

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Steven Holtz				
Sec'd by _____	Councilman Michael Casale				
Date of Adoption _____	Councilman Ronald Herendeen				
	Councilman Nathan Bowerman				

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR SEPTEMBER 2024

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor’s Monthly Report, and

WHEREAS, the Accountant I submitted the Monthly Report of the Supervisor for September 2024 to the Town Supervisor on October 1, 2024, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for September 2024 on October 1, 2024,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email, now therefore

BE IT RESOLVED that the Town Board hereby accepts the Monthly Report of the Supervisor for September 2024, and

BE IT FURTHER RESOLVED that the Town Clerk give a copy of this resolution to the Accountant I.

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**RESOLUTION TO CONTINUE THE PURCHASE OF BADGER
ENDPOINTS FOR THE WATER METER REPLACEMENT
PROGRAM**

WHEREAS, 50 additional endpoints are being ordered to be installed with meters currently on hand at a cost not to exceed \$10,000; now therefore

BE IT RESOLVED, that the following budget amendment be approved in the water fund to cover the cost of the additional order:

SW1-8340.4	Water Contractual Expenses	\$10,000
SW1-8340.41	Meter Contractual Expenses	\$10,000

BE IT FULLY RESOLVED, that the Town Clerk provides a copy of the resolution to the Accountant I and the Water and Sewer Department.

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nate Bowerman				

**RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN THE
PROPOSALS FROM MMB FOR ACCOUNTING SERVICES FOR
YEARS ENDED 2024 AND 2025**

WHEREAS, representatives from Mengel Metzger Barr & Co. have supplied engagement letters for accounting services for years ended 2024 and 2025 for the Town of Farmington (regular audit, water audit, and single audit), the Justice Courts and Town Clerk, and

WHEREAS, the 2024 year end audit to be performed in 2025 will total of \$28,975 which includes a single audit of federal funding expenses in addition to the regular audit, and the 2025 year end audit to be performed in 2026 for a total of \$25,205 plus an additional \$5,000 if a single audit is required, now therefore

BE IT RESOLVED, that the Town Board of Farmington authorizes the Supervisor to sign the proposals and that copies of the signed proposals be sent to MMB, 100 Chestnut St, Suite 1200, Rochester, NY 14604 and a copy of the resolution be forwarded to the Accountant I.

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Steven Holtz				
Sec'd by _____	Councilman Michael Casale				
Date of Adoption _____	Councilman Ronald Herendeen				
	Councilman Nathan Bowerman				
October 08, 2024					

**CONFIRMING RESOLUTION FOR REPLACING ROTATING ELEMENT FOR PUMP
#4 AT PUMP STATION #6 6502 PLASTER MILL RD**

WHEREAS, the Victor-Farmington Sewer District has recognized the need to replace the rotating element for Pump #4 which is one of the two 10” pumps due to wear; and

WHEREAS the service call and replacement parts are all included in this invoice received from Siewert Equipment; and

WHEREAS payment of said service and parts will be paid out of Town of Farmington Sewer funds with a reimbursement of half of the invoice from the Town Victor; now therefore

BE IT RESOLVED, that the Town Board of Farmington acting on behalf of the Farmington Sanitary Sewer District hereby authorizes the Acting Water and Sewer Superintendent to pay the invoice #30018 from Siewert Equipment 175 Akron Street, Rochester NY 14609. for the total cost of \$14,438.00; and

BE IT FURTHER RESOLVED that funds will be disbursed from budget code SS8120.4V Victor Contractual; and

BE IT FURTHER RESOLVED that a copy of this resolution will be supplied from the Town Clerk to the Acting Water and Sewer Superintendent and the Accountant I.

