

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

The following was presented

By _____

Sec'd by _____

Date of Adoption: January 14, 2025

**RESOLUTUION AUTHORIZING THE SUPERVISOR TO SIGN THE 2025
FIREWORKS EXHIBITION AGREEMENT FROM YOUNG EXPLOSIVES
CORPORATION**

WHEREAS, the Town Board for the Town of Farmington has agreed to hold the annual July 3, 2025 fireworks celebration on Town Property, and

WHEREAS, Young Explosives has submitted an exhibition agreement for 2025 along with a Certificate of Liability insurance, now therefore

BE IT RESOLVED, that the Town will be exempt from any permit fees for the celebration, and

BE IT FULLY RESOLVED, that the Town Board authorizes the Town Supervisor to sign the agreement and that the Town Clerk mails the original agreement to Young Explosives at PO Box 18653, Rochester, NY 14618 and maintains a copy of the signed document and provides a copy to the Building Department and the Recreation Department.

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

The following was presented

By _____

Sec'd by _____

Date of Adoption: January 14, 2025

RE: Accepting Parts 2 and 3 of the Short Environmental Assessment Forms (SEAFs) for the adoption of Local Law No. 1 of 2025 [Action], the Meyer’s Rezoning Map Amendment.

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has been designated as the responsible agency for completing the environmental record and making a determination of significance upon the above referenced Action [the legislative adoption of Local Law No. 1 of 2025] under the provisions of 6NYCRR Part 617.6 of article 8 of the New York State Environmental Conservation Law; and

WHEREAS, the Town Board has, by resolution number 434 of 2024, dated December 23, 2024, instructed the Town Director of Planning and Development to prepare drafts of Parts 2 and 3 of the SEAFs for the Town Board review and acceptance; and

WHEREAS, the Town Board received electronically the drafts of Parts 2 and 3 of the SEAFs on Monday, January 6, 2025 for this Action.

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby accept the drafts of the Parts 2 and 3 of the SEAF’s cited above herein as being complete and directs a certified copy of the SEAFs, dated January 6, 2025, be placed in the public record on this proposed Action.

BE IT FINALLY RESOLVED that the Town Clerk is hereby directed to provide electronic certified copies of this resolution to the following: Town Highway and Parks Superintendent; Town Acting Water and Sewer Superintendent; Town Construction Inspector, Matt Heilmann; Town Code Enforcement Officer; Town Director of Planning and Development; Town Engineer; the Applicant, Mark D. Meyer, mmeyer@meyersrv.com; the Applicant’s Attorney, Sean M. McCabe, smccabe@HarrisBeach.com; and the Applicant’s Engineer, Alex Amering, P.E., alex@costich.com.

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

The following was presented

By _____

Sec'd by _____

Date of Adoption: January 14, 2025

RE: Determination of Significance, for the adoption of Local Law No. 1 of 2025 [Action], under the provisions of the State Environmental Quality Review [SEQR] Regulations, for the rezoning of 2.612 acres of land, a part of Tax Map Account Number 29.00-1-70.111, which now contains a total of 9.8 acres from RM-F Residential Multi-Family to GB General Business, MTOD Major Thoroughfare Overlay District and MSOD Main Street Overlay District.

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has on December 23, 2024, classified the above referenced subject as an Unlisted Action (hereinafter referred to as Action) under Parts 617.4 and 617.5 of the State Environmental Quality Review Act (SEQRA) Regulations; and

WHEREAS, the Town Board is the only involved agency and, therefore, is designated as the agency under SEQRA Regulations for making the required determination of significance upon said legislative Action; and

WHEREAS, the Town Board has conducted a referral under the provisions of Sections 239-1 and -m of the New York State General Municipal Law with the Ontario County Planning Board (Referral #241 of 2024) and has given consideration to the referral comments upon said Action; and

WHEREAS, the Town Board, has received and reviewed the Parts 2 and 3 of the Short Environmental Assessment Forms (SEAFs) for said Action, dated January 6, 2025, prepared by the Town Director of Planning and Development; and

WHEREAS, the Town Board has given consideration to the public comments provided during the public hearing upon said rezoning Action; and

WHEREAS, the Town Board has considered the criteria for determining significance as set forth in Section 617.7 (c) (1) of the SEQRA Regulations and the information contained within Parts 1, 2 and 3 of the (SEAFs), along with the supporting documentation and maps submitted with this application.

