

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 14th day of May, 2024, at 7:00 PM, there were:

PRESENT: Peter Ingalsbe – Supervisor
Mike Casale – Councilman
Steven Holtz – Councilman
Nate Bowerman – Councilman
Ron Herendeen – Councilman
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Highway and Parks Superintendent, **Josh Fagner** – Acting Water & Sewer Superintendent, **Dan Delpriore** - Code Enforcement Officer, **Ron Brand** – Director of Planning & Development, **Bill Davis** – MRB Group, **Ed Hemminger** – Planning Board Chairman, **Donna LaPlant** – Assessor, **Tim Terranova** – Superintendent of Victor Central Schools, and **Derek Vallese** – Asst. Superintendent for Business at Victor Central Schools

Also present by telephone/video conferencing were: **Michael Phillips** – resident

PUBLIC HEARINGS: Whitestone Incentive Zoning

Continuation of the public hearing. Supervisor Ingalsbe stated that the Town Board met with the Developer and they went over some of the items the Developer could and could not have in their project. The town is now waiting for another meeting to see what the response from the Developer will be. He added that there is a resolution on the agenda tonight moving the public hearing to the May 28th Town Board Meeting. Supervisor Ingalsbe asked if anyone online or in person wanted to speak for or against the project, no one wished to speak.

APPROVAL OF MINUTES:

A motion was made by **Councilman Casale** and seconded by **Councilman Holtz** that the minutes of the April 23, 2024, Town Board Meeting, that were previously given to members for review, be approved. All Voting “Aye” (Holtz, Herendeen, Casale, Bowerman, and Ingalsbe). Motion **CARRIED**.

PRIVILEGE OF THE FLOOR: Victor Central School Superintendent, Tim Terranova - & Derek Vallese, Asst. Superintendent for Business - School Budget

Mr. Terranova stated that there are over 4300 students and 850 employees. Presentation on the 2024-2025 budget proposal, vote is on May 21st from 6 a.m. to 9 p.m. First thing discussed was the goals of the budget: maintain a comprehensive education, focus on alignment (they have a 5 year strategic plan and there are major goals within the plan), and having more of a financial stability (stabilizing their reserves so they are not spending their reserves on the year to year budget and maximizing the use of every dollar spent and by doing so they try to maximize the savings they can get through a variety of resources) and lastly is to be as transparent as possible to be clear on what they are spending money on.

Mr. Vallese stated that this was a very challenging year, it is not uncommon for the State Budget to be late, this year it was exceptionally late, which made it extra difficult in budgeting. When putting together the budget they were going with all the state aid that was out there and going for the best-case scenario because if they didn't budget for then they wouldn't be able to spend it knowing that if they money didn't come in, they could make adjustments accordingly. He stated that the project 2024-2025 adopted revenues were a total of \$103,224,919, and 4.3% change from last year (State aid projection was based on best-case scenario). In this budget they were hoping to have 20 additional positions in Enrollment, Strategic Plan (Student Supports & Opportunities), Strategic Plan (Culture), and Substitutes, at a cost of \$1,368,707. Unfortunately, that is not what the Governors Budget ending up looking like for them. Mr. Vallese stated that in reality the school will only receive an additional \$20,821 in state aid, the foundation aid from the current school year to next school year will actually be less than what it was this current school year. The actual revenues are \$102,367,136, a 3.8% increase.

Mr. Terranova stated that they do not have access to \$950,000 to make up the difference, so what do they do to make it up, well they are not going to increase the taxes and they are not going to dip into their reserves so their plan is to save less money for presumed health care costs increases of the next two or three years, so instead of putting away \$400,000, they are going to put away about \$180,000. They will take \$250,000 of that and put it towards the \$950,000, a big chunk of money will come from contingency (which is basically what they save on expenses every year, which they try to have about 3.5-4.5% of their total budget every year which is used for emergencies or put in reserves). So, instead of budgeting 3.5%-4.5% they have lowered that to about 3%, which is about \$500,000 and the remaining \$150,000 will come from reducing the additional staffing.

Mr. Vallese stated their overall budget is \$103,224,919 with 80% of that goes towards for professional salaries, fringe benefits, and support staff salaries. He added that there is an increase in equipment due to the upgrade of the cameras on the buses (\$350,000). He compared budget to budget showing an increase of 4.35%, levy to levy comparison is an increase of 4.43%, and rate to rate is an increase of 2.82% (an increase of \$.40 from \$14.06 to \$14.46 estimated tax rate). He added that there will also be a proposition pertaining to the purchase of buses for the 2025-2026 school year. This proposition will replace 6 large diesel buses, 1 small gasoline wheelchair bus and 1 small gasoline bus at an estimated cost of \$1,375,000. They also will be asking for the community's support to establish a capital reserve in the amount of 20 Million Dollars, which will not affect the tax levy. Mr. Vallese stated that they also have two open seats with three candidates running for the positions. The presentation is available of their website.

Supervisor Ingalsbe asked if the purchase of new buses will they be electric buses or the standard. Mr. Vallese replied that they are staying with diesel and they are working on the analysis process with their bus manufacture and provided them all their routes and they are analyzing the electricity needs that the district would need, and once they received the report back they can work with RG&E to understand what infrastructure and whether or not they can provide electricity. He added that they did talk about purchasing one large bus and one small bus but they felt that they weren't quite ready to go with electric buses.

PUBLIC CONCERNS: None.

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Herendeen reported:

1. Discussed Plant security options.
2. New Muni-link software is operational – they can now read 419 meters remotely.
3. Discussed door repairs.
4. Discussed roof repairs.
5. Discussed sludge management.
6. Hydro dyne is repaired.
7. Flash mixer has been installed and currently is running.
8. Discussed Digester #1- gas tube blockage.
9. Motors ordered for the belt press have been installed, wired, tested for rotation, and being used.
10. Discussed back wash pump for south sand filter.
11. Discussed east secondary clarifier sludge suction line.
12. Discussed belt press belts, nozzles, and doctor blades- have been replaced and working much better.
13. Final pumps have blown their seal- did a full replacement.
14. Discussed UV project.
15. Still working on final clarifier panel quotes.
16. Work on PS-4 is completed, modified the monitoring system.
17. Flow meters data has been retrieved, meeting do discuss current readings and to pick other locations t move the flow meters to.
18. Working on manhole repairs.
19. Discussed resolutions on agenda.

Highway & Parks:

1. Highway- equipment maintenance, roadside mowing, safety classes, sweeping roads, topsoiled and grass seed Limestone Lane cul-de-sac, patched potholes on Farmington Road, ditching on Rushmore Road, shoulder work on Hook Road, spring cleanup, and sent trucks to help Manchester, Phelps, and Canandaigua with roadwork.
2. Parks- mowing parks and trails, striping soccer, and baseball fields, opened bathrooms in parks, put picnic tables and benches spring cleanup, town park pavilion structure in done (still needs to be stained).
3. RG&E Smart meters have begun to be replaced at Town Buildings and Parks.
4. Generator services are done for the buildings.
5. Discussed Park ‘N Ride Rules and AEDs in Parks.
6. Discussed resolutions on agenda.

Town Operations Committee: Councilman Bowerman reported:

1. Discussed resolutions on agenda.
2. Parks Master Plan update.
3. Update on TAP Grant project-work has started.
4. Update on Whitestone Incentive Zoning project – met last week with town staff and applicants to discuss a list of proposed uses to be allowed as part of the proposed application.
5. Town Staff completed their review and have submitted comments on the preliminary plans for the State DOT’s signalized intersection improvements along State Route 332, that include new intersection lighting, new signals and improved signal sensors.
6. Ag Advisory will not have a meeting in May, next meeting will be in June.

Town Finance Committee: Supervisor Ingalsbe reported: None.

Town Public Safety Committee: Councilman Holtz reported: None.

REPORTS OF TOWN OFFICIALS:

Supervisor Peter Ingalsbe reported:

1. Years of Service Certificate to Jeannine Marciano – 10 years.
2. Discussed speeding concerns on Amber Drive. Highway Department placed a traffic sign, data showed from March 26th to April 30th 17,473 incoming vehicles, the average speed was 24.59 mph and the highest speed recorded was 46 mph.

Highway& Parks Superintendent Tim Ford reported:

1. Spring Cleanup report: 183 households on Thursday, 159 households on Friday, and 270 households on Saturday. 230 households for shredding.
2. Pavilion update – drainage is all connected, working on electric conduit and will be paved next week.

Town Clerk Michelle Finley reported:

1. Trunk and Treat will be October 26th at the Town Park.
2. Audit of Town Clerk and Receiver of Taxes account are completed, and no deficiencies were found.

Supervisor Ingalsbe advised the Board that the Receiver of Taxes invested monies this year that yielded \$52,300 in revenue interest for the town. He thanked her for doing that.

Acting Water & Sewer Superintendent Josh Fagner reported:

1. Will be doing flushing in a few weeks.
2. THM samples were taken last week. Results in a couple of weeks.

Code Enforcement Officer Dan Delpriore reported:

1. Total Permits for the month of April were 87, permit inspections completed – 183, fire inspections completed – 21, and 43 stormwater/zoning inspections.
2. Staff is working on grass violations.

Director of Planning and Development Ron Brand reported:

1. Town Operations Report available on website and filed with the Town Clerk.
2. Will be meeting with the applicants for Whitestone Development for the permitted uses.

Assessor Donna LaPlant reported:

1. Due to an old, outdated law, she is currently sitting with the roll and on Saturday morning and zero people will show up.
2. Started Reval, a lot of work.
3. Busy with property description reports.
4. Grievance Day is in 2 weeks.

Town Engineer Bill Davis reported:

1. Update on projects: Ingleside/Country Max water, Brickyard Road Water Tank.

Fire Chief reported: None.**Planning Board Chairman Ed Hemminger reported:**

1. Next Meeting – Fowler Family Trust, Sky Solar application discussion.

Zoning Board of Appeals reported: None.**Recreation Advisory Board Bryan Meck reported: None.****Recreation Director Mark Cain reported: None.**

Supervisor Ingalsbe stated that it is the first day for summer recreation signups.

Ontario County Planning Board Member reported: None.**Conservation Board Chairperson reported: None.****Town Historian Donna Herendeen reported: None.****Swap Shop Update: Councilman Holtz reported: None.****Agricultural Advisory Committee Chairman Adams:****COMMUNICATIONS:**

1. Letter to the Town Supervisor from Kristin Voss, Clerk, of the Ontario County Board of Supervisors. Re: Environmental Review Pursuant to SEQR for Interpretive Signage Project as part of an Outdoor Interactive “Virtual Museum” Project.
2. Letter to the Town Supervisor and Code Enforcement Officer from various Farmbrook Residents. Re: Standing water.
3. Letter to the Town Clerk from Sheila Chalifoux of Chalifoux Law. Re: Local Law No. 3 of 2020.
4. Letter to the Town Supervisor from Kevin Strauss of GOGov. Re: Citizen Request and Citizen Notification Software.
5. Email to Nicholas Murphy, resident, from the Town Supervisor. Re: 1747 Elmwood Drive.
6. Email to Richard Ulmer, resident, from the Town Supervisor. Re: Corrected invoice.
7. US Bankruptcy Court Southern District of NY Notice of Entry of Confirmation Order.
8. Dryden Mutual Insurance Company Notice of Reinstatement. Re: Kenneth Miller dba Green Acres.
9. Letter to MRB Group from Kendall Larsen of the NYS DOH. Re: Public Water Supply – CFWD – Partial Approval – Completed Works, Brickyard Rd Tank and Transmission Main.

10. Certificate of Liability Insurance from: Decks Unlimited of Western New York, Inc.; Highland Contractors of Western New York Incorporated; Sonbyrne Sales, Inc.; Building Innovation Group, Inc.; Isaac Heating and Air Conditioning, Inc.; American Custom Exteriors; Besroi Roofing & Siding; Finger Lakes Roofing Co., Inc.
11. Certificate of Workers' Compensation Insurance from: Decks Unlimited of Western New York, Inc.; US Limber Group, LLC; Highland Contractors of Western New York Incorporated; Building Innovation Group, Inc.; Isaac Heating and Air Conditioning, Inc.; Pride Mark Homes, Inc.; Besroi Roofing & Siding Co., Inc.; American Custom Exteriors, Inc.
12. Certificate of NYS Disability and Paid Family Leave Benefits Insurance from: Decks Unlimited of Western New York, Inc.

REPORTS & MINUTES:

1. Ontario County Economic Development 2023 Annual Report.
2. Victor-Farmington Volunteer Ambulance Monthly Report – April 2024.
3. Planning Board Meeting Minutes – April 17, 2024.
4. Recreation Commission Meeting Minutes – February 27, 2024.
5. Recreation Commission Meeting Minutes – April 23, 2024.
6. Project Review Committee Meeting Minutes – April 11, 2024.

ORDER OF BUSINESS:

RESOLUTION #183-2024:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR AND TOWN BOARD TO SIGN AN OUT OF DISTRICT USER AGREEMENT FOR RESIDENTS AT 5805 CANANDAIGUA FARMINGTON TOWNLINE ROAD

WHEREAS, Residents residing at 5805 Canandaigua Farmington Townline Road desire to connect to the Town of Farmington Sewer District due to proximity and convenience; and

WHEREAS, an Out of District User Agreement will enable the residents at 5805 Canandaigua Farmington Townline Road to connect to the Town of Farmington Sewer District while compensating the Town of Farmington for the use of its sewer system; now therefore

BE IT RESOLVED, that the Town Supervisor and members of the Town Board sign the Out of District User Agreement; and

BE IT FURTHER RESOLVED, that the Town Clerk provide copies of this resolution and the Out of District User Agreement to the Acting Water & Sewer Superintendent, the Accountant I, residents at 5805 Canandaigua Farmington Townline Road, Town of Canandaigua Highway Superintendent, Town of Canandaigua Supervisor, and send the original Out of District User Agreement to the Town of Canandaigua Town Clerk.

All Voting "Aye" (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

RESOLUTION #184-2024:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION CREATING A RECREATION SPECIALIST POSITION

WHEREAS, there is a need for an additional Recreation Specialist position for the Summer Recreation Program; and

WHEREAS, a new position duties statement was sent to Ontario County Human Resources for their review and approval; and

WHEREAS, Ontario County Human Resources sent the Town Supervisor a letter dated May 7, 2024 enclosing a copy of Classification Certification No. 38-2024 which classifies one position of Recreation Specialist for the Town of Farmington and has directed the Town to create the position; now therefore

BE IT RESOLVED, that the Town Board hereby authorizes the creation of a Recreation Specialist position; and

BE IT FURTHER RESOLVED, that the Town Clerk forward a copy of this resolution to Michele Smith, Director of Ontario County Human Resources, Accountant I, Mark Cain, Recreation Director, and the Supervisor's Secretary.

All Voting "Aye" (Ingalsbe, Holtz, Bowerman, and Casale, Herendeen), the Resolution was **CARRIED**.

RESOLUTION 185-2024:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR APRIL 2024

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Accountant I submitted the Monthly Report of the Supervisor for April 2024 to the Town Supervisor on May 2, 2024, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for April 2024 on May 2, 2024,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email, now therefore

BE IT RESOLVED, that the Town Board hereby accepts the Monthly Report of the Supervisor for April 2024, and

BE IT FURTHER RESOLVED, that the Town Clerk give a copy of this resolution to the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #186-2024:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN EMPLOYEE ASSISTANCE PROGRAM AGREEMENT WITH ASSOCIATES IN EMPLOYEE ASSISTANCE

WHEREAS, Associates in Employee Assistance provided the Town with a Contract for Employee Assistance Program (EAP); and

WHEREAS, Associates in Employee Assistance provided a competitive quote of \$1,430.00 per year; now therefore

BE IT RESOLVED, that the Farmington Town Board authorizes the Town Supervisor to sign the Employee Assistance Program (EAP) One-Year Contract with Associates in Employee Assistance at a cost not to exceed \$1,430.00 per year; and

BE IT FURTHER RESOLVED, Further resolved, that the following budget amendment be approved:

Credit A1990.4 Contingency	\$30.00	
Debit A9089.8 Other Employee Benefits		\$30.00

BE IT FINALLY RESOLVED, that copies of this resolution be sent to the Accountant I and original signed agreement be submitted by the Town Clerk to Confidential Secretary.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #187-2024:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION ESTABLISHING THE STANDARD WORK DAY AND REPORTING SCHEDULE AND REPORTING SCHEDULE FOR NYS RETIREMENT

BE IT RESOLVED, that the Town of Farmington hereby amends the following as standard work days and record of activities for elected and appointed officials and will report the following days worked to the New York State and Local Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

And, further be it, **RESOLVED**, that a certified copy of this resolution be transmitted by the Town Clerk to the NYS Comptroller and Supervisor's Office.

TITLE	NAME	SOCIAL SECURITY NUMBER	REGISTRATION NO.	STANDARD WORK DAY	TERM BEGINS/ENDS	PARTICIPATES IN EMPLOYERS TIME KEEPING SYSTEM (Y/N)	DAYS/MONTH	RE...
ELECTED OFFICIALS								
TOWN COUNCILMAN	RONALD HERENDEEN	XXX	XXXX	6	1/1/2024-12/31/2027	NO	8.29/12.44	8.9
TOWN COUNCILMAN	NATHAN BOWERMAN	xxx	xxx	6	1/1/24-12/31/2027	NO	.62/.93	.67
APPOINTED OFFICIALS								

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #188-2024:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION ESTABLISHING THE STANDARD WORKDAY PER TITLE FOR THE PURPOSE OF DETERMINING DAYS WORKED REPORTABLE TO THE NEW YORK STATE AND LOCAL EMPLOYEES' RETIREMENT SYSTEM

WHEREAS, after reviewing the last resolution (145-2010) on file pertaining to days works, new job titles needed to be added to the list, therefore be it

RESOLVED, that the Farmington Town Board, Location Code 30232, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the Town Clerk.

FIVE DAY WORK WEEK, 8 HOURS PER DAY – Employee will be credited with 10 days per pay period

- Supervisor
- Director of Development
- Confidential Secretary to the Supervisor
- Accountant I
- Caretaker
- Town Clerk/Receiver of Taxes
- Receiver of Taxes and Assessments
- Deputy Town Clerk
- Highway Superintendent
- Assessor
- Assistant Assessor
- Assessor's Aide
- Principal Account Clerk
- Account Clerk Typist
- Finance Clerk II
- Senior Account Clerk-Typist
- Public Works Aide
- Water & Sewer Superintendent
- Working Supervisor
- Assistant Building Inspector
- Code Enforcement Officer FT
- Asst. Code Enforcement Officer FT
- Fire Marshall
- Receptionist FT
- Typist FT
- Construction Inspector FT
- Construction & Demolition Site Operator
- Zoning Inspector
- Motor Equipment Operator
- Motor Equipment Operator Light
- Court Clerk FT
- Water & Sewer Maintenance Assistant
- Water & Wastewater Maintenance Assistant
- Chief Wastewater Treatment Plant Operator
- Wastewater Treatment Plant Operator
- Public Works Maintenance Assistant
- Wastewater Maintenance Assistant
- Sewage Treatment Plant Operator
- Wastewater Treatment Plant Mechanic
- Secretary to the Planning/Zoning Boards
- Auto Mechanic
- Laborer
- Mason
- Cleaner
- Park Maintenance Supervisor
- Constable

ALL PART-TIME EMPLOYEES WILL HAVE SERVICE CREDIT DETERMINED FOR THEM BASED ON THE NUMBER OF HOURS WORKED DIVIDED BY THE NUMBER OF HOURS SET BY THE TOWN BOARD AS A STANDARD WORKDAY (6 HOURS) WHICH IS AS FOLLOWS:

- Clerk of the Boards PT
- Court Clerk PT
- Clerk PT
- Deputy Town Supervisor
- Dog Enumerator
- Deputy Highway Superintendent
- Registrar of Vital Statistics
- Deputy Registrar of Vital Statistics
- Dog Control Officer PT
- Water Meter Reader PT
- Code Enforcement Officer PT
- Fire Marshall PT
- Recreation Director
- Election Custodian
- Town Justices
- Clerk PT
- Typist PT
- Recreation Leaders
- Recreation Assistants
- Recreation Specialists
- Student Aide
- Town Attorney
- Historian
- Health Officer
- Planning Board Members and Chairperson
- Zoning Board of Appeals Members and Chairperson
- Budget Officer
- Town Board

Constable PT
All other Part-time positions with less than 30 hours per week

And, further be it, **RESOLVED**, that the Town Clerk forward copies of this resolution to the Supervisor’s Secretary, Accountant I, and the New York State and Local Employees’ Retirement System.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #189-2024:

Councilman Holtz offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION TO RECALL AND AMEND RESOLUTION 159-2024 WHICH APPROVED THE PROPOSAL FROM ENVITEC BIOGAS TO DISSASSEMBLE THE PIPING SYSTEM AND THE PROPOSAL FROM DANFORTH TO INSTALL A STAINLESS-STEEL VALVE FOR DIGESTER 1

WHEREAS, there is a gas tube blockage in Digester 1 at the WWTP, and

WHEREAS, Resolution 159-2024 approved accepting proposals received from Danforth and EnviTech Biogas Service for this project, and

WHEREAS, an updated dated proposal dated 4/29/24 with 2024 pricing was received from EnviTec Biogas Service, the only vendor to respond to the request for quotes to disassemble the piping system and reveal the blockage, in the amount of \$6,268.32 plus any additional material needs, now therefore

BE IT RESOLVED, that the Town Board approve to recall and amend resolution 159-2024 and approve the Supervisor sign the updated proposal by Envitec Biogas for the blockage, as well as move forward with the proposal from Danforth to install the stainless steel valve, and

BE IT FURTHER RESOLVED, that this project will be funded from expense line SS8130.4 from the 2024 budget, and

BE IT FULLY RESOLVED, that the Town Clerk forwards a copy of the resolution and the signed updated proposal to Envitec Biogas Service, 2975 BHTL Road, Rochester, NY 14623 as well as the Water and Sewer department and the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #190-2024:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION TO RECALL AND AMEND RESOLUTION 109-2024 WHICH APPROVED THE PURCHASE OF PARTS AND A SERVICE CALL FROM HYDRO-DYNE ENGINEERING, INC

WHEREAS, Resolution 109-2024 approved accepting the proposal received from Hydro-Dyne Engineering, Inc to repair the unit at the Influent Building at a price not to exceed \$3,990.85, and

WHEREAS, the proposal did not include freight charges, now therefore

BE IT RESOLVED, that the Town Board approve to recall and amend resolution 109-2024 and approve paying invoice 00011558 for a total amount of \$4,097.84 including freight from account code SS8130.4, and

BE IT FULLY RESOLVED, that the Town Clerk forwards a copy of the resolution to the Water and Sewer department and the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #191-2024:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT IN THE TOWN HALL RENOVATION CAPITAL PROJECT

WHEREAS, \$10,000 was received by the Town as part of a NYSERDA grant to be used for an energy efficient heat-pump system as part of the lower level building upgrades at the Town Hall, now therefore

BE IT RESOLVED, that the Town Board of Farmington District hereby authorizes the following budget amendment to put the revenue toward the contractual expenses:

HT 3097 State Aid	\$10,000	
HT 1620.2 Building Upgrades		\$10,000

BE IT FULLY RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #192-2024:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION TO ADD JOSHUA FAGNER, WATER AND SEWER WORKING SUPERVISOR, TO THE 2024 CREDIT CARD POLICY

WHEREAS, there is a need in the Water and Sewer Department for the second Working Supervisor, Joshua Fagner, to be issued a card to insure compliance with the Town's current credit card policy which prohibits use of another employee's Town issued card, now therefore

BE IT RESOLVED, that the Town Board approve issuing a Town of Farmington credit card to Joshua Fagner, and

BE IT FURTHER RESOLVED, Joshua Fagner sign the policy to insure he has read and agreed to all of the terms, and

BE IT FULLY RESOLVED, that the Town Clerk forwards a copy of the resolution to the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #193-2024:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING A BUDGET AMENDMENT IN THE HIGHWAY FUND TO REFLECT THE 2024-2025 STATE AID FOR CONSOLIDATED LOCAL STREET AND HW IMPROVEMENT (CHIPS) FUNDING, PAVE NY, WINTER RECOVERY (EWR), AND PAVE OUR POTHOLES (POP)

WHEREAS, a final letter has been received from NYS Dot and the Town is eligible for \$269,386.40 in CHIPS funding, \$63,339.54 in PAVE NY funding, \$52,746.24 for Winter Recovery, and \$42,226.36 for Pave our Potholes, now therefore

BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the following budget amendments:

	Debit	Credit
DA3501 Consolidated Highway Aid	\$2164.30	
DA 5112.2 CHIPS		\$1378.40
DA 5112.21 PAVE NY		\$471.54
DA 5112.24 POP		\$314.36
Appropriated Fund Balance		\$.76
DA5112.23 Winter Recovery	\$.76	

BE IT FULLY RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I, and the Highway Superintendent.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #194-2024:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE HIGHWAY/PARKS SUPERINTENDENT TO ATTEND THE 2024 ANNUAL SCHOOL FOR HIGHWAY SUPERINTENDENTS

WHEREAS, the Highway/Parks Superintendent, Tim Ford, is requesting to attend the 2024 Annual School for Highway Superintendents held at Ithaca College in Ithaca, NY from June 3 thru June 5, 2024, and

WHEREAS, the cost of the school was budgeted in the 2024 Budget and charges are to be expended from code A-5010.4 (Highway Admin - Contractual) at a cost not to exceed \$1,000, now therefore

BE IT RESOLVED, that the Town Board hereby authorizes the Highway/Parks Superintendent to attend the 2024 Annual School for Highway Superintendents June 3-5, 2024 at a cost not to exceed \$1,000.00, and

BE IT FURTHER RESOLVED, that the Town Clerk provide a copy of this Resolution to the Accountant, the Confidential Secretary, and the Highway/Parks Department.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION 195-2024:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE TOWN OF FARMINGTON CODE OFFICER, DAN DELPRIORE, TO ATTEND THE NEW YORK STATE BUILDING OFFICIALS CONFERENCE (NYSBOC) BUSINESS MEETING ON JUNE 7TH IN ALBANY

WHEREAS, this is a budgeted item, and

WHEREAS, this meeting is being hosted at the Marriot Albany, 189 Wolf Road, Albany, NY on June 7, 2024, and

WHEREAS, the Code Officer, Dan Delpriore, has requested approval to attend said business meeting which would include meals, fuel and lodging at a cost not to exceed \$250.00, now therefore

BE IT RESOLVED, that the Town Board of Farmington does hereby authorize Dan Delpriore to attend the NYSBOC business meeting at a cost not to exceed \$250.00, and

BE IT FURTHER RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I, Code Officer Dan Delpriore, and the Confidential Secretary.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #196-2024:

Councilman Herendeen offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION TO ACCEPT THE PROPOSAL FROM MRB GROUP FOR THE PARK AND RECREATION MASTER PLAN UPDATE

WHEREAS, the Town of Farmington requested a proposal from MRB for professional services for the update to the 2017-2022 Parks and Recreation Master Plan due to substantial growth in the town, and

WHEREAS, the Town conducted a survey of its residents in early 2024 which will serve as the foundation for the MRB scope of professional planning services to complete a draft document of the Park and Recreation Master Plan for the public's input, and

WHEREAS, the proposal includes project chartering and management, public engagement, inventory and analysis, drafting and adoption, as well as administrative duties for a total amount of \$47,500, now therefore

BE IT RESOLVED, the Town Board approves the Supervisor to sign the MRB proposal and that funding for this project will be paid out of the General Fund with the following budget amendment:

Credit: A599	Appropriated Fund Balance	\$47,500	
Debit: A8020.491	Parks Master Plan Update		\$47,500

BE IT FULLY RESOLVED, that a copy of the signed proposal and resolution be sent to Lance Brabant at MRB group, the Director of Planning and Development and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #197-2024:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION PROCLAIMING MAY 2024 AS NATIONAL CITIES, TOWNS, AND VILLAGES MONTH IN CELEBRATION OF AMERICA'S LOCAL GOVERNMENTS AND THE NATIONAL LEAGUE OF CITIES' HISTORIC CENTENNIAL ANNIVERSARY

WHEREAS, the National League of Cities was founded in 1924 in Lawrence, Kansas, as the American Municipal Association by state municipal leagues seeking more coordination and national representation as cities, towns, and villages expanded rapidly; and

WHEREAS, the nonpartisan National League of Cities is the oldest and largest organization representing municipal governments throughout the United States, representing the interests of more than 19,000 cities, towns, and villages across the country; and

WHEREAS, today, the National League of Cities works in partnership with 49 state municipal leagues across the country to strengthen local leadership, drive innovation, and influence the federal policies that impact local programs and operations; and

WHEREAS, as the voice of cities, towns, and villages in Washington, DC, the National League of Cities has successfully championed federal legislative solutions that support municipalities and has worked closely with Congress and the Executive Branch to educate policymakers on the realities of local implementation; and

WHEREAS, local governments are the bedrock of American democracy, providing 336 million residents with the most accountable, responsive, inclusive, ethical, and transparent government in the world; and

WHEREAS, from the nation's smallest villages to its largest cities, America's local governments have been essential in transforming the United States of America into the greatest, most influential nation in world history;

WHEREAS, the Town of Farmington was first incorporated in 1788 and is proudly served today by the Town Supervisor, Town Board Members, Town Clerk, Highway Superintendent, and Town Justices and a municipal workforce of 84 dedicated public servants;

Now, therefore, be it RESOLVED, that the Town of Farmington hereby proclaims May 2024 as National Cities, Towns, and Villages Month in celebration of America's local governments and the National League of Cities' historic centennial anniversary.

All Voting "Aye" (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #198-2024:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

CONTINUING THE PUBLIC HEARING UPON THE WHITESTONE INCENTIVE REZONING ACTION TO TUESDAY, MAY 28, 2024

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board), has tonight opened the continued public hearing upon the above referenced Action; and

WHEREAS, the Town Board has on Tuesday afternoon, May 7, 2024, conducted a workshop with the Applicant's Attorney and Engineer on a list of proposed uses for the incentive zoning project; and

WHEREAS, the Town Board desires to have the Applicant's advisors and Town Staff complete their reviews of this list and then inform the Board of their findings at the Town Board's May 28, 2024, meeting; now therefore

BE IT RESOLVED, that the Town Board does hereby move to continue this public hearing to Tuesday evening, May 28, 2024, starting at 7:00 p.m., in the main meeting room at the Farmington Town Hall.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #199-2024:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

Abstract 9 – 2024			
A	GENERAL FUND	79,403.68	796,802-805,807-809,811,812,814-827,829-839,841,867,875,877,878
DA	HIGHWAY FUND	76,022.78	753,823,833,846,856,862,868-870,872-874
HG	CTY RD 8 WATERLINE		
HK	SIDEWALK CAPITAL PROJECT	2,399.20	810,828
HP	TOWN PARK IMPROVEMENTS	10,702.50	806,879
HT	TOWN HALL CAP PROJ		
HV	MERTENSIA WATERLINE		
HW	WATER TANK REPAIR		
HY	RT 332 & COLLETT		
SD	STORM DRAINAGE	3,359.46	794,802,871
SL1	LIGHTING DISTRICT	204.98	816
SS	SEWER DISTRICT	140,280.35	746-752,754-797,813,821,830,833,835,862,863,876,878
SW1	WATER DISTRICT	57,106.27	746-749,753,755,759,760,762,765-767,770,773,777,779,780,784,785,793-801,821,830,833,835,840,862,863,876,878
TA200	PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)	36.64	849,860
	TOTAL ABSTRACT	\$ 369,515.86	

All Voting “Aye” (Ingalsbe, Herendeen, Bowerman, Holtz, and Casale), the Resolution was **CARRIED**.

TRAINING UNDER \$100: None.

DISCUSSION: Request to waive fees – Reh and Providenza

Reh – Supervisor Ingalsbe stated that they have multiple accounts, and the check was received on time but applied to the wrong account and he sees no reason not to waive the fee. Councilman Bowerman stated that the owner acknowledges that the account number on their check was incorrect, but the correct invoice was with it. He was in favor of waiving the fee. Councilman Holtz stated that it sounds like it was an error on our end, Supervisor Ingalsbe replied that it was. The Board was in favor of waiving the fee.

Providenza – Supervisor Ingalsbe stated that the money did come in late and there were multiple receipts that came in from Chase Bank late and even though the payment was for April 19th, but the town did not receive it until well after the due date. He added that Jenn told the gentleman that it was either the bank or the mail that delayed the payment. The Board agreed to not waive the fee and to take it up with Chase Bank.

WAIVER OF THE RULE: No Objection

RESOLUTION #200-2024:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION ACKNOWLEDGING THE ADDITION OF TWO NEW MEMBERS TO THE FARMINGTON VOLUNTEER FIRE ASSOCIATION

WHEREAS, Tyler DeGone and Zachary Footer recently became Active Members of the Farmington Volunteer Fire Association, therefore be it

RESOLVED, the Farmington Town Board acknowledges and approves the new memberships of Tyler DeGone and Zachary Footer to the Farmington Volunteer Fire Association, and further be it

RESOLVED, that a certified copy of this resolution be sent to the Farmington Volunteer Fire Association, PO Box 25117, Farmington, NY 14425, for their records and to Tyler DeGone, 1616 Wheatstone Drive, Farmington, NY, 14425, and Zachary Footer, 1044 Farmington Road, Macedon, NY, 14502.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

Supervisor Ingalsbe stated that they try to actively check the cameras at the town parks and town hall and over the weekend he saw someone dumping seven bags of lawn grass into the dumpster at the town hall. He reached out to the IT guy to see if he can get a plate number. Councilman Casale stated that is theft of services.

EXECUTIVE SESSION: None.

With no further business before the Board, **Councilman Bowerman** offered a motion to adjourn the meeting at 8:00 p.m., seconded by **Councilman Casale**. Motion **CARRIED**.