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented By _____ Sec'd by _____ Date of Adoption _____	Supervisor Peter Ingalsbe				
	Councilman Steven Holtz				
	Councilman Michael Casale				
	Councilman Ronald Herendeen				
	Councilman Nate Bowerman				

WHEREAS, the Town of Farmington Court has asked for the Town Board’s support in obtaining a Justice Court Action Plan grant to help maintain its level of efficiency and

WHEREAS, the Justices as looking to add and or update office equipment as follows:

Courtroom carpet repair	\$450.00
1 Replacement battery backup for fingerprint access system	\$244.00
2 Replacement mobile legal file transport carts	\$464.34
4 Boxes legal-size hanging file folders	\$131.56
2 Replacement wireless bodypack microphones	\$298.00
2 Pack record retention storage boxes	\$135.78
Judicial Security Act Registration (2 justices)	\$798.00
2 HP 26A toner cartridges (clerk printers)	\$529.78
1 TN760 toner cartridge (bench printer/copier)	\$152.49
1 HP12A toner cartridge (Judge Lew printer/copier)	\$61.49
1 HP78A toner cartridge (Judge Thomas printer/copier)	\$104.49
1 TN450 toner cartridge (fax machine)	\$61.49
10 Boxes copier/printer paper	\$699.99
1 Box 50ct thermal paper rolls (credit card machines)	\$73.79
1 Tower fan	\$118.99

The total we are seeking from the state grant is \$4,324.10

WHEREAS, the total being sought is \$4,324.10; now therefore

BE IT RESOLVED that the Board of the Town of Farmington authorizes the Farmington Town Court to apply for a JCAP grant in the 2024-2025 grant cycle up to \$4,324.10, and authorizes Town Supervisor Peter Ingalsbe to sign the attached application, and be it

FURTHER RESOLVED that the Town Clerk provide a copy of this resolution to the Town Court and the Accountant I.

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Steven Holtz				
Sec'd by _____	Councilman Michael Casale				
Date of Adoption _____	Councilman Ronald Herendeen				
	Councilman Nathan Bowerman				

**CONFIRMING RESOLUTION AUTHORIZING THE APPOINTMENT OF THE
SECRETARY TO PLANNING AND ZONING**

WHEREAS, Caitlyn Miller resigned from her position as Secretary to Planning and Zoning effective June 19, 2024, and

WHEREAS, the Code Enforcement Officer has conducted interviews and has found a qualified candidate to fill the position, now therefore

BE IT RESOLVED that the Town Board hereby authorizes the Code Enforcement Officer to fill the position of Secretary to Planning and Zoning at a rate of \$19.00 per hour effective October 7, 2024, and

BE IT FINALLY RESOLVED that the Town Clerk provide copies of this resolution to the Building Department, the Accountant I, and the Confidential Secretary.

**THE TOWN OF FARMINGTON
TOWN BOARD**

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Steven Holtz				
Sec'd by _____	Councilman Michael Casale				
Date of Adoption _____	Councilman Ronald Herendeen				
	Councilman Nathan Bowerman				

**RESOLUTION TO AWARD BID OF THE LOWER-LEVEL TOWN HALL
RENOVATIONS TO TACTICAL CONSTRUCTION**

WHEREAS, by Board Resolution #322 of 2024 the Town Board of the Town of Farmington authorized the Advertisement of Public Bidding for the renovations to the lower level of the Town Hall; and

WHEREAS, two sealed bids were opened on Wednesday, September 25, 2024, and publicly read at 10:00AM at the office of the Farmington Town Clerk, 1000 County Road 8, Farmington, New York 14425 and were reviewed by SWBR; now therefore

BE IT RESOLVED, that the Town Board of Farmington authorizes to award the bid to Tactical Construction Inc. at a cost not to exceed \$410,098.04; and

BE IT FURTHER RESOLVED, that a copy of this resolution be supplied to the SWBR Attn. Mike Brown & Randal Sicklers 387 East Main Street Suite 500 Rochester NY 14604, the Accountant I, Code Officer Dan Delpriore, and Tactical Construction Inc. Attn: John Barry, 5847 County Road 41, Farmington NY 14425.