NOW, THEREFORE, BE IT RESOLVED that the Town Board having reviewed the public record upon the above referenced Action does hereby make the following findings that are expected to result from the proposed legislative Action, when compared against the criteria in 6NYCRR Part 617.7 (c):

- (i) there will not be a substantial adverse change in existing air quality, ground or surface water quality or quantity; traffic noise levels; a substantial increase in solid waste production; a substantial increase in potential for erosion, flooding, leaching or drainage problems; and

- (ii) there will not be large quantities of vegetation or fauna removed from the site or destroyed as the result of the proposed Action; there will not be substantial interference with the movement of any resident or migratory fish or wildlife species as the result of the proposed Action; there will not be a significant impact upon habitat areas on the site; there are no known threatened or endangered species of animal or plant, or the habitat of such species; or, are there any other significant adverse impacts to natural resources on the site; and
- (iii) there are no known Critical Environmental Area(s) on the site which will be impaired as the result of the proposed Action; and
- (iv) the overall density of the site is consistent with the Town's Comprehensive Plan land use recommendations; and
- (v) there are no known important historical, archeological, architectural, or aesthetic resources on the site according to the State Office of Parks, Recreation and Historic Preservation (SHPO), or will the proposed Action impair the existing community or neighborhood character; and
- (vi) there will not be a major change in the use of either the quantity or type of energy resulting from the proposed Action; and
- (vii) there will not be any hazard created to human health resulting from the proposed Action; and
- (viii) there will not be a change in the use of current active agricultural land resulting from the proposed Action; and
- (ix) there will not be a large number of persons attracted to the site for more than a few days when compared to the number of persons who would come to such a place absent the Action; and
- (x) there will not be created a material demand for other Actions that would result in one of the above consequences; and
- (xi) there will not be changes in two or more of the elements of the environment that when considered together result in a substantial adverse impact; and
- (xii) there are not two or more related Actions which would have a significant impact on the environment.

BE IT FURTHER RESOLVED that based upon the above findings and the above referenced supporting documentation, the Town Board does hereby make a Determination of Non-Significance upon said Action and directs the Town Supervisor to sign and date Part 3 of the Short Environmental Assessment Form, the State's Negative Declaration Form.

BE IT FINALLY RESOLVED that the Town Clerk is to file a certified copy of the environmental record, Parts 1, 2 and 3 of the Short Environmental Assessment Forms, and this Determination of Non-Significance Resolution; and to provide certified electronic copies of these documents to the Applicant, the Applicant's Engineer, the Applicant's Attorney, the Town Planning Board, the Town Development Staff and the Town Engineer; and to place of copy of this determination of non-significance in the rezoning file upon the above referenced Action.

THE TOWN OF FARMINGTON TOWN BOARD

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

The following was presented

By _____

Sec'd by _____

Date of Adoption: January 14, 2025

RE: Adoption and filing of Local Law No. 1 of 2025, and approving the amendment of the Town's Official Zoning Map for delineating the rezoning of land [a 2.6 acre parcel, a portion of Tax Map Account 29.00-1-70.111] from RM-F Residential Multi-Family, MTOD Major Thoroughfare Overlay District and MSOD Main Street Overlay District to GB General Business, MTOD Major Thoroughfare Overlay District and MSOD Main Street Overlay District; and directing the Town Clerk to formally amend a portion of the Town's Official Zoning Map.

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board), has on January 14, 2025, [Town Board Resolutions #__ of 2025 and # __ of 2025] completed its' review of the environmental record for the above referenced legislative action for the rezoning of land identified above herein, and making a determination of non-significance thereon under the provisions of 6NYCRR Part §617.2 (a), article 8, New York State Environmental Conservation Law (ECL); and

WHEREAS, the Town Board has considered the public hearing record upon said Action, including the Ontario County Planning Board's Referral No. 241 of 2024, dated December 11, 2024

NOW THEREFORE BE IT FURTHER RESOLVED that the Town Board does hereby adopt in its' entirety the final draft dated January 3, 2025, of Local Law No. 1 of the year 2025, a copy of which is attached hereto and made part of this resolution.

BE IT FURTHER RESOLVED that the Town Board directs the Town Clerk to certify said Local Law as being adopted on this date and to file said document and attachments thereto with the New York State Department of State, Division of Corporations, State Records and Uniform Commercial Code, One Commerce Plaza, 99 Washington Avenue, Albany, New York 12231-0001.

BE IT FURTHER RESOLVED that the Town Board directs the Town Clerk to file certified copies of this resolution and all attachments thereto with: the Town Highway Superintendent; the Town Water and Sewer Superintendent; Town Director of Planning and Development; the Town Code Enforcement Officer; the Clerk of the Town Planning Board, john.robortella@gmail.com; the Town Engineers, MRB Group, D.P.C., Lance.Brabant@mrbgroup.com; the Applicant, Mark Meyer, mmeyer@meyersrv.co; the Applicant's Engineer, Alex Amering, P.E., alex@costich.com; and the Applicant's Attorney, Sean M. McCabe, smccabe@HarrisBeach.com.

BE IT FINALLY RESOLVED that the Town Board authorizes the Town Clerk to affix said rezoning amendment upon the Town's Official Zoning Map, to include a reference to this approved local law and date.

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented
By _____
Sec'd by _____
Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

January 14, 2025

**RESOLUTION TO PURCHASE 1 NEW AND UNUSED APD MODULAR RAMP,
INSTALLATION INCLUDED, FROM 101 MOBILITY 2395 DEWEY AVE.
ROCHESTER, NY 14561**

WHEREAS, the Acting Water and Sewer Superintendent has identified the need for a wheelchair ramp at the Water and Sewer Department office 1216 McMahon Rd. Victor NY 14564, and

WHEREAS, the Acting Water and Sewer Superintendent has received 2 (Two) Purchase Quotes for new and unused Wheelchair Ramps 1(one) from Liv Home Pros, 215 Mushroom Blvd. Suite # 1801, Rochester NY 14623 for \$22,650.00 and 1 (one) from 101 Mobility, 2395 Dewey Ave, Rochester, NY 14615 for \$9,995.00, now therefore

BE IT RESOLVED, that the Farmington Town Board authorizes the Acting Water and Sewer Superintendent to purchase said wheelchair ramp from 101 Mobility for \$9,995.00 being the lowest quote and will be split over the following cost codes. SS8110.4, SS8130.4, SW1-8310.4, SW1-8340.4 in the amount of \$2,498.75 each, and

BE IT FURTHER RESOLVED that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Department and the Accountant I.

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

1/14/25

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE CONTRACT ADDENDUMS FOR COST-OF-LIVING INCREASES FOR CLEANING SERVICES FROM COVERALL

WHEREAS, the contracts between the Town of Farmington and Coverall are being amended due to cost-of-living adjustments, and

WHEREAS, the Highway Department monthly total will be increased to \$783.00, the Town Court monthly total will be increased to \$543.00, the Water and Sewer Department monthly total will be increased to \$807.00, and Town Hall monthly total will be increased to \$1,384.00, now therefore

BE IT RESOLVED that the Town Board hereby authorizes the Town Supervisor to sign the addendums, and

BE IT FURTHER RESOLVED, that the Town Clerk send a copy of the signed addendums to Paul Bolz (paul@pinnacleofficeservices.com) and a copy of the resolution to the Accountant I.

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented
 By _____
 Sec'd by _____
 Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Michael Casale				
Councilman Steven Holtz				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION WAIVING THE MERTENSIA LODGE RESERVATION FEE
FOR THE AMVETS POST 332**

WHEREAS, Farmington AMVETS Post 332 has proposed dates for their monthly post meetings, monthly veterans luncheons, women veterans dinners and post picnic at Mertensia Lodge, and

WHEREAS, they have requested that the reservation fee be waived, therefore be it

RESOLVED, the Farmington Town Board authorizes the waiving of the reservation fee for the Mertensia Lodge for the Farmington AMVETS Post 332 for their various events, and further be it

RESOLVED, that the Town Clerk provide a copy of this resolution to the Accountant I and Edward Hemminger, Commander.

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names Ayes Nays Abstain Absent

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY
REPORT OF THE SUPERVISOR FOR DECEMBER 2024**

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Accountant I submitted the Monthly Report of the Supervisor for December 2024 to the Town Supervisor on January 2, 2025, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for December 2024 on January 2, 2025,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email, now therefore

BE IT RESOLVED that the Town Board hereby accepts the Monthly Report of the Supervisor for December 2024, and

BE IT FURTHER RESOLVED that the Town Clerk give a copy of this resolution to the Accountant I.

**THE TOWN OF FARMINGTON
TOWN BOARD**

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Ron Herendeen				
Councilman Nathan Bowerman				
Councilman Steven Holtz				
Councilman Michael J. Casale				
Total				

RESOLUTION TO ADOPT THE VARIOUS AMENDMENTS TO SECTIONS OF THE TOWN OF FARMINGTON SITE DESIGN AND DEVELOPMENT CRITERIA MANUAL AS SET FORTH HEREIN; ESTABLISHING THE EFFECTIVE DATE OF SAID AMENDMENTS; DIRECTING COPIES OF SAID AMENDED SECTIONS TO BE PROVIDED TO TOWN STAFF; AND DIRECTING THE POSTING OF THE UPDATED MANUAL UPON THE TOWN'S OFFICIAL WEBSITE

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has reviewed the following proposed amendments to the Town of Farmington Site Design and Development Criteria Manual (hereinafter referred to as the Manual) which was last amended on December 26, 2023, by Town Board Resolution #465 of 2023:

1. Updated Sections 1, General Information
2. Updated Section 2, Design Criteria
3. Updated Section 3, Material Specifications
4. Updated Section 4, Installation
5. Updated Section 5, Requirements for Dedication & Project Acceptance
9. Updated all Appendices including:
 - A. Appendix G, General Details
 - B. Appendix H, Highway Details
 - C. Appendix SS, Sanitary Sewer Details
 - D. Appendix ST, Storm Sewer Details
 - E. Appendix W, Watermain Details

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby accept the amendments referenced above herein; and further directs said amendments are to be made to the revised Town of Farmington Site Design and Development Criteria Manual; and finally directs that said amendments take effect on January 15, 2025.

BE IT FURTHER RESOLVED that the Cover Page of said Manual is to be changed by adding a new revision date of January 15, 2025, by adding the reference number of this Resolution and including the Effective Date of January 15, 2025.

BE IT FURTHER RESOLVED that the Town Board does hereby direct the Town's Engineering Firm, MRB Group, D.P.C., (hereinafter referred to as Town Engineer) to prepare copies only of these amendments to the Manual and to deliver them to all Town Departments and Agencies currently in possession of said Manual.

BE IT FURTHER RESOLVED that the Town Board hereby directs all Town Departments and Agencies currently in possession of said Manual to insert these amended pages into their copy.

BE IT FURTHER RESOLVED that the Town Board does hereby direct the Town Engineer to prepare a copy of these amendments and to deliver them to the Town Clerk's Office which are to be inserted in their office copy of the Manual along with a PDF copy of the amended Manual, for public review and inspection.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided to all Town Officials in possession of said Manual which is to be inserted in the front pocket of said bound Manual.

BE IT FINALLY RESOLVED that the Board directs that the Town Website be updated to include a copy of the amended Manual, along with the Manual's Cover Sheet identifying the Effective Date of these revisions, for the public's information and use.

**RESOLUTION REGARDING THE CONSENT OF THE TOWN BOARD TO
DEDICATE
ALFALFA CRESCENT AND MEADOWBROOK LANE
IN FARBROOK SUBDIVISION SECTIONS 7A/7B**

TOWN BOARD CONSENT

WHEREAS, Upon reading the dedication of Alfalfa Crescent and Meadowbrook Lane in Sections 7A/7B of the Farmbrook Subdivision, dated the 9th day of January, 2025 and the Release related thereto dated the 9th day of January, 2025, all in the above entitled matter, wherein the owner of lands described therein have released the same to the Town of Farmington and its Highway Superintendent for highway purposes; now, therefore, be it

RESOLVED, that consent be and the same hereby is given to the Town Superintendent of Highways of the Town of Farmington to make an order laying out the lands described in said dedication, dated the 9th day of January, 2025, for highway purposes, in accordance with the provisions of the Highway Law and other statutes applicable thereto.

Town Board of the Town of Farmington,

Ontario County, New York

I, Michelle Finley, Town Clerk of the Town of Farmington do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Farmington on _____, 2025, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Peter Ingalsbe	_____	_____
Michael Casale	_____	_____
Steven Holtz	_____	_____
Ronald Herendeen	_____	_____
Nathan Bowerman	_____	_____

Dated: _____, 2025

Michelle Finley, Town Clerk

SEAL

**RESOLUTION AUTHORIZING ACCEPTANCE OF EASEMENTS AND A
STORMWATER MAINTENANCE AGREEMENT**

WHEREAS, the Town of Farmington, by its officers or representatives, has engaged in discussions with Farmbrook Development LLC (“Owner”) regarding the Town’s obtaining five (5) Storm Sewer and Utility Easements, two (2) Water and Utility Easement, a Sanitary Sewer and Utility Easement, a Stormwater Management Facility Easement and a Stormwater Maintenance Agreement over portions of Owner’s property located in Phases 6A, 7A and 7B of the Farmbrook Subdivision, as shown on maps attached to each document; and

WHEREAS, Town of Farmington officials have recommended to the Town Board that said Owner grant to the Town the easements and agreement over said lands of said Owner;

WHEREAS, said easements and agreement have been offered by Owner to the Town of Farmington; and

WHEREAS, the Town Board of the Town of Farmington is desirous of accepting said offered easements and agreement on behalf of the Town; and

WHEREAS, the Town Board of the Town of Farmington has examined said instruments and finds the consideration described in said easements and agreement to be fair and reasonable.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Farmington does hereby accept the Easements and agreement attached hereto as Exhibit 1 from Owner in accordance with the terms and conditions contained in said instruments and directs that the same be recorded in the Office of the Clerk of the County of Ontario, the fees for said recording to be borne by the Owner, and be it further

RESOLVED, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein.

I, Michelle Finley, Town Clerk of the Town of Farmington do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Farmington on _____, 2025, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Peter Ingalsbe	_____	_____
Michael Casale	_____	_____
Steven Holtz	_____	_____
Ronald Herendeen	_____	_____
Nathan Bowerman	_____	_____

Dated: _____, 2025

Michelle Finley, Town Clerk

SEAL

**THE TOWN OF FARMINGTON
TOWN BOARD**

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Ron Herendeen				
Councilman Nathan Bowerman				
Councilman Steven Holtz				
Councilman Michael J. Casale				
Total				

RESOLUTION SUPPORTING THE TOWN TO SUBMIT GRANT APPLICATIONS TO THE NEW YORK STATE DEC ZEV INFRASTRUCTURE GRANT AND TO RG&E MAKE -READY PROGRAM FOR CHARGING STATIONS AT THE PARK & RIDE.

WHEREAS, the Farmington Town Board fully supports the submission of an grant application to New York State Department of Environmental Conservation for the DEC ZEV Infrastructure Grant program and to RG&E Make-ready program for the infrastructure and equipment cost for the EV charging stations equipment for the Town park & ride located at 5910 Plastermill Rd, and

WHEREAS, this competitive grant program provides funds to help local governments enhance clean energy programs, a priority for the Town of Farmington, which will assume primary responsibility for the ongoing implementation of the improvement for the EV charging program on a long-term continuing basis, and

WHEREAS, The Town has been working with JACOMD, LLC on submitting all applications on behalf of the Town and where JACOMD, LLC has presented a turkey electric vehicle supply equipment & infrastructure Project proposal, now therefore

BE IT RESOLVED, that Supervisor Peter Ingalsbe is hereby authorized and directed to work with JACOMD, LLC to file applications with DEC ZEV infrastructure grant program and with EG&E Make-ready program and authorized the supervisor to supply all required information and to sign all documents on behalf of the Town to submit these documents, and

BE IT FURTHER RESOLVED, that the Consultant will provide document preparation, scanning and indexing of small format documents at a cost of \$44,660, and

BE IT FURTHER RESOLVED, that the Town Board recognizes and fully supports the submission of DEC ZEV Infrastructure grant application and the RG&E Make-ready grant program, and

BE IT FINALLY RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I and Code Officer Dan Delpriore.

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented
 By _____
 Sec'd by _____
 Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

1/14/25

**RESOLUTION AUTHORIZING THE HIGHWAY/PARKS
SUPERINTENDENT TO PURCHASE A GENIE TELEHANDLER
WITH FORKS AND MAN BASKET**

WHEREAS, the Highway/Parks Superintendent has budgeted for a telehandler in the 2025 budget, and

WHEREAS, Equipment will be purchased under Sourcewell contract Solicitation Number: 020923-TER, and

WHEREAS, Admar has provided a telehandler quote #Q014190 and a man basket quote of \$3,200.00 dated 12/16/24, and

WHEREAS, a letter of intent and an official board resolution will be sent to Admar, and

WHEREAS, the cost will not exceed \$139,200.00 and be funded thru Highway – Machinery DA – 5130.2, now therefore be it

RESOLVED, that the Town Board authorizes the Town Supervisor to finalize the purchase of the Genie Telehandler with Forks and Man Basket from Admar quote Q014190 for \$136,000.00 (telehandler and forks) & quote for \$3,200.00 (man basket) dated 12/16/24, and be it further

RESOLVED, that the Town Clerk forward the original to the Highway/Parks Department and a copy of this Resolution be forwarded to the Accountant I.

Resolution No. _____ of 2025

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

January 14, 2025

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Steven Holtz				
Councilman Michael Casale				
Councilman Ronald Herendeen				
Councilman Nathan Bowerman				

RESOLUTION AUTHORIZING THE HIRING OF A TYPIST (HELP PROGRAM)

WHEREAS, the Town has identified the need for a full time Typist to be shared with various departments; now therefore

BE IT RESOLVED, that the Town Board of Farmington authorizes the hiring of a Typist (HELP Program) at a rate of \$19.00 per hour effective January 15, 2025; and

BE IT FURTHER RESOLVED that a copy of this resolution will be supplied from the Town Clerk to the Confidential Secretary, and the Accountant I.

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

The following was presented

By _____

Sec'd by _____

Date of Adoption:

RESOLUTION ADOPTING THE EMPLOYEE HANDBOOK

WHEREAS, the Employee Handbook was last updated November 26, 2024 by Resolution #406-2024; and

WHEREAS, a memo (including a copy of the proposed changes) was sent to all employees on December 23rd per the agreement to give a two-week notice to any proposed changes to the Employee Handbook; now therefore

BE IT RESOLVED, that the Town Board of the Town of Farmington hereby adopts the Employee Handbook dated January 14, 2025; and

BE IT FURTHER RESOLVED, that the Town Clerk provide a copy of this resolution to all Department Heads; and

BE IT FINALLY RESOLVED, that the Confidential Secretary upload an electronic copy to Paychex Flex for all employees.

**THE TOWN OF FARMINGTON
TOWN BOARD**

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Ron Herendeen				
Councilman Nathan Bowerman				
Councilman Steven Holtz				
Councilman Michael J. Casale				
Total				

RESOLUTION AUTHORIZING THE CODE ENFORCEMENT OFFICER TO PURCHASE ONE (1) NEW AND UNUSED 2025 CHEVROLET TAHOE LS

WHEREAS, the Code Enforcement Officer has budgeted for a Vehicle and Equipment purchase within the 2025 Budget for a 2025 new and unused SUV; and

WHEREAS, in compliance with the current purchasing policy for the Town allowing State Contract purchase, and where Hoselton Auto Mall has given us a quote on state contract number PC68993, and

WHEREAS, The Code Enforcement Officer has asked to be authorized to purchase one (1) new and unused 2025 Chevrolet Tahoe LS from Hoselton Auto Mall at a total purchase cost including freight and delivery of \$57,692.50, now therefore

BE IT RESOLVED, that the Town Board of Farmington authorizes the Code Enforcement Officer to order and purchase one (1) new and unused 2025 Chevrolet Tahoe LS, color Summit White, from Hoselton Auto Mall on State Contract PC68993 at a total purchase cost including freight and delivery not to exceed \$57,682.50; and

BE IT FURTHER RESOLVED that copies of this resolution be submitted by the Town Clerk to the Accountant I, and Code Officer Dan Delpriore.

**THE TOWN OF FARMINGTON
TOWN BOARD**

The following was presented

By _____

Sec'd by _____

Date of Adoption _____

Names	Ayes	Nays	Abstain	Absent
Supervisor Peter Ingalsbe				
Councilman Ron Herendeen				
Councilman Nathan Bowerman				
Councilman Steven Holtz				
Councilman Michael J. Casale				
Total				

**RESOLUTION ACKNOWLEDGING THE ADDITION OF A NEW MEMBER TO
THE FARMINGTON VOLUNTEER FIRE ASSOCIATION**

WHEREAS, Adam Braun recently became an active member of the Farmington Volunteer Fire Association, therefore be it

RESOLVED, that the Farmington Town Board acknowledges and approves of the new membership, and further be it

RESOLVED, that a certified copy of this resolution be sent to the Farmington Volunteer Fire Association, PO Box 25117, Farmington, NY 14425, for their records and to Adam Braun, 1435 Creek Pointe, Farmington, NY 14425.

**THE TOWN OF FARMINGTON
TOWN BOARD**

Roll Call Vote

The following was presented

By _____

Sec'd by _____

Date of Adoption: January 14, 2025

Names	Ayes	Nays	Abstain	Absent
Supervisor Mr. Ingalsbe				
Councilman Mr. Holtz				
Councilman Dr. Casale				
Councilman Mr. Herendeen				
Councilman Mr. Bowerman				
Total				

RE: Acceptance of recommendations from the Town Director of Planning & Development, the Town Construction Inspector and the Town Engineer, approving the filing in the Town Clerk’s Office of a two-year Maintenance Bond in the total amount of \$98,514.70, for dedicated site improvements located within the Farmbrook Subdivision, Phases 7A & 7B-2 Project.

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has received a packet of documents from the Town Director of Planning & Development, the Town Construction Inspector and the Town Engineer, dated January 14, 2025, recommending the Town Board take action to approve a two-year maintenance bond referenced above herein, and direct the filing of a bond with the Town Clerk’s Office for the above referenced project; and

WHEREAS, the documents referenced above herein include a January 13, 2025, letter from Lance S. Brabant, CPESC, MRB Group to the Town’s Director of Planning & Development recommending said amount, along with the completed Appendices [G-3.0, G-3.1, G-3.2 and G-11.0].

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby accepts the packet of information referenced above herein and approves the establishment of a two-year maintenance bond in the total amount of \$98,514.70.

BE IT FURTHER RESOLVED that said maintenance bond is to be filed in the Town Clerk’s Office within thirty-days from today’s date.

BE IT FURTHER RESOLVED that the Town Clerk is hereby directed to notify tomorrow, by U.S. Mailing, certified copies of this resolution to: Brian Mahoney, Partner, Mahoney Brenner, LLP, 83 South Main Street, Canandaigua, NY 14424; and Robert Brenner, Partner, Mahoney Brenner, LLC, 83 South Main Street, Canandaigua, NY 14424.

BE IT FINALLY RESOLVED that certified electronic copies of this resolution are to be provided to the Town Highway & Parks Superintendent, the Acting Town Water & Sewer Superintendent, the Town Code Enforcement Officer, the Town Director of Planning and Development, the Town Construction Inspectors, David Orians and Matthew Heilmann, and the Town Engineer, Lance S. Brabant, CPESC, MRB Group.