAS**, five bids were received for the Electrical Contract #3, and

**WHEREAS**, the low bidder was MW Controls Service, with a total bid price of \$396,477 which includes the base bid plus allowance, and

**WHEREAS**, one bid was received for the HVAC Contract #4 in the amount of \$68,338 which includes the base bid plus allowance, and

**WHEREAS**, MRB Group has reviewed all of the bidding documentation and recommends that the Town of Farmington sign the Notice of Awards for the Canandaigua Farmington Water District, and

**WHEREAS**, funding for this project will be disbursed from the established capital project, now therefore

**BE IT RESOLVED** , that the Supervisor sign the four Notice of Awards, and

**BE IT FULLY RESOLVED**, the original Notice of Awards be returned to David Herman, MRB Group, and that a copy of the resolution and Notice of Awards be supplied to the Water and Sewer department, Accountant I and the Town of Canandaigua.

Resolution No. \_\_\_\_\_ of 2023

## THE TOWN OF FARMINGTON TOWN BOARD

### Roll Call Vote

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption: December 26, 2023

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Mr. Ingalsbe</b>				
Councilman <b>Mr. Holtz</b>				
Councilman <b>Dr. Casale</b>				
Councilman <b>Mr. Herendeen</b>				
Councilman <b>Mr. Bowerman</b>				
Total				

**A Resolution to adopt the updated 2024 Storm Water Management Program Plan (SWMP) as the official Town of Farmington Storm Water Management Program Plan.**

**WHEREAS**, the Town of Farmington Town Board (Hereinafter referred to as “Town Board”) has received an updated version of the 2019 Town of Farmington Stormwater Management Program Plan prepared by MRB Group, D.P.C, the Town Engineering Firm, entitled “Town of Farmington Stormwater Management Program (SWMP) Plan, dated January 2024; and

**WHEREAS**, the Stormwater Management Program (SWMP) Plan’s stated intent is part of the Town’s ongoing effort to reduce the discharge of pollutants to the maximum extent possible and practicable by better management of the Town’s Municipal Separate Storm Sewer System (MS4), and is required under the MS4 General Permit.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby move to adopt the January 2024 document described above herein as the official Town of Farmington Storm Water Management Program Plan.

**BE IT FURTHER RESOLVED**, that the Town Board does hereby direct the Town’s MS4 Officer to prepare reports, every six (6) months, to the Town Board on the contents of said Plan, identifying what, if any changes or amendments thereto may be necessary to sustain the Town’s compliance with the State’s MS4 General Permit, or other State mandated MS4 Legislation.

**BE IT FURTHER RESOLVED**, that copies of the SWMP Plan document are to be prepared and kept on file in the Town Building & Codes Department and the Town Engineers Office.

**BE IT FURTHER RESOLVED** that the bi-annual reports from the Town’s MS4 Officer to the Town Board are also to be placed in an Appendix to the SWMP Plan.

**BE IT FINALLY RESOLVED**, that certified copies of this resolution are to be provided to: the Town Building & Codes Department and Town Engineer (MRB).





Resolution No. \_\_\_\_\_ of 2023

**THE TOWN OF FARMINGTON  
TOWN BOARD**

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

Names	Ayes	Nays	Abstain	Absent
Supervisor <b>Peter Ingalsbe</b>				
Councilman <b>Ron Herendeen</b>				
Councilman <b>Nathan Bowerman</b>				
Councilman <b>Steven Holtz</b>				
Councilman <b>Michael J. Casale</b>				
Total				

**RESOLUTION AUTHORIZING ACCEPTANCE OF AN WATER AND UTILITY  
EASEMENT FOR PROPERTY LOCATED ON COLLETT ROAD WITH A TAX  
ACCOUNT PARCERL NUMBER 29.00-2-9.200**

**WHEREAS**, the Town of Farmington, by its officers or representatives, has engaged in discussions with Farmington Lawn Care, Inc ("Owner") regarding the Town's obtaining a water and Utility Easement over portions of its property located on Collett Road with a tax account parcel number 29.00-2-9.200, as shown on a map prepared by MRB Group dated November 2023; and

**WHEREAS**, Town of Farmington officials have recommended to the Town Board that said Owner grant to the Town the easement over said land of said Owner; and

**WHEREAS**, said easement has been offered by Owner to the Town of Farmington; and

**WHEREAS**, the Town Board of the Town of Farmington is desirous of accepting said offered easement on behalf of said Town; and

**WHEREAS**, the Town Board of the Town of Farmington has examined said instrument and finds the consideration described in said easement to be fair and reasonable.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Farmington does hereby accept the Easement attached hereto as Exhibit 1 from Owner in accordance with the terms and conditions contained in said instrument and directs that the same be recorded in the Office of the Clerk of the County of Ontario by Town Attorney, the fees for said recording to be borne by the Town, and

**BE IT FURTHER RESOLVED**, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein.

**MAY IT BE FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Jeff Graff 26 East Main Street Clifton Springs for filing with the County Clerk's Office, Code Officer Dan Delpriore, Confidential Secretary, Lance Brabant with MRB and the property owner Farmington Lawn Care, Inc at 6290 State Route 96, Victor NY 14564.