**THE TOWN OF FARMINGTON
TOWN BOARD**

	Names	Ayes	Nays	Abstain	Absent
The following was presented	Supervisor Peter Ingalsbe				
By _____	Councilman Ron Herendeen				
Sec'd by _____	Councilman Nathan Bowerman				
Date of Adoption _____	Councilman Steven Holtz				
	Councilman Michael J. Casale				
	Total				

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A
CONTRACT WITH M.O.O.D MEDIA AND UPSTATE AV FOR LOWER-LEVER
TRAINING ROOM AV SYSTEM**

WHEREAS, the Town has requested quotes from AV companies with recommendations on the needs for the training room AV equipment, to not only be able to be used for in room presentations but also to host all online meetings or the mix of online and in person meetings and trainings; and

WHEREAS, the Town has requested 3 quotes for equipment and insulation from M.O.O.D. Media, Vibe Communications, and AVS Commercial, and

WHEREAS, the Town has received system quotes only from M.O.O.D. Media and Vibe Communications, and

WHEREAS, the Town has received system maintenance service quote only from M.O.O.D. Media, and

WHEREAS, the Town has reviewed the submitted quotes and system maintenance service agreements and found that the quote from M.O.O.D Media best suits the Town's needs with the lowest cost for the equipment and the maintenance of the installed equipment, and

WHEREAS, the quote submitted from M.O.O.D. Media has the proposal for equipment came to \$12,005.00 and they contract with Upstate AV for installation at a cost of \$2,000.00, and

WHEREAS, the quote submitted from M.O.O.D. Media has the proposal for system maintenance is \$25.00 per month invoiced annually which covers all service calls during the year, and

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes the Town Supervisor to sign the agreement for service with M.O.O.D. Media for equipment at a cost not to exceed \$12,005.00 and Upstate AV for installation at a cost not to exceed \$2,000.00 and a cost not to exceed \$300.00 for the system maintenance agreement, and

BE IT FURTHER RESOLVED that an initial deposit at time of ordering of the equipment be allowed at a cost not to exceed \$6,002.50.

FINALLY, MAY IT BE IT FURTHER RESOLVED that the Town Clerk provide copies of this resolution to the Building Department, Accountant I, and the signed contract to M.O.O.D. Media Attn: Tom Roming at 100 Victor Heights Parkway, Victor New York 14565.

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

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Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

10/03/24

**DOYLE SECURITY COMMERCIAL PROPOSAL
TO UPGRADE THE PANEL AT MERTENSIA PARK LOCATED AT
1438 MERTENSIA ROAD**

WHEREAS, we have received many alarm calls at the Mertensia Lodge (1438 Mertensia Road, Farmington, NY), and

WHEREAS, Doyle has proposed that we upgrade our Honeywell Control Panel and that it will also be equipped with an LTE Fire Radio, and

WHEREAS, This upgrade will allow for remote programming of the system., and

WHEREAS, the price is at a cost not to exceed \$2,600, now therefore

BE IT RESOLVED, that the Town Board authorizes the Town Highway Superintendent to proceed with the upgrades to be funded from A1680.2VLT, and

BE IT FURTHER RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Department and the Accountant I.

**THE TOWN OF FARMINGTON
TOWN BOARD**

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By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Nathan Bowerman				
Councilman Ronald Herendeen				

**RESOLUTION AUTHORIZING BUDGET AMENDMENTS FOR
THE GENERAL FUND AND SEWER FUNDS**

WHEREAS, budget amendments are needed in contractual expense lines, now therefore

BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendments:

Debit: A2115E Engineering Reimbursements	\$50,000	
Credit: A1440.4 Engineering Contractual		\$50,000
Debit: SS2374 Sewer Services, Other Gov	\$14,000	
Debit: SS8120.2V Victor Sewer Equipment	\$16,000	
Debit: SS8120.1 Sewer Personnel	\$12,000	
Debit: SS8130.464 Asphalt Paving	\$55,000	
Credit: SS8120.4V Victor Sewer Contractual		\$30,000
Credit: SS8130.12 Plant OT		\$12,000
Credit: SS8130.42 Chemicals		\$35,000
Credit: SS8130.4 Contractual		\$20,000

BE IT FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I.

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

The following was presented

By _____

Sec'd by _____

Date of Adoption: October 8, 2024

RE: Resolution Approving the release of a two (2) year Maintenance Bond for the Farmington Auto Wash 6, LLC, Project sidewalks constructed along portions of State Route 96 and Mertensia Road, in the total amount of \$1,785.00.

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received from the Town Director of Planning and Development, a request dated October 4, 2024, to approve the release of a two (2) year Maintenance Bond [Letter of Credit Surety #494, dated October 7, 2022, from The Lyons National Bank] issued to the Town on behalf of Auto Wash 6, LLC, for the sidewalks that have been installed as part of their project; and

WHEREAS, the Town Board has also received a copy of said Maintenance Bond, that was received by the Farmington Town Clerk's Office on October 22, 2022, and the Town's Final Inspection Form for Expiring Surety, Appendix Form G-4.0, dated October 4, 2024, signed by the Town Highway Superintendent and the Town Engineer attesting to their acceptance of their final inspection of these improvements; and

WHEREAS, in accordance with the provisions of §144-33 D. of the Farmington Town Code, a final inspection and report of the above reference site improvements has been completed and received.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby accept and approves of the release of the above referenced two-year Maintenance Bond, in the total amount specified above herein, for the above referenced project improvements.

BE IT FURTHER RESOLVED that the Town Clerk is to provide a certified copy of this resolution and the above referenced Appendix Form: G-40 to: Robert Marchenese, President, Farmington Auto Wash, P.O. Box 451, Canandaigua, New York 14424; and Michael A. Fratto, Vice President, The Lyons National Bank, Main Branch, 35 William Street, Lyons, New York 14489.

BE IT FINALLY RESOLVED that the Town Clerk is to provide certified copies of this resolution to: Matt Heilmann, Town Construction Inspector; Tim Ford, Town Highway & Parks Superintendent; Robin MacDonald, Acting Superintendent, Town Water & Sewer Department; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C.; Dan Delpriore, Town Code Enforcement Officer; Edward Hemminger, Town Planning Board Chairperson; and Ronald L. Brand, Town Director of Planning and Development.

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

The following was presented
 By _____
 Sec'd by _____
 Date of Adoption: October 8, 2024

Resolution Granting the State of New York Authority to Perform the Adjustment for the Owner and Agreeing to Maintain Facilities Adjusted Via State-let Contract

WHEREAS, the New York State Department of Transportation proposes the construction, reconstruction, or improvement Route 332 Corridor High Visibility Signal Project, Towns of Canandaigua & Farmington, Ontario County, P.I.N. 4332.09, and

WHEREAS, the State will include as part of the construction, reconstruction, or improvement of the above mentioned project the relocate/replace street lighting on approx. 7 poles, pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans and Utility Special Note relating to the project and meeting the requirements of the owner, and

WHEREAS, the service life of the relocated and/or replaced utilities has not been extended, and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans and Utility Special Notes, relating to the above mentioned project; now therefore

BE IT RESOLVED, That the Town of Farmington Department of Public Works approves of the above mentioned work performed on the project and shown on the contract plans relating to the project and that the Town of Farmington Department of Public Works will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

BE IT FURTHER RESOLVED, that the Town Supervisor has the authority to sign, with the concurrence of the Town of Farmington Board of Directors, any and all documentation that may become necessary as a result of this project as it relates to the Town of Farmington Department of Public Works, and

BE IT FURTHER RESOLVED, That the Town of Farmington Department of Public Works is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

I, Michelle Finley, duly appointed and qualified Town Clerk, do hereby CERTIFY that the foregoing resolution was adopted at a meeting duly called and held at the Farmington Town Hall, a quorum being present on the 8th day of October, 2024, and that said copy is a true, correct and compared copy of the original resolution so adopted and that the same has not been revoked or rescinded.

WITNESSETH, my hand and seal this _____ day of _____

Name/Title