

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 28th day of May, 2025, at 7:00 PM, there were:

PRESENT: Peter Ingalsbe – Supervisor
Mike Casale – Councilman – necessarily absent
Steven Holtz – Councilman
Nate Bowerman – Councilman
Ron Herendeen – Councilman
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Highway & Parks Superintendent, **Dan Delpriore** - Code Enforcement Officer, **Aaron Bissell** – Water & Sewer Superintendent, **Ron Brand** – Director of Planning and Development, **Adrian Bellis** – Planning Board Member, **Bill Davis** – MRB Group, **Eric Cooper** – MRB Group, **Ralph Bocchino** – ZBA Member, **Tim DeLucia** – Planning Board Member

Also present by telephone/video conferencing was: **John Piper**- Consultant, **Alan Lamparella** - resident

PUBLIC HEARINGS: TOWN OF FARMINGTON 2025-2035 PARKS AND RECREATION MASTER PLAN

Supervisor Ingalsbe opened the public hearing at 7:00 p.m. The Town Clerk read the legal notice. Mr. Brand read into record a letter submitted by Susan Charland, Chairperson of the Town Parks & Recreation Master Plan Update Committee. She stated that the Plan represented the Town’s commitment to providing parks facilities and recreation programs in accordance with goals set forth in the Town’s Comprehensive Plan. She added that the planning process was led by a steering committee made up of town residents and advisory Town officials with facilitation and technical expertise provided by the Town’s Engineers, MRB Group. It is their hope that the Town will use the plan and its strategic actions to help seek, obtain, and deploy funding to advance their community’s parks and recreation goals and ultimately continue to improve the quality of life for our entire community. Mr. Brand added that the Ontario County Planning Board complemented the Town for an exemplary Master Plan program, update, and document to provide guidance to the community through the next ten years. Kudos to MRB Group and the Town Advisory Committee for receiving such a high praise.

Supervisor Ingalsbe asked if anyone had any questions or comments. Mr. Bellis commented that he was on the board and it was a good process and thought that they have a good plan for the Town Board to figure out what to do in the future. Councilman Boweman commented that having the Master Plan adopted will help them with the grant applications. Councilman Holtz stated that the meetings were well attended and there was a lot of good conversations at the meetings, there was also a lot of good input from outside agencies. He thanked everyone for doing a great job on it. Mr. Cooper from MRB Group commented that the committee was really engaged throughout the process and it was a pleasure to work with everyone. He added that he thought that the plan represented the opinions of the committee and the community.

Supervisor Ingalsbe closed the public hearing at 7:13 p.m.

APPROVAL OF MINUTES:

A motion was made by **Councilman Holtz** and seconded by **Councilman Bowerman** that the minutes of the May 13, 2025, Town Board Meeting, that were previously given to members for review, be approved. All Voting “Aye” (Herendeen, Bowerman, Holtz and Ingalsbe). Motion **CARRIED**.

PRIVILEGE OF THE FLOOR: None.

PUBLIC CONCERNS: None.

REPORTS OF STANDING COMMITTEES:
Public Works Committee: Councilman Herendeen reported:

Water & Sewer:

1. Re-Flush Biotower #3 to facilitate re-alignment of UV Bank C wiper shaft.
2. Discussed noise issue with Aerator #1.
3. Replaced drive belt for TF#1 and reprogramming VFD.
4. Replaced gasket and reinstall Digester #2 access cover.
5. UV system is online.
6. Parts ordered to repair one of the primary clarifier sluice gates.
7. Drafted new Chapter 159 section: Redundant Water Connection.
8. Working on locating buried manholes with camera: Forest Trail, Home Depot, Stone Hedge, Championship Drive, Hook Road, Collier Crossing, Phillips Road, Modock Road, East Victor Road, Aldrich Road, WWTP, and Winding Creek Way.
9. Replaced a small water leak at 5728 Dalton Drive.
10. Raised/repairs manholes in Farmington.
11. Cleanup/topsoiled at 1438 Coral Drive, 1525 Meadowbrook and 4899 Shortsville Road.
12. Discussed resolutions on Agenda.

Highway & Parks:

1. Highway- equipment maintenance, replaced pipes on Wood Drive and Running Brook Road, built forms for catch basin tops on Running Brook Road, sweeping roads, sent trucks to Manchester and Victor for oil, stone, and milling, cleaning up blacktop and concrete at Transfer Station, and had a preconstruction meeting with Frontier for Farmbrook Fiber installation.

2. Parks- mowing parks and trails twice per week, striping ball fields, grooming baseball fields, and cleaned Mertensia Lodge and bathrooms.
3. Buildings – Landry did PM’s on HVAC in all Town buildings, Secore removed chimney on Town Hall/patched roof, and gutters were installed on north end of Town Hall.
4. Discussed resolutions on agenda.

Town Operations Committee: Councilman Bowerman reported:

1. Eight resolutions on agenda.
2. Town Board received the filing notice from the NYS Secretary for Local Law #5 entitled Short-term Residential Rentals. The rules and regulations are now in effect.
3. Town Staff continue their review of text amendments to Chapter 144 (Land Subdivision) and will be bringing those amendments to the Town Board for formal consideration in June.
4. Town Staff continue working on several text amendments to Chapter 165 (Zoning Law) and tentatively scheduled to be introduced in July.
5. Town Parks and Recreation Master Plan Update- Town Board will designate themselves as Lead Agency under SEQR, then take two weeks to review the public record on the Plan update and consider action to adopt the Plan at their June 10th meeting.
6. Cook Properties Incentive Zoning Project Update – Town Staff has been informed that the new landowner of the former Whitestone Incentive Zoning Project, Cook Properties, continues work with their engineers for making changes to their concept plan for incentive rezoning of their recently acquired 65-acre site located along the east side of State Route 332 and south of County Road 41. A revised plan will be presented to the Town Board at the June 10th meeting.
7. Environmental Conservation Board continues work on updating the Open Space Index.

Town Finance Committee: Supervisor Ingalsbe reported: None.**Town Public Safety Committee: Councilman Holtz reported: None.****REPORTS OF TOWN OFFICIALS:****Supervisor Peter Ingalsbe reported:**

1. Last meeting public works discussed with town engineers to look at a grant to study the drainage area on Running Brook Drive and other areas within the Farmbrook development to include the property directly south of Farmbrook. We will entertain a proposal to apply for a grant to pay for a study and financing options after the planning grant is complete.
2. Ontario County Sheriff Enhanced Law Enforcement traffic patrolled the Canandaigua-Farmington Town line road last Saturday and gave out citations for speeding in the 40-mph zone. Farmington and Canandaigua will request another traffic study be done to reduce the 55-mph speed to something less.
3. Last evening the Ontario County Sheriff notified me that a body had been found near out WWTP in Victor. We appreciate the heads up and he offered access to our property if needed.

Highway& Parks Superintendent Tim Ford reported:

1. Update on new trucks that were ordered in 2023 – two trucks have been delivered to Harrisville, no date on when the dump body will be put on.
2. Demo Days was well attended.
3. Milling work to begin – Allen Padgham Road on Monday and Tuesday, possible Wednesday depending on the weather. Over chip will hopefully be done on Monday (9th) and Tuesday (10th).
4. JD Rodgers Electric to come out and repair the Court panel.

Town Clerk Michelle Finley reported:

1. Staff attended Narcan training at the Fire Department on May 19th.

Water & Sewer Superintendent Aaron Bissell reported:

1. Working with the Town of Victor on a few items on the sewer system.
2. Working on a generator issue at a pumpstation.
3. Staff changes that were made are working out well.
4. Pumpstations are looking better than they ever have.
5. Troubleshooting some things at the WWTP and repairing them themselves, saving money on their budget.
6. Update on patching of County Road 9 – hoping to get it scheduled sometime next week.

Code Enforcement Officer Dan Delpriore reported:

1. Resolution to action on applying lawn mowing charges to properties within the town.
2. Building Department software (iWorQ) going live June 1st.

Director of Planning and Development Ron Brand reported:

1. Town Operations Report available on website and filed with the Town Clerk.
2. Blackbrook project – studying the drainage, which is still coming together, waiting on County Planning to get back on it next month.

3. Fish Solar project – County Planning needs more information in order to accept it as a complete application.
4. Easements for the Victor-Farmington Ambulance Corps. are on the agenda for approval tonight.
5. Farmington Market Center plans are coming in next month.
6. Cook Properties plans are coming in next month for the incentive zoning project.
7. Sky Solar is working on some minor design changes and realignment.

Assessor Donna LaPlant reported: None.

Supervisor Ingalsbe reported that the Assessor has met with almost 500 residents in individual meetings, and at the Board of Assessment Reviews hearing, they had 6 no shows, and 8-10 walk-ins.

Town Engineer Bill Davis reported:

1. Updates: Rt. 332/Mertensia Road Watermain Replacement project – final change order on for tonight, continue to work on the Sewer Use Plan, Brickyard Tank – hopefully to do coating in the next month or two, Rt. 332 Watermain project will be going out to bid on June 4th with a bid opening on June 24th.

Fire Chief reported: None.**Planning Board Member Adrian Bellis reported:**

1. Next Meeting- six-lot subdivision on County Road 8 and Collett Road, two-lot subdivision on Sandhill Road, Final for Villager Construction on Loomis Road, two-lot subdivision on Ellsworth Road, Final for Porretta on State Street.

Zoning Board of Appeals, Thomas Yourch reported: None.**Recreation Advisory Board, Bryan Meck reported: None.****Recreation Director Mark Cain reported: None.****Ontario County Planning Board Member reported: None.****Conservation Board Chairperson reported: None.****Town Historian Donna Herendeen reported: None.****Swap Shop Update: Supervisor Ingalsbe reported: None.****Agricultural Advisory Committee Chairman Hal Adams: None.****COMMUNICATIONS:**

1. Notice of Cancellation of Insurance from State Farm. Re: Spray in Place Solutions, LLC.
2. Intermunicipal Agreement between the Town of Farmington and Ontario County. Re: Shared fueling facility program.
3. Certificate of Liability Insurance from: DRM Builders, Master Peace Painting, LLC; Baron Homes, Inc.

REPORTS & MINUTES:

1. Town Operations Report to Town Board – May 13, 2025
2. Manchester Fire Department Incident Run Log – April 2025

ORDER OF BUSINESS:**RESOLUTION #192-2025:**

Councilman Bowerman offered the following Resolution, seconded by **Councilman Hotz**:

RESOLUTION OF APPRECIATION AND RECOGNITION FOR WORKING SUPERVISOR ROBIN MACDONALD

WHEREAS, Robin MacDonald has served as a Working Supervisor in the Water & Sewer Department for 13 years and has in recent years served as Acting Water & Sewer Superintendent, and

WHEREAS, Robin MacDonald has submitted his resignation effective Friday, May 30, 2025, and

WHEREAS, Robin MacDonald has made a valuable contribution during his service in the Water & Sewer Department, now therefore

BE IT RESOLVED, that the Town Board of the Town of Farmington hereby expresses its appreciation and gratitude for Robin's service in the Water & Sewer Department as a Working Supervisor over the past 13 years in addition to Acting Water & Sewer Superintendent when the position was vacant, and

BE IT FURTHER RESOLVED, that Robin MacDonald receive recognition for his efforts through this resolution, and

BE IT FINALLY RESOLVED, that the Town Board directs the Town Clerk to forward a certified copy of this resolution to Robin MacDonald at 74 Harrogate Crossing, W. Henrietta, NY 14586 as a token of our appreciation.

All Voting "Aye" (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #193-2025:
Councilman Holtz offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION TO REPLACE THE LIGHTING WITH LED FIXTURES AT THE HIGHWAY GARAGE IN THE TRUCK BAYS, MECHANIC BAYS AND PARTS ROOM

WHEREAS, the Town of Farmington is eligible for an RG&E rebate for LED lighting fixtures, and

WHEREAS, D. Warren Consulting LLC has provided a proposal for a product cost of \$16,536 for 92 Industrial grade UFO’s (a final confirming count will be done prior to the contract) with a warranty of 7 years and an installation cost to a certified installer of \$23,440 which includes lifts, recycling of all fixtures, tubes and ballasts, and

WHEREAS, the cost of the lights will be reimbursed to the Town through the RGE rebate, and

WHEREAS, the installation pricing is better than quotes received by the Highway Superintendent from JD Rogers and Peck Electric, now therefore

BE IT RESOLVED, that the initial costs prior to the refund will be expended from line A5132.4 with the following budget amendment:

A2401HB Interest & Earnings	\$40,000	
A5132.4 Highway Contractual		\$40,000

BE IT FURTHER RESOLVED, that the Town Board approve the Highway Superintendent to utilize D. Warren Consulting to supply the LED fixtures through MEBulbs, to supply a certified installer for the lighting, and submit all of the rebate paperwork to RG&E, and

BE IT FULLY RESOLVED, the Town Clerk supply a copy of the resolution to Deborah Warren (deb@lightingwithdwc.com), the Highway department, and the Accountant I.

All Voting “Aye” (Casale, Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #194-2025:
Councilman Herendeen offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION TO REPLACE THE BACKSTOP AT ONE OF THE FIELDS IN FARMINGTON GROVE PARK

WHEREAS, Empire Fence and New York State Fence Co provided quotes to remove the existing backstop at the baseball field at Farmington Grove Park and replace it with a 16’ high galvanized chain link backstop and 6’ high safety fence,

WHEREAS, New York State Fence Co has the better pricing with a total of \$10,075

BE IT FURTHER RESOLVED, that the Town Board approves the Highway Superintendent hire New York State Fence Co to complete the work at the Farmington Grove Park which will be expended from the VLT Parks Contractual line A7110.4VLT,

FULLY RESOLVED, the Town Clerk supply a copy of the resolution to the Highway department, and the Accountant I.

All Voting “Aye” (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #195-2025:
Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

DETERMINATION OF SIGNIFICANCE, UNDER THE PROVISIONS OF ARTICLE 8 OF THE NEW YORK STATE ENVIRONMENTAL CONSERVATION LAW (ECL), 6NYCRR, PART 617.7, THE STATE’S (SEQR) REGULATIONS, FOR THE TOWN OF FARMINGTON WASTEWATER TREATMENT PLANT – 2025 REHAB PROJECT

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) was on May 13, 2025, designated as the Lead Agency for the above classified Type 1 Action under Part 617.4 of the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Town Board, has received and reviewed the Parts 2 and 3 of the Full Environmental Assessment Forms (FEAFs) for said Action, dated May 28, 2025, prepared by the Town Engineers, MRB Group, D.P.C.; and

WHEREAS, the Town Board has given consideration to the public comments provided during the public meeting upon said Action; and

WHEREAS, the Town Board has given consideration to the criteria for determining significance as set forth in 6NYCRR, Part 617.7 (c) (1) of the SEQRA Regulations, the information contained in the Town Engineer’s Design Report, and the information contained within Parts 1, 2 and 3 of the (FEAFs) submitted with this application.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board having reviewed the public record upon the above referenced Action does hereby make the following findings that are expected to result from the proposed Action, when compared against the criteria in 6NYCRR Part 617.7 (c):

- (i) there will not be a substantial adverse change in existing air quality, ground or surface water quality or quantity; traffic noise levels; a substantial increase in solid waste production; a substantial increase in potential for erosion, flooding, leaching or drainage problems; and

- (ii) there will not be large quantities of vegetation or fauna removed from the site or destroyed as the result of the proposed Action; there will not be substantial interference with the movement of any resident or migratory fish or wildlife species as the result of the proposed Action; there will not be a significant impact upon habitat areas on the site; there are no known threatened or endangered species of animal or plant, or the habitat of such species; or, are there any other significant adverse impacts to natural resources on the site; and
- (iii) there are no known Critical Environmental Area(s) on the site which will be impaired as the result of the proposed Action; and
- (iv) the overall density of the site is consistent with the Town’s Comprehensive Plan land use recommendations; and
- (v) there are no known important historical, archeological, architectural, or aesthetic resources on the site according to the State Office of Parks, Recreation and Historic Preservation (SHPO), or will the proposed Action impair the existing community or neighborhood character; and
- (vi) there will not be a major change in the use of either the quantity or type of energy resulting from the proposed Action; and
- (vii) there will not be any hazard created to human health resulting from the proposed Action; and
- (viii) there will not be a change in the use of current active agricultural land resulting from the proposed Action; and
- (ix) there will not be a large number of persons attracted to the site for more than a few days when compared to the number of persons who would come to such a place absent the Action; and
- (x) there will not be created a material demand for other Actions that would result in one of the above consequences; and
- (xi) there will not be changes in two or more of the elements of the environment that when considered together result in a substantial adverse impact; and
- (xii) there are not two or more related Actions which would have a significant impact on the environment.

BE IT FURTHER RESOLVED, that based upon the above findings and the above referenced supporting documentation, the Town Board does hereby make a Determination of Non-Significance upon said Action and directs the Town Supervisor to sign and date Part 3 of the Full Environmental Assessment Form, the State’s Negative Declaration Form.

BE IT FURTHER RESOLVED, that the Town Clerk is to file a certified copy of the environmental record, Parts 1, 2 and 3 of the Full Environmental Assessment Forms (FEAFs) and this Determination of Non-Significance Resolution with the Town Water & Sewer Superintendent and the Town Engineers.

BE IT FURTHER RESOLVED, that certified electronic copies of these documents are to be provided to the Involved and Interested Agencies; and the original copy of these documents are to be filed with the Town Clerk’s Office.

BE IT FURTHER RESOLVED, that the Town Engineers are to file this Determination of Non-Significance with the New York State Department of Environmental Conservation for publishing in the State’s Environmental Notice Bulletin.

BE IT FINALLY RESOLVED, that the Town Engineers are to provide the Town Clerk’s Office with a copy of the publishing of this Determination of Non-Significance in the State’s Environmental Notice Bulletin for filing with this Action.

All Voting “Aye” (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #196-2025:
Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO TAKE APPROPRIATE ACTION TO APPLY LAWN MOWING CHARGES TO THE PROPERTY WITHIN THE TOWN TO THE TAX ROLL

WHEREAS, the Code Enforcement Officer has taken the necessary action to bring property within the Town to compliance per Town Code Chapter 112, and

WHEREAS, the properties have not complied with Town Code Chapter 112, and

WHEREAS, the Code Enforcement Officer has requested bids from several companies for lawn care and award to J. Williams and Sons Lawn Care quoted \$100.00 per hour

WHEREAS, J. Williams and Sons Lawn Care submitted a quote for the lawn care compliance actions and has been determined to be the lowest responsible quotes received as follows:

1.	29.11-2-27.000 (Corner of 96 and Glen Carlyn) Owner address 1268 Pinehill Lane	\$100.00 per hour
2.	5486 State Route 96	\$100.00 per hour
3.	5676 State Route 96	\$100.00 per hour
4.	85 Gannett Road	\$100.00 per hour
5.	32 Coachlight Circle	\$100.00 per hour

NOW THEREFORE BE IT RESOLVED, the Farmington Town Board authorizes the Town Supervisor to take appropriate action to apply mowing charges along with a 50% service charge to the above listed properties, and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Building Department, Accountant I., the Confidential Secretary, and the Town Clerk.

All Voting “Aye” (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #197-2025:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION TO ADOPT THE VARIOUS AMENDMENTS TO SECTIONS OF THE TOWN OF FARMINGTON SITE DESIGN AND DEVELOPMENT CRITERIA MANUAL AS SET FORTH HEREIN; ESTABLISHING THE EFFECTIVE DATE OF SAID AMENDMENTS; DIRECTING COPIES OF SAID AMENDED SECTIONS TO BE PROVIDED TO TOWN STAFF; AND DIRECTING THE POSTING OF THE UPDATED MANUAL UPON THE TOWN'S OFFICIAL WEBSITE

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has reviewed the following proposed amendments to the Town of Farmington Site Design and Development Criteria Manual (hereinafter referred to as the Manual) which was last amended on January 15, 2025, by Town Board Resolution #60 of 2025:

1. Updated Cover Date
2. Updated Addendum Sheet
3. Updated section 1.031, Purpose
4. Updated section 2.03.C, Valves
5. Revised Highway Detail H-3.0, Driveway Apron Detail
6. Revised Water Detail W-13.0, Trench Detail

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby accept the amendments referenced above herein; and further directs said amendments are to be made to the revised Town of Farmington Site Design and Development Criteria Manual; and finally directs that said amendments take effect on Wednesday, May 28, 2025.

BE IT FURTHER RESOLVED, that the Cover Page of said Manual is to be changed by adding a new revision date of May 27, 2025; by adding the reference number of this Resolution and including the Effective Date of May 28, 2025.

BE IT FURTHER RESOLVED, that the Town Board does hereby direct the Town's Engineering Firm, MRB Group, D.P.C., (hereinafter referred to as Town Engineer) to prepare copies only of these amendments to the Manual and to deliver them to all Town Departments and Agencies currently in possession of said Manual.

BE IT FURTHER RESOLVED, that the Town Board hereby directs all Town Departments and Agencies currently in possession of said Manual to insert these amended pages into their copy.

BE IT FURTHER RESOLVED, that the Town Board does hereby direct the Town Engineer to prepare a copy of these amendments and to deliver them to the Town Clerk's Office which are to be inserted in their office copy of the Manual along with a compact disc of said amended Manual, for public review and inspection.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be provide to all Town Officials in possession of said Manual which is to be inserted in the front pocket of said bound Manual.

BE IT FINALLY RESOLVED, that the Board directs that the Town Website be updated to include a copy of the amended Manual, along with the Manual's Cover Sheet identifying the Effective Date of these revisions, for the public's information and use.

All Voting "Aye" (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #198-2025:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION TO AUTHORIZE PURCHASE AND INSTALLATION OF PRV VAULT

WHEREAS, the Water and Sewer Superintendent has identified the need for service to PRV Vault on the southeast corner of Townline Road and Route 332 live valve insertion to isolate vault for servicing of PRV device and valves, and

WHEREAS, the Water and Sewer Superintendent received two quotes, (1) Ontario Water Tap, LLC for \$13,580.00 and (2) Randsco (who uses Ontario Water Tap as a supplier) for \$16,500.00, now therefore

BE IT RESOLVED, that the Town Board of the Town of Farmington authorizes the Water and Sewer Superintendent to purchase PRV Vault at a cost not to exceed 13,580 from Ontario Water Tap LLC, and

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent and the Accountant I.

All Voting "Aye" (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #199-2025:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION APPROVING CHANGE ORDER GC-01 FOR THE RT 332 & COLLETT AND MERTENSIA ROAD WATERMAIN REPLACEMENT PROJECTS

WHEREAS, change GC-01 was submitted by MRB for a net increase of \$2094.94 for the watermain project due to a pipe change credit, a 4" service on Mertensia Rd and a credit for the under project quantities, now therefore

BE IT RESOLVED, that the Town Board approves the Supervisor to sign the change order GC-01, and

BE IT FULLY RESOLVED, the Town Clerk returns a copy of the resolution and the signed change orders to Missy Liberatore and Dave Herman at MRB, the Water and Sewer Department and the Accountant I.

All Voting "Aye" (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #200-2025:
Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING BUDGET AMENDMENT FOR THE SEWER FUND

WHEREAS, a budget amendment is needed in the engineering contractual expense line, now therefore

BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendment:

Debit: SS599 Appropriated Fund Balance	\$30,000	
Credit: SS8130.461 Engineering		\$30,000

BE IT FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I.

All Voting “Aye” (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #201-2025:
Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

CONFIRMING RESOLUTION AUTHORIZING PAYMENT TO PLANTECH SUPPORT FOR REPAIRS AND MAINTENANCE TO THE UV DISINFECTION SYTSTEM

WHEREAS, the Water and Sewer Superintendent discussed the needed maintenance and repairs to the UV system at Public Works and the work was performed by Plantech Support who specializes in those types of repairs, now therefore

BE IT RESOLVED, that the Town Board of Farmington hereby authorizes payment to Plantech Support in the amount of \$4350.00 expended from contractual code SS8130.47, and

BE IT FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I.

All Voting “Aye” (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #202-2025:
Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE TOWN CODE OFFICER TO HAVE THE NEW CODES VEHICLE OUTFITED WITH WARNING LIGHTS AND INTERIOR STORAGE FOR EQUIPMENT

WHEREAS, the Code Enforcement Officer has a quote from Ryan Cheasman who installs warning lights for the NYS police and is an expert in emergency wiring for Tahoe’s, and

WHEREAS, the town will supply all lighting, radio charger, flashlight mount and wood for storage box, and

WHEREAS this was a budget item for the setup of the new Tahoe for the building department, now therefore

BE IT RESOLVED, the Farmington Town Board authorizes the Town Code Office to take appropriate actions to outfit the new 2025 Tahoe and to contract with Ryan Cheasmen at a cost not to exceed \$2,000.00 for the installation of warning lights and interior storage, and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Building Department and Accountant I.

All Voting “Aye” (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #203-2025:
Councilman Herendeen offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION TO AUTHORIZE THE PURCHASE OF WATER PARTS FOR WATERMAIN RECONSTRUCTION

WHEREAS, the Water and Sewer Superintendent has identified the need for water parts to replace a section of the watermain at the Townline Road and County Rd 8 intersection to facilitate reconstruction of the west intersection base and asphalt, and

WHEREAS, the Water and Sewer Superintendent received two quotes for 8 MJ RW GATE VALVE OL, 8 MJ TEE DI SSB, 8 8.54-9.85 TOP BOLT CPLG: (1) Blair Supply Corp for \$5426.00 and (2) Core & Main for \$6093.20, now therefore

BE IT RESOLVED, that the Town Board of the Town of Farmington authorizes the Water and Sewer Superintendent to purchase 8 MJ RW GATE VALVE, 8 MJ TEE DI SSB, 8 8.54-9.85 TOP BOLT CPLG from Blair Supply at a cost not to exceed \$5426.00, and

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Accountant 1.

All Voting “Aye” (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #204-2025:
Councilman Holtz offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION OF THE TOWN OF FARMINGTON TOWN BOARD AS THE LEAD AGENCY FOR THE 2025-2035 TOWN OF FARMINGTON PARKS AND RECREATION MASTER PLAN UPDATE PROJECT (ACTION); AND MAKING A DETERMINATION OF NON-SIGNIFICANCE

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as “Town Board”) has classified the above-referenced Action to be a Type 1 Action pursuant to 6NYCRR, Part 617.4 of article 8 of the State’s Environmental Conservation Law (ECL), the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board has received and reviewed the Full Environmental Assessment Forms (FEAFs) Parts 1, 2, and 3, prepared by MRB Group, the Town’s Engineers; and

WHEREAS, the Town Board has completed a coordinated review and public comment period provided for under the SEQR Regulations; and

WHEREAS, there are no objections from any Involved Agency to the Town Board being designated as the Lead Agency for making a determination of significance upon the proposed Action.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby designate itself as Lead Agency under the SEQR Regulations for making the determination of significance upon said Action.

BE IT FURTHER RESOLVED, that the Town Board does hereby accept Parts 1, 2 and 3 of the FEAF, for the above referenced Action, and directs these FEAF documents be made attachments to this determination of significance upon said Action.

BE IT FURTHER RESOLVED, that the Town Board has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in Full Environmental Assessment Form Parts 1, 2, and 3.

BE IT FURTHER RESOLVED, that the Board, having reviewed the public record upon the above referenced Action, does hereby conclude the following impacts are expected to result from the proposed Action, when compared against the criteria in Section 617.7 (c) (1):

- (i) there will not be a substantial adverse change in existing air quality, ground or surface water quality or quantity; traffic noise levels; a substantial increase in solid waste production; a substantial increase in potential for erosion, flooding, leaching or drainage problems; and
- (ii) there will not be large quantities of vegetation or fauna removed from the site or destroyed as the result of the proposed Action; there will not be substantial interference with the movement of any resident or migratory fish or wildlife species as the result of the proposed Action; there will not be a significant impact upon habitat areas on the site; there are no known threatened or endangered species of animal or plant, or the habitat of such species; or, are there any other significant adverse impacts to natural resources on the site; and
- (iii) there are no known Critical Environmental Area(s) on the site which will be impaired as the result of the proposed Action; and
- (iv) the overall density of the site is consistent with the Town’s Comprehensive Plan land use recommendations; and
- (v) there will not be impacts to known important historical, archeological, architectural, or aesthetic resources on the site, nor will the proposed Action impair the existing community or neighborhood character; and
- (vi) there will not be a major change in the use of either the quantity or type of energy resulting from the proposed Action; and
- (vii) there will not be any hazard created to human health resulting from the proposed Action; and
- (viii) there will not be a change in the use of current active agricultural land resulting from the proposed Action; and
- (ix) there will not be a large number of persons attracted to the site for more than a few days when compared to the number of persons who would come to such a place absent the Action; and
- (x) there will not be created a material demand for other Actions that would result in one of the above consequences; and
- (xi) there will not be changes in two or more of the elements of the environment that when considered together result in a substantial adverse impact; and
- (xii) there are not two or more related Actions which would have a significant impact on the environment.

BE IT FURTHER RESOLVED, that, based upon the information and findings above and the supporting documentation referenced above, the Town Board determines the proposed Action WILL NOT result in any significant adverse environmental impacts and does hereby make a Determination of Non-Significance upon said Action.

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby directed to sign the Full Environmental Assessment Form (EAF) Part 3, the Negative Declaration, as evidence of the Town Board determination of environmental non-significance.

BE IT FURTHER RESOLVED, that the Town Board directs the Town Engineers, to file a certified copy of the FEAFs, Parts 1, 2 and 3, with the New York State Department of Environmental Conservation requesting publishing of this determination in the State’s Environmental Notice Bulletin and then providing the Town Clerk with a copy of said publishing.

BE IT FINALLY RESOLVED, that the Town Clerk is to file certified electronic copies of the environmental record, Parts 1, 2 and 3 of the FEAFs and this Determination of Non-Significance Resolution with the involved agencies, the Town Supervisor, Town Engineers and Town Development Staff; and to place a certified copy of this determination of non-significance in the file upon the above referenced Action.

All Voting “Aye” (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #205-2025:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO FILL TWO (2) SEASONAL POSITIONS

WHEREAS, the Highway/Parks Superintendent has asked that he be allowed to fill two (2) seasonal positions in the Highway and Parks departments at a rate of \$17.85 per hour effective June 2, 2025, and

WHEREAS, these positions were included in the 2025 Budget, now therefore be it

RESOLVED, that the Town Board authorizes the Highway/Parks Superintendent to fill one (1) seasonal position for the Highway and Parks Departments, and be it further

RESOLVED, that the Highway seasonal position be funded from DA5110.11 and the Parks seasonal position be funded from A7110.11, and be it finally

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Superintendent, the Confidential Secretary and the Accountant I.

All Voting “Aye” (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #206-2025:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION ACCEPTING A TEN-FOOT-WIDE SIDEWALK EASEMENT, FROM THE VICTOR FARMINGTON VOLUNTEER AMBULANCE CORPS, INC., ACROSS THEIR STATION NO. 2 PROPERTY, LOCATED AT 1300 ONTARIO COUNTY ROAD NO. 8, HAVING FRONTAGES ALONG THE SOUTH SIDE OF NEW YORK STATE ROUTE 96 AND THE WEST SIDE OF ONTARIO COUNTY ROAD NO. 8, AND DIRECTING THE FILING THEREOF IN THE OFFICE OF THE ONTARIO COUNTY CLERK AND FARMINGTON TOWN CLERK

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as “Town Board”) has received from the Town Director of Planning and Development, an offer of dedication of the above referenced sidewalk easement across the property’s frontages of State Route 96 and County Road 8, a part of the Victor Farmington Volunteer Ambulance Corps, Inc., Station No. 2, property located at the southwest corner of the two public highways; and

WHEREAS, the easement package includes the executed Bill of Sale, Easement Legal Description, Easement Map and the Easement for said sidewalk; and

WHEREAS, said documents have been reviewed by Matthew Heilmann, the Town Construction Inspector, Ronald Brand, the Director of Planning and Development, and Garrett Beisheim, Junior Engineer, Ontario County Department of Public Works, with all parties accepting said documents; and

WHEREAS, the Town Planning Board Resolution (File #2025-0401) has a condition of final site plan approval, requiring the filing of this easement in the office of the Ontario County Clerk.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby accept this dedication of a ten-foot-wide sidewalk easement from the Victor Farmington Volunteer Ambulance Corps. Inc.. as is further described in the documents referenced above herein.

BE IT FURTHER RESOLVED, that the Town Board does hereby direct the Town Supervisor to sign said documents.

BE IT FURTHER RESOLVED, that the Town Clerk is to provide Jared Palmer, Chief Executive Officer, Victor Farmington Volunteer Ambulance Corps, Inc., with a certified copy of this resolution.

BE IT FURTHER RESOLVED, that the Town Board instructs Jared Palmer, to file said documents in the office of the Ontario County Clerk, within thirty (30) days from today and then to provide a copy of the completed easement documents and a copy of the liber and page filing receipt with the office of the Ontario County Clerk, to the Town Clerk’s Office for filing.

BE IT FURTHER RESOLVED, that the Town Clerk is to file said documents with the Town Development Office and the Town Assessor’s Office.

BE IT FINALLY RESOLVED, that the Town Clerk is to also file certified electronic copies of this resolution with the Town Supervisor, Town Engineer, and Town Development Staff.

All Voting “Aye” (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #207-2025:

Councilman Holtz offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING ADVERTISEMENT OF BIDS FOR ROUTE 332 WATERMAIN REPLACEMENT

WHEREAS, the Route 332 Watermain is in need of replacement and a capital project has been established for this work to be completed in 2025, and

WHEREAS, MRB Group has prepared the Advertisement for Bids as well as a draft bidding schedule; now therefore

BE IT RESOLVED, that the Town Board authorizes to go to bid for the Route 332 watermain replacement with a bid opening at the Town Hall on June 24th at 2 p.m.; and

BE IT FURTHER RESOLVED, that the Town Clerk have the Advertisement to Bid published in the local newspaper and forward the copies of this Resolution to the Water and Sewer Department, Bill Davis and Dave Herman of MRB Group, and the Accountant I.

All Voting “Aye” (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #208-2025:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO ACCEPT THE PROPOSAL FROM MRB GROUP FOR THE 2025 PARKS PLANNING GRANT APPLICATION

WHEREAS, the Town of Farmington is interested in applying for a NYS Park Planning Grant to assist with upgrades and improvements to the Town Park; and

WHEREAS, the planning grant application would request funding to assist with the cost of preparing a feasibility study, public outreach, public interest survey, and initial concept design for a project to perform upgrades to the park; and

WHEREAS, the Town has asked MRB Group to prepare this grant application and they have provided a proposal at a cost not to exceed \$6,000.00; now therefore be it

RESOLVED, that the Town Board authorizes the Town Supervisor to accept the Proposal from MRB Group for the 2025 Parks Planning Grant Application; and be it further

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Superintendent and the Accountant I.

All Voting “Aye” (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #209-2025:

Councilmen Holtz, Herendeen, and Bowerman, and Supervisor Ingalsbe offered the following Resolution, seconded by **Councilmen Herendeen, Holtz, and Bowerman, and Supervisor Ingalsbe**:

RESOLUTION OF SYMPATHY FOR THE MARSHALL/BARNARD FAMILY

WHEREAS, the Town Board was deeply saddened to learn of the untimely passing of Julie Barnard; and

WHEREAS, Julie was the Mother of Water & Sewer employee, George Marshall; now therefore

BE IT RESOLVED, that the Town Board adopts this resolution extending its sincere sympathy to the Marshall/Barnard family and spreading her memory upon the minutes of this board meeting; and

BE IT FURTHER RESOLVED, that the Town Clerk forward a copy of this resolution to Julie’s son, George, and his family at 3999 County Road 40, Bloomfield, NY 14469.

All Voting “Aye” (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #210-2025:

Councilman Holtz offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION AUTHORIZING THE COMPLETION OF A JOINT REQUEST FORM (TE9) FOR THE NYS DOT TO ESTABLISH A LOWER MAXIMUM SPEED LIMIT ON CANANDAIGUA FARMINGTON TOWNLINE ROAD FROM NEW MICHIGAN EAST TO THE 40 MPH ZONE NEAR STABLEGATE DRIVE FROM 55 MPH TO 40 MPH

WHEREAS, the Town of Farmington would like to lower the maximum speed limit on Canandaigua Farmington Townline Road from New Michigan east to the 40 mph zone near Stablegate Drive from 55 mph to 40 mph; and

WHEREAS, the NYS DOT requires Joint Request Form (TE9) be completed with adoption of a resolution in order to establish a lower maximum speed limit; now therefore be it

RESOLVED, that the Town Board authorizes the completion of a Joint Request Form (TE9) for the NYS DOT to establish a lower maximum speed limit on Canandaigua Farmington Townline Road from New Michigan east to the 40 mph zone near Stablegate Drive from 55 mph to 40 mph; and be it further

RESOLVED, that the Town Clerk forward two originals to the Ontario County Department of Public Works for signature and copies of this Resolution to the Highway/Parks Superintendent, Town of Canandaigua Town Supervisor, Canandaigua Town Clerk, and the Accountant I.

All Voting “Aye” (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was **CARRIED**.

RESOLUTION #211-2025:
Councilman Herendeen offered the following Resolution, seconded by Councilman Bowerman:

Abstract 10 – 2025			
TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS			
TO: MARCY DANIELS		FROM: J. MARCIANO	
ABSTRACT NUMBER		10	
DATE OF BOARD MEETING		5/28/2025	
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	91,419.32	890-921,923-932,934-941,945, 989,991
DA	HIGHWAY FUND	55,536.44	907-909,924,942-944,946-950, 989
HV	MERTENSIA WATERLINE	39,680.70	990
HY	RT 332 & COLLETT	42,029.72	990
HZ	WOOD DR CAPITAL PROJECT	61,802.23	988
HT	TOWN HALL CAP PROJECT		
SL1	LIGHTING DISTRICT	1,791.17	897,930
SD	STORM DRAINAGE	4,350.33	908,909,951-953
HW	WATER TANK REPAIR	356,137.50	922,937
SS	SEWER DISTRICT	51,434.85	907-909,924,941,954-982,989
SW1	WATER DISTRICT	21,356.09	907-909,924,941,954-958,966-969, 971,972,976,977,979,982-987,989
TA200	PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)	9,222.40	906,907,909,926,933,938
	TOTAL ABSTRACT	\$ 734,760.75	

All Voting “Aye” (Herendeen, Bowerman, Holtz, and Ingalsbe), the Resolution was CARRIED.

WAIVER OF THE RULE: None.

DISCUSSION:

1.

Request to waive penalty – Sadler – 5726 Bean Pole Circle- Town Board denied the request.
2.

Request to waive penalty – Avdullahu – 6013 Ivory Drive- Town Board denied the request.

TRAINING AT OR UNDER \$100.00:

1.

Marcy Daniels to attend “How Engagement Surveys Help Managers Lead Better, Retain Talent, and Deliver Results” webinar on June 24th at no cost.
2.

Tom Parker, Cameron Knorr, Chris VanOrden and David Orians to attend the FLWWC June Meeting on June 25, 2025 at a cost not to exceed \$35.00 per person.

EXECUTIVE SESSION: NONE.

With no further business before the Board, Councilman Bowerman offered a motion to adjourn the meeting at 7:46 p.m., seconded by Councilman Herendeen. Motion CARRIED.

Michelle A. Finley, MMC, RMC -Town Clerk