

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 14th day of March, 2023, at 7:00 PM, there were:

PRESENT: Peter Ingalsbe – Supervisor
Mike Casale – Councilman
Steven Holtz – Councilman
Nate Bowerman – Councilman
Ron Herendeen – Councilman – Necessarily Absent
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Highway and Parks Superintendent, **Dave Conti** – Water & Sewer Superintendent, **August Gordner** – Code Enforcement Officer, **Ron Brand** – Director of Planning and Development, and **Ed Hemminger** – Planning Board Chairman, **Adrian Bellis** – Planning Board Member, **Tim Bauer** – resident, **Henry Adams** – Ag Advisory Chairman, and **Chris Godly** - resident

Also present by telephone/video conferencing were: **Michael Phillips** – resident, **Dave Shields** – resident, **Tonia Ettinger** - resident

PUBLIC HEARINGS:

APPROVAL OF MINUTES:

A motion was made by **Councilman Bowerman** and seconded by **Councilman Holtz**, that the minutes of the February 28, 2023, Town Board Meeting and given to members for review, be approved. All Voting “Aye”. (Casale, Holtz, Bowerman, and Ingalsbe). Motion Carried.

PRIVILEGE OF THE FLOOR: None.

PUBLIC CONCERNS: None.

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Holtz reported:

1. Discussed Low Lift Pump VFD cooling fans need to be replaced.
2. Discussed Digester #1 -has been filled and leaks around base will be repaired by Ontario Tap.
3. Generator has been tested under load and is not set to do so every Tuesday.
4. Discussed removal of the excavation spoils at the WWTP continues.
5. Discussed watermain replacement at the intersection of Rt. 332 and Rt. 96.
6. Discussed flow meters being installed in three manholes.
7. Discussed smoke testing the sanitary sewer for I & I at Doe Haven.
8. Software migration from BAS to Muni-Link has begun.
9. Discussed PS #7 project.
10. Annual water supply parts inventory is complete.
11. Notice to remedy 1450 Wood Drive Apartments has been sent. Meter pit is filled with water. Notice to remedy was sent to Stonehedge, vault access cover will be repaired.
12. Discussed resolutions on agenda.

Highway & Parks:

1. Highway- equipment maintenance, picking up from storm damage, vehicle GPS installed, vehicle GPS installation, salting and plowing of roads, installing drainage pipe for the Mertensia Park playground, ditching work, filling in potholes around town and tree and brush pile is done and loaded out.
2. Parks- Building and Park Maintenance, repairing picnic tables and benches, and salting and plowing sidewalks and parking lots, replacing bang boards at tennis courts, cutting trees at Meeting House Park, pruning trees, and updating MSDS sheets.
3. Both roofs, pavilions and bathrooms at Farmbrook Park have been replaced.
4. Discussed resolutions for meeting.

Town Operations Committee: Councilman Bowerman reported:

1. Discussed various projects – sidewalk easements, inter-municipal drainage divide study of the tributaries within the Seneca Watershed, Town Ag Advisory Committee will meet on Thursday, and Ontario County Tourism continues drafting a report on Short-Term Rentals.
2. Town continues to await responses from two of the three parties involved with sharing the proposed costs for the signalization of State Route 96 and Mercier Blvd.
3. Working on drafting a Determination of Significance, under provisions of the State Environmental Quality Review Act on the Farmington Market Center Incentive Zoning application, it is on hold pending a response from the applicant and their engineer.
4. The coordinated review with involved agencies is underway for the Power’s Incentive Rezoning project.

Town Finance Committee: Supervisor Ingalsbe reported: None.

Town Public Safety Committee: Councilman Holtz reported: None.

REPORTS OF TOWN OFFICIALS:

Supervisor Peter Ingalsbe reported:

1. Board of Supervisors met with a psychologist to discuss any feelings on the tragic death of County Clerk Matt Hoose.
2. Met with representatives from RG & E about upcoming Smart Meter Upgrade Program for Ontario County.
3. Had discussions on CFWD finances, water projects scheduled for this year and future years. There was an agreement to go to bid for the North Road Waterline replacement project.
4. Newsletter will be sent in about two weeks.
5. Planning Board Chairman Ed Hemminger was selected for the John O. Cross Award for Planning Board Chair.
6. Rt. 332 20inch water line break, insurance company for Johnson Excavating & Landscape has approved our claim of \$22,736.26.

Highway& Parks Superintendent Tim Ford reported:

1. Crews are out plowing.
2. GPS units should be here this Thursday.

Town Clerk Michelle Finley reported: None.

Water & Sewer Superintendent Dave Conti reported:

1. Update on transfer from BAS to Muni-Link Software – was successful.
2. Badger Meter update.

Code Enforcement Officer August Gordner reported:

1. Reported on fire calls.

Director of Planning and Development Ron Brand reported:

1. Report available on website and filed with the Town Clerk.
2. Conservation Board adopted the Highway Signs, and they will go up soon.
3. Been working with Code and Fire officials and Construction Inspectors to determine capital projects in the basement of the town hall to bring things up to code and to provide additional office space.
4. Site Design and Criteria has been distributed.
5. Update on Power's Incentive Rezoning project – Lead Agency at next meeting.

Acting Assessor Paula Ruthven reported: None.

Town Engineer Bill Davis reported: None.

Fire Chief reported: None.

Planning Board Chairman Ed Hemminger reported:

1. Next Meeting – single family dwelling on the westside of New Michigan Road.

Zoning Board of Appeals reported: None.

Recreation Advisory Committee Bryan Meck reported: None.

Recreation Director Mark Cain reported: None.

Ontario County Planning Board Member reported: None.

Conservation Board Chairperson reported: None.

Town Historian Donna Herendeen reported: None.

Swap Shop Update: Councilman Holtz reported: None.

Agricultural Advisory Committee Chairman Adams:

1. Meeting this Thursday – will discuss Power's Incentive Rezoning project as a case study and the impact it has on converting farmland. They will continue their discussion on possible Ag conservation district and the right to farm law.

COMMUNICATIONS:

1. Letter to the Town Supervisor from Peter Stankovic of Town Web Design. Re: Government website design.

2. Letter to Mengel Metzger Barr & Co., LLP from Jeffrey D. Graff of Graff Law Office, PLLC. Re: Disclosure of Attorney Pursuant to Statement of Financial Accounting Standards No. 5.
3. Letter to the Town Supervisor from Laurel Scharr of CorVel Corporation. Re: Casella Waste Claim 1/27/2023.
4. Email from the Zoning Inspector to the Code Enforcement Officer. Re: 135 Center Street.
5. Letter to the Town Supervisor from Jim Perri of FLCC. Re: Visual and Performing Arts Department's spring mainstage production.
6. Letter to Mengel Metzger Barr & Co., LLP from Sheldon Boyce, Jr. of Brenna Boyce. Re: Financial Statement Year 2022.
7. Email to Michael Vacarro of NYS DOH from the Town Supervisor. Re: Emergency Response Plan and Cyber Vulnerability Analysis.
8. Letter to Involved and Interested Agencies from the Director of Development. Re: SEQR Coordinated Review, Lead Agency Request and Public Review and Comment Period Project Notification Revidw Letter (PNRL). Re: Power's Incentive Zoning Project.
9. Letter to Nicole Foley Kraft, Chief, SDWA Compliance Section, US EPA Region 2 from the Town Supervisor. Re: Response per US EPA Administrative Order, Docket No. SDWSA-02-2023-8024.
10. Cover Page for Vulnerability Assessment for CFWD – NYS DOH date stamped.
11. Cover Page for Emergency Response Plan for CFWD – NYS DOH date stamped.
12. Letter to Charles Parkhurst and Angelo Battoglia of Lyons National Bank from the Town Supervisor. Re: Maturing CDs.
13. Letter to the Town Supervisor from Access Elevator. Re: Access Elevator Inspection Contract LULA.
14. Letter to the Town Supervisor from Sheryl Robbins of the NYS DOH. Re: Public Water Supply, CFWD Approval – Hathaway's Corners Phase 2A Watermain.
15. Letter to the Zoning Board from Nicholas Schlierf, resident. Re: Proposed housing development plan for Pheasants Crossing.
16. Letter to the Town Supervisor from Michaela Carnegie of AFICS. Re: Claim No. 01-005-555210 11/4/2022 Property Damage Full and Final Settlement Agreement and Release.
17. Certificates of Liability Insurance from: Daniel Green Construction, LLC; Marianacci Builder, LLC; Alpco Recycling, Inc.; Genesee Construction Service, Inc.; Churchville Products, Inc. dba Amish Outlet; Colonial Fire Protection Systems, Inc.; Syracuse Fence, Inc.; E and V Energy Corporation; J&B Installations, Inc.; Home Depot USA, Inc.; Indus Group, Inc.
18. Certificates of Workers' Compensation Insurance from: Churchville Products Corp. dba Amish Outlet; Indus Group, Inc.; E and V Energy Corporation.

REPORTS & MINUTES:

1. Monthly Report – Judge Gligora – February 2023.
2. ZBA Meeting Minutes – November 28, 2022.
3. 2023 ZBA Rules of Procedure.
4. Planning Board Meeting Minutes – February 15, 2023.
5. Building Department – Permit Report by Type – February 2023.
6. Building Department – Inspection Schedule – February 2023.
7. Building Department – Inspections Report – February 2023.
8. Building Department – Inspections Report – February 2023.
9. Monthly Report – Judge Lew – February 2023.
10. Farmington Senior Citizens Meeting Minutes – February 20, 2023.
11. Historic Preservation Meeting Minutes – February 9, 2023.
12. Agricultural Advisory Committee Meeting Minutes – February 16, 2023.

ORDER OF BUSINESS:

RESOLUTION 123-2023:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

CONFIRMING RESOLUTION FOR SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD, PLUS PAY INCREASE

WHEREAS, Jacob Spence has successfully completed the required six-month Probationary Period in the position of Water/Waste Water Maintenance Assistant since his hire date on August 22, 2022; and

WHEREAS, the Town Personnel Policy allows an increase at this point with recommendation of the Department Head; and

WHEREAS, this increase was budgeted as part of the position review during the probationary period and is in keeping within the 2023 budget limits; now therefore

BE IT RESOLVED, that the Farmington Town Board acting on behalf of the Water and Sewer Districts hereby authorizes a \$.46 increase (from \$ 22.55 to \$23.01 per hour per the Union Contract) for Jacob Spence effective March 5, 2023 which is the start of a the Town's Pay Period #6 for 2023, and

BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, the Confidential Secretary, and the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #124-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR FEBRUARY 2023

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

WHEREAS, the Principal Account Clerk submitted the Monthly Report of the Supervisor for February 2023 to the Town Supervisor on March 2, 2023, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for February 2023 on March 2, 2023,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email,

NOW, THEREFORE, BE IT **RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for February 2023, and be it further

RESOLVED, that the Town Clerk give a copy of this resolution to the Accountant I.

All Voting "Aye" (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION 125-2023:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION APPROVING THE ATTENDANCE OF THE TOWN CLERK TO THE NEW YORK STATE TOWN CLERKS ASSOCIATION CONFERENCE BEING HELD IN SYRACUSE NY APRIL 23-26, 2023

WHEREAS, the New York State Town Clerks Association conference will be held in Syracuse NY from April 23, 26, 2023, and

WHEREAS, the registration fee is \$125.00, plus the hotel cost is \$810.00, totaling \$935.00, meals are included, therefore be it

RESOLVED, the Farmington Town Board approves the attendance of the Town Clerk to the NYSTCA conference April 23-26, 2023, at a total cost of \$935.00.

All Voting "Aye" (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #126-2023:

Councilman Casale offered the following Resolution, seconded by **Councilman Bowerman**:

RESOLUTION WAIVING THE MERTENSIA LODGE RESERVATION FEE FOR THE COBBLESTONE ARTS CENTER DAYHAB SERVICES TO ADULTS WITH DISABILITIES

WHEREAS, the Cobblestone Arts Center has requested use of the Mertensia Lodge to hold their Dayhab services to adults with disabilities on multiple dates, and requested that the reservation fee be waived, now therefore be it

RESOLVED, the Farmington Town Board authorizes the waiving of the reservation fee for the use of the Mertensia Lodge on multiple dates, for the Cobblestone Arts Center Dayhab services to adults with disabilities, and further be it

RESOLVED, that a copy of this resolution be given to the Emily Kilkenny at Cobblestone Arts Center at 1622 NY Route 332, Farmington, NY 14425 for their records.

All Voting "Aye" (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #127-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN PROCLAMATION WITH THE INTERNATIONAL CODE COUNCIL DECLARING THE MONTH OF MAY 2023 AS BUILDING SAFETY MONTH

WHEREAS, the Town of Farmington is committed to recognizing that our growth and strength depends on the safety and essential role our homes, buildings and infrastructure play, both in everyday life and when disasters strike, and;

WHEREAS, the Town's confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

WHEREAS, these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state, territorial, tribal and federal officials who are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work and play, and;

WHEREAS, these modern building codes include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes, and;

WHEREAS, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety—our local code officials—who assure us of safe, sustainable and affordable buildings that are essential to our prosperity, and;

WHEREAS, “It Starts with You,” The theme for Building Safety Month 2023, encourages us all to raise awareness about building safety on a personal, local and global scale, and;

WHEREAS, each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE BE RESOLVED, the Town Board authorize Supervisor Ingalsbe to sign the proclaim that the month of May 2023 to be Building Safety Month and to encourage our citizens to join with their communities in participation in Building Safety Month activities, *and*

BE IT FURTHER RESOLVED, that copies of this resolution to be submitted by the Town Clerk to the Confidential Secretary and that the Town Clerk provide the original signed Proclamation to the Building Department for submission to the ICC.

All Voting “Aye” (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #128-2023:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

DECLARE EQUIPMENT SURPLUS TO BE DISPOSED OF APPROPRIATELY

WHEREAS, the lift gate on Park Department’s P-3 has shown corrosion and rust enabling it to be unsafe for staff, and

WHEREAS, the Town Highway/Parks Superintendent is asking that the Town Board declare the Lift Gate surplus so that he can have it disposed of appropriately:

- Lift Gate on Pickup # - P-3 (Park Department), now therefore be it

RESOLVED, that the Town Board hereby authorizes the lift gate be declared surplus and to be disposed properly, and be it further

RESOLVED, that the Town Clerk provide copies of this Resolution to the Accountant I, and the Highway/Parks Department.

All Voting “Aye” (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #129-2023:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN RIGHT-OF-WAY MOWING CONTRACT FOR STATE RT 332

WHEREAS, the Highway Department mows State Route 332 in the right-of-way, and

WHEREAS, State Department of Transportation has delivered the contract for the Town of Farmington’s approval, now therefore be it

RESOLVED, that the Town Board hereby authorizes the Town Supervisor to sign the contract for the 2023 Season, and be it further

RESOLVED, that the Town Clerk provide a copy of this Resolution to the Accountant I and the Highway/Parks Department.

All Voting “Aye” (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #130-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION TO MOVE THE MAY 23RD TOWN BOARD MEETING TO MAY 22ND DUE TO A CONFLICT WITH THE ASSESSOR’S OFFICE FOR GRIEVANCE PROCEEDINGS

WHEREAS, Grievance Day is scheduled for Tuesday, May 23, 2023; and

WHEREAS, the Board Room is required for Grievance proceedings; and

WHEREAS, this will be a conflict with the regularly scheduled Town Board meeting, now therefore be it

RESOLVED, that the Town Board hereby authorizes moving the May 23rd Town Board meeting to Monday, May 22, 2023 at 7:00 p.m. at the Town Hall, and be it further

RESOLVED, that the Town Clerk provide a copy of this Resolution to the Accountant I, all department heads, the Town Board, Bill Davis of MRB Group and post on the Town website and the Town Facebook Page.

All Voting “Aye” (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #131-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING HIRING OF AN ASSISTANT CODE ENFORCEMENT OFFICER

WHEREAS, the Building Department has a vacancy for an Assistant Code Enforcement Officer, and

WHEREAS, the Assistant Code Enforcement Officer is classified as a competitive position, therefore, in order to qualify for appointment a candidate must meet the minimum qualifications and not only pass the written examination, but also score within the top three highest scores, and

WHEREAS, the candidate shall complete and pass all state training for New York State Code Enforcement Officer within 12 months of appointment, and

WHEREAS, James Casey Caudle has applied for the position, and

WHEREAS, this appointment will be provisional based upon James Casey Caudle completing the Code Enforcement Officer Civil Service Exam and scoring within the top three highest scores, and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of Farmington hereby authorizes the provisional hiring of James Casey Caudle effective March 20, 2023 at a rate of \$23.00 per hour, and

BE IT FURTHER RESOLVED, that the Town Clerk provide copies of this resolution to the Building Department, the Accountant I and the Confidential Secretary.

All Voting “Aye” (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #132-2023:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

ACCEPTING THE 2022 PLAN MAINTENANCE REPORT – 2021 EDITION TOWN OF FARMINGTON COMPREHENSIVE PLAN; AND AMENDING APPENDIX 6 OF THE COMPREHENSIVE PLAN

WHEREAS, the Town of Farmington Town Operations Committee after having consulted with the Town Planning Board has submitted the above referenced report dated March 10, 2023; and

WHEREAS, said report is an ongoing implementation action that is identified in Chapter 5 of the above referenced adopted Comprehensive Plan; and

WHEREAS, the Town Public Works Committee and Town Operations Committee members have reviewed said report.

NOW, THEREFORE BE IT RESOLVED, the Town Board moves to accept the above referenced 2022 Plan Maintenance Report.

BE IT FURTHER RESOLVED, that the Town Board directs the report to be filed in Appendix No. 6 of the current Comprehensive Plan document.

BE IT FINALLY RESOLVED, that the Town Board directs the Official Copies of the Comprehensive Plan that is on file with the Town Clerk’s Office, the Town Development Office and the Ontario County Planning Board be provided copies of this Appendix and a certified copy of this resolution.

All Voting “Aye” (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #133-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING ACCEPTANCE OF EASEMENTS – CREEKWOOD TOWNHOMES

WHEREAS, the Town of Farmington, by its officers or representatives, has engaged in discussions with Creekwood Townhomes, LLC (“Owner”) regarding the Town’s obtaining two Storm Sewer and Utility Easements and a Drainage and Utility Easement over portions of Owner’s properties located on Red Fern Drive, as shown on maps prepared by MRB Group, each dated 1/2023; and

WHEREAS, Town of Farmington officials have recommended to the Town Board that said Owner grant to the Town the easements over said lands of said Owner;

WHEREAS, said easements have been offered by Owner to the Town of Farmington; and

WHEREAS, the Town Board of the Town of Farmington is desirous of accepting said offered easements on behalf of the Town; and

WHEREAS, the Town Board of the Town of Farmington has examined said instruments and finds the consideration described in said easements to be fair and reasonable.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Farmington does hereby accept the Easements attached hereto as Exhibit 1 from Owner in accordance with the terms and conditions contained in said instruments and directs that the same be recorded in the Office of the Clerk of the County of Ontario, the fees for said recording to be borne by the Town, and be it further

RESOLVED, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this resolution, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein.

All Voting “Aye” (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #134-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION ESTABLISHING THE PENALTY DATE FOR ALL UNPAID 2023 FIRST QUARTER ACCOUNTS LOCATED WITHIN THE CANANDAIGUA-FARMINGTON (CFWD) WATER AND VICTOR SEWER DISTRICTS

WHEREAS, payment for the 1st Quarter 2023 CFWD water and sewer bills and Victor Sewer District sewer bills are due on April 30, 2023,

NOW THEREFORE BE IT RESOLVED, that the Town Board of Farmington acting on behalf of the Canandaigua-Farmington Water and Victor Sewer Districts hereby authorizes those payments must be received at the Town Clerk’s office prior to 8 AM Monday, May 1, 2023 including online payments. Payments with US mail postmarks as of 12:00 AM May 1, 2023 will be accepted without penalty, and be it

FURTHER RESOLVED, a 10% late fee will be applied to the water and sewer portion of unpaid residential and commercial bills on Monday, May 1, 2023 with a shutoff date of Wednesday June 7, 2023 established for this quarter with the administration fee also being added, and be it

FINALLY RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Department and the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #135-2023:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE CLOSEOUT OF THE FUEL STATION CAPITAL PROJECT

WHEREAS, the capital project has received revenue over the past five years from all departments which utilize the fuel station,

WHEREAS, \$21,000 will be placed in a capital reserve which will be established for future repairs or upgrades required on the equipment at the fuel station,

WHEREAS, the remaining fund balance in the capital project (\$24,009.09) will be transferred to the Parks Building Improvements capital project with the following budget amendments in the capital projects:

HM599	Appropriated Fund Balance	\$13,131.00	
HM1440.2	Engineering	\$22,745.75	
HM1620.2	Fuel Station	\$7,576.11	
HM1620.25	Fuel Tank Removal	\$1,556.23	
HM9901.9	Transfer to Other Funds		\$21,000
HM9950.9	Transfer to Capital Project		\$24,009.09
HR5031	Interfund Transfer	\$24,009.09	
HR1620.2	Building Cap Outlay		\$24,009.09

BE IT FURTHER RESOLVED, that the Town Clerk forward a copy of the Resolution to the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #136-2023:

Councilman Casale offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE PROPOSAL FOR PROFESSIONAL SERVICES FROM MRB FOR THE COUNTY RD 8 WATERMAIN REPLACEMENT FROM RT 332 TO YERKES ROAD

WHEREAS, MRB has submitted a proposal for professional services for the design and construction phase services for the replacement of the watermain along County Road 8 from Rt 332 to Yerkes Road,

WHEREAS, the proposal from MRB lists a total compensation for engineering design and bidding services at a cost not to exceed \$50,250 and additional services costs including survey, delineation, geotechnical and as well as other additional services at a cost not to exceed \$29,750 for a grand total not to exceed \$80,000,

WHEREAS, the proposal was discussed at the March 10, 2023 joint meeting with the Town of Canandaigua and all were in agreement to move forward with the project,

WHEREAS, the funding in the 2023 budget allocated to this project in the amount of \$109,070 will be transferred to the capital project titled “County Road 8 Waterline”, with the following budget amendment:

SW1-8340.26 County Rd 8 Waterline	\$109,070	
SW1-9950.9 Transfer to Capital Project		\$109,070

NOW, THEREFORE BE IT RESOLVED, that the following budget amendment be approved within the capital project to cover the total engineering expenses:

HG 5031 Interfund Transfer	\$109,070	
HG1440.2 Engineering		\$80,000
HG8340.2 Waterline		\$29,070

FURTHER RESOLVED, that the Town Supervisor signs the MRB proposal,

FULLY RESOLVED, that the Town Clerk forwards a copy of the signed proposal to Bill Davis, MRB Group, and provides a copy of the resolution and the proposal to the Accountant I, the Water and Sewer Department, and the Town of Canandaigua.

All Voting “Aye” (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #137-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

Canandaigua-Farmington Water District – To Award Public Bidding of the Annual Water Fittings and Supplies Bid

WHEREAS, the Water Superintendent for the for the Canandaigua-Farmington Water District (CFWD) has requested the purchase of watermain fittings and supplies for the upcoming 2023 budgeted CFWD Annual Supplies Bid, and

WHEREAS, by Board Resolution #106 of 2023 the Town Board of the Town of Farmington authorized the Advertisement of Public Bidding for the Canandaigua-Farmington Watermain Supplies, and

WHEREAS, four sealed bids were opened on Tuesday, March 09, 2023, and publicly read at 11:00AM at the office of the Farmington Town Clerk, 1000 County Road 8, Farmington, New York 14425 and the bids have been reviewed by the Water and Sewer Superintendent, and

BE IT RESOLVED, that the Town Board of Farmington acting on behalf of the Canandaigua Farmington Water District hereby authorizes the Water and Sewer Supt. to award the water materials as follows at a combined cost of \$52,484.31 to the following:

- Blair Supply, Rochester New York: Total being \$17,445.36
- Core and Main, Rochester New York: Total being \$15,083.00
- Fergusun, Syracuse New York: Total being \$16,475.05
- Ti Sales, Sudbury Massachusetts: Total being \$3,480.90

BE IT FURTHER RESOLVED, that funding for said expenditure will be from the 2023 Budget Code SW1-8340.4, and

LASTLY LET BE IT FURTHER RESOLVED, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #138-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION TO BID NORTH ROAD WATERMAIN REPLACEMENT, PHASE 4 & 5

WHEREAS, the Town Board authorized the Town Supervisor to sign a Proposal for Professional Services with MRB Group for North Road watermain replacement, phase 4 & 5 by Resolution #427-2022; and

WHEREAS, Dave Herman of MRB Group has submitted a Draft Bidding Schedule; and

WHEREAS advertisement to bid will be published in the local newspaper on Friday, March 24, 2023; and

WHEREAS, plans and specs will be available online through the Avalon Planroom (www.avalonroch-planroom.com) on Monday, March 27, 2023; and

WHEREAS, a bid date will be established as Thursday, April 27, 2023, at 10 am at the Farmington Town Hall; now

Therefore be it resolved that the Farmington board authorizes advertisement to bid for the North Road Watermain Replacement Project, Phase 4 & 5 and asking the Town Clerk to provide a legal notice with plans available at the Town Clerk office and copies of this resolution be provided to the Accountant I, Water & Sewer Superintendent, Supervisors office, Canandaigua Town Supervisor, and Bill Davis of MRB Group.

All Voting “Aye” (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #139-2023:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

Abstract 5 – 2023

TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS

<i>ABSTRACT NUMBER</i>		<u>5</u>	
<i>DATE OF BOARD MEETING</i>		<u>3/14/2023</u>	
<i>FUND CODE</i>	<i>FUND NAME</i>	<i>TOTAL FOR EACH FUND</i>	<i>VOUCHER NUMBERS</i>
A	GENERAL FUND	119,191.64	392-398,400-443,452-455
DA	HIGHWAY FUND	44,131.52	393,415,418,436,441,444-451
HK	SIDEWALK CAP PROJECT	360.00	399
SD	STORM DRAINAGE	1,083.23	384,404,454
SS	SEWER DISTRICT	86,511.57	364-386.404,405,418,429,441-442,454
SW1	WATER DISTRICT	27,101.19	365,368,369,373-375,380-382,384-391,404,405,418,429,441,442,454
TA200	PAYROLL DEDUCTIONS	52.02	386,440
	TOTAL ABSTRACT	\$ 278,431.17	

All Voting “Aye” (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

WAIVER OF THE RULE: NO OBJECTIONS

RESOLUTION #140-2023:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE HIRING OF A LABORER

WHEREAS, the Water and Sewer Department has a vacancy for a Laborer, and

WHEREAS, Ryan Strong has applied for the position and been approved through Ontario County, now therefore

BE IT RESOLVED, that the Town Board of Farmington acting on behalf of the Water and Sewer Districts, hereby authorizes the Water and Sewer Superintendent to hire Ryan Strong as a Laborer effective on or about March 15, 2023 at a rate of \$18.00 per hour, and

BE IT FURTHER RESOLVED, that the Town Clerk provide copies of this resolution to the Water and Sewer Superintendent, the Accountant I and the Confidential Secretary.

All Voting "Aye" (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #141-2023:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A 48 MONTH CONTRACT FOR ELECTRIC

WHEREAS, the Town's Electric Contract is up for renewal, and

WHEREAS, the new 48-month Contract will lock the Town in at a fixed rate of \$.06011; now therefore be it

RESOLVED, that a copy of this resolution be sent to the Accountant I, the Water & Sewer Superintendent, and Justin Raybeck of Troy and Banks at jraybeck@troybanks.com.

All Voting "Aye" (Ingalsbe, Holtz, Bowerman, and Casale), the Resolution was **CARRIED**.

TRAINING UNDER \$100:

1. Paul Crandall to attend Municipal Good Housekeeping Training on Thursday, March 23, 2023 via Zoom at a cost not to exceed \$25.00.

DISCUSSION: Troy & Banks electric rates. Board agreed to a 48 month plan and a resolution was passed.

EXECUTIVE SESSION: None.

With no further business before the Board, **Councilman Bowerman** offered a motion to adjourn the meeting at 7:26 p.m., seconded by **Councilman Casale**